

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS**

825 FIFTH STREET

EUREKA, CA 95501

SUPERVISORS' CHAMBER, FIRST FLOOR

AGENDA - Final

Tuesday, September 23, 2025

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 857 6539 9522

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

**You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>**

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Auditor/Controller

[25-1138](#)

1. Resolution Setting Tax Rates for Fiscal Year 2025-26

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached resolution setting the secured roll tax rates for the County of Humboldt, school districts and special districts within Humboldt County for fiscal year 2025-26; and
 2. Direct the Clerk of the Board to provide the Auditor-Controller's Office with one (1) fully executed certified copy of the attached resolution.

Attachments: [Staff Report](#)
[Resolution-Setting Tax Rates 2025-26.doc](#)

Board of Supervisors

[25-981](#)

2. Proclamation Recognizing September 28, 2025 as National Day of Service

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the proclamation.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[National Day of Service Proclamation](#)

[25-1103](#)

3. Certificate of Commendation for Byrd Lochtie

Recommendation: That the Board of Supervisors:
1. Recognize and Commend Byrd Lochtie for her decades of service and contributions to Humboldt County by presenting her with a Certificate of Commendation.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Certificate of Commendation for Byrd Lochtie](#)

[25-1112](#)

4. Resolution Honoring the North Coast Stand Down

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution honoring the North Coast Stand Down.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Ceremonial Resolution Honoring the 2025 North Coast Stand Down](#)

[25-1123](#)

5. Appoint Barbara Nelson to Represent the Fifth District on the Humboldt County Human Rights Commission

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Sponsors: Supervisor Madrone

Attachments: [Staff Report](#)
[Barbara Nelson's Application to Serve on the Human Rights Commiss](#)

Clerk of the Board

[25-1064](#)

6. Quarterly Report of Current Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees and Commissions

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Quarterly Appointment Vacancy Report](#)

[25-1114](#)

7. Humboldt County Fish & Game Advisory Commission Funding Requests for 2025 Grant Awards

Recommendation: That the Board of Supervisors:
1. Approve the recommend grant requests.

Attachments: [Staff Report](#)
[Recommendation Letter dated Sept. 5, 2025](#)
[Redacted - Application for "A comparative Survey of Ichthyoplankton](#)
[Redacted - Application for "Pretty Dam Different: Using 3D Geometri](#)

[25-1135](#)

8. Submittal of Supervisors' Monthly Expense Report for August 2025, Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[August 2025 Monthly Expense Reporting Forms](#)

County Administrative Office

[25-926](#)

9. Headwaters Fund Board Recommendation to Increase Funds Available to Arcata Economic Development Corporation to \$6,000,000

Recommendation: That the Board of Supervisors:
1. Approve the recommendation from the Headwaters Fund Board

for a Fourth Amendment to the Lender Agreement with the Arcata Economic Development Corporation, dba North Edge Business Financing.

Attachments:

[Staff Report](#)

[Arcata Economic Development Corporation Lender Agreement Amer](#)

[Arcata Economic Development Corporation Approved Agreement Pa](#)

[25-1018](#)

10. Professional Services Agreement with Development Group, Inc. Regarding the Provision of Technological Support Services in an Amount Not to Exceed Three Hundred Twenty-Eight Thousand Eight Hundred Eighty-Five Dollars and Ninety-Two Cents (\$328,885.92)

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Development Group, Inc. regarding the provision of technological support services in an amount not to exceed Three Hundred Twenty-Eight Thousand Eight Hundred Eighty-Five Dollars and Ninety-Two Cents (\$328,885.92), for the period of September 1, 2025 through August 31, 2028; and
2. Authorize the County Administrative Officer, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Development Group, Inc., after review and approval by County Counsel and Risk Management; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Development Group, Inc. to the County Administrative Office - Information Technology Division for further processing.

Attachments:

[Staff Report](#)

[Professional Services Agreement with Development Group Inc. Rega](#)

[25-1093](#)

11. Fiscal Year 2024-25 Grand Jury Responses: "Sempervirens Psychiatric Health Facility: A Key Support System for Humboldt County," "Humboldt County Sheriff's Office - Coroner: Serving the Community, Involving the Community," "Humboldt County Animal Shelter: Animal Shelter + Animal Rescue = Lifesaving Paw-tnership," "Locked Up But Not Locked Out: Inmate Voting Rights in Humboldt County," and "Pension Tension Relieved?: An Investigation into the County's Unfunded Accrued Pension Liabilities"

- Recommendation:** That the Board of Supervisors:
1. Review and modify as necessary the proposed Grand Jury responses from the Board of Supervisors (Attachments 2, 4, 6, 8 and 10); and
 2. Approve the documents, as may be modified, as the response; and
 3. Direct the Clerk of the Board, within five working days, to submit two copies of all attached responses to the County Clerk/Recorder, together with a copy of the original reports; and
 4. Direct the Clerk of the Board, within five working days, to submit two copies of attached responses to the Clerk of the Court, one of which will be forward to the State Archivist, together with a copy of the original reports.

- Attachments:** [Staff Report](#)
[Sempervirens Report](#)
[Sempervirens Report - Board of Supervisors Response](#)
[Coroner Report](#)
[Coroner Report - Board of Supervisors Response](#)
[Animal Shelter Report](#)
[Animal Shelter Report - Board of Supervisors Response](#)
[Inmate Voting Rights Report](#)
[Inmate Voting Rights Report - Board of Supervisors Response](#)
[Unfunded Accrued Pension Liabilities Report](#)
[Unfunded Accrued Pension Liabilities Report - Board of Supervisors R](#)
[Humboldt County Sheriff's Response to Coroner Report, Animal Shel](#)

[25-1126](#)

- 12.** Bid Award Authorization for the Fortuna Library Americans with Disabilities Act Compliance Project (Project Number 2024-601) and Supplemental Budget for County Administrative Office - Americans with Disabilities Act Compliance Budget Unit 3552-152 in the Amount of Two Hundred Twenty-Seven Thousand Nine Hundred Twenty Dollars (\$227,920.00) for Fiscal Year 2025-2026 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Receive and file the bids for the Fortuna Library Americans with Disabilities Act Compliance Project (Project Number 2024-601); and
 2. Award the Fortuna Library Americans with Disabilities Act Compliance Project (Project Number 2024-601) to the lowest responsible and responsive bidder, Adams Commercial General

Contracting, Inc. in the amount of Two Hundred Sixty-Seven Thousand One Hundred Twenty-Two Dollars (\$267,122.00); and

3. Authorize the Purchasing Agent to execute a construction agreement with Adams Commercial General Contracting, Inc. regarding completion of the Fortuna Library Americans with Disabilities Act Compliance Project (Project Number 2024-601) that is substantially similar to the attached sample construction agreement, after review and approval by County Counsel, Risk Management and the County Administrative Office - Management and Budget Team; and

4. Authorize the Purchasing Agent to execute contract change orders for the Fortuna Library Americans with Disabilities Act Compliance Project (Project Number 2024-601) up to Twenty-Six Thousand Seven Hundred Twelve Dollars (\$26,712.00); and

5. Approve the attached supplemental budget for the County Administrative Office - Americans with Disabilities Act Compliance Budget Unit 3552-152 in the amount of Two Hundred Twenty-Seven Thousand Nine Hundred Twenty Dollars (\$227,920.00) for fiscal year 2025-2026 (4/5 vote required); and

6. Authorize the Director of Library Services to temporarily modify the location and hours of operation for the Fortuna Library during construction of the Fortuna Library Americans with Disabilities Act Compliance Project (Project Number 2024-601); and

7. Direct the Clerk of the Board to provide the County Administrative Office - Americans with Disabilities Act Compliance Team with one (1) fully executed, certified copy of the Board order related to this Item.

Attachments:[Staff Report](#)[Bid Results](#)[Construction Agreement](#)[Supplemental Budget](#)[25-1151](#)

13. Appropriation Transfer for County Administrative Office, ADA Compliance, 3552152, in the Amount of \$81,604 for Fiscal Year (FY) 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached appropriation transfer within the ADA

Compliance budget, 3552152, in the amount of \$81,604 for FY 2024-25. (4/5 Vote Required)

Attachments: [Staff Report](#)
 [Appropriation Transfer](#)

Department of Health and Human Services: Administration

[25-1143](#)

14. Department of Health and Human Services – Behavioral Health (1170424)
Appropriation Transfer in the Amount of \$12,502 for Fiscal Year 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached fiscal year (FY) 2024-25 appropriation transfer in the Amount of \$12,502 for Department of Health and Human Services (DHHS) - Behavioral Health (1170424) (4/5 Vote Required); and
2. Direct the Humboldt County Auditor-Controller's Office to establish fixed asset line, 1170424-8986 - Equipment, for the purchase of an industrial freezer with revenue budgeted in DHHS - Behavioral Health (1170424) for FY 2024-25.

Attachments: [Staff Report](#)
 [1170424 Appropriation Transfer FY 2024-25](#)

Department of Health and Human Services: Public Health

[25-1046](#)

15. Professional Services Agreement with County of Shasta Regarding Laboratory Testing Services Provided by County of Humboldt in the Amount of \$50,000

Recommendation: That the Board of Supervisors:

1. Approve the attached Professional Services Agreement by and between the County of Humboldt and County of Shasta for Fiscal Years 2025-26 through 2027-28 in the amount of \$50,000; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee there of, to execute the attached Professional Services Agreement by and between the County of Humboldt and County of Shasta for or Fiscal Years 2025-26 through 2027-28; and
3. Authorize the Department of Health and Human Services - Public

Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Professional Services Agreement with County of Shasta after review and approval by County Counsel, Risk Management and the County Administrative Office; and

4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order pertaining to this item.

Attachments: [Staff Report](#)
[Professional Services Agreement with County of Shasta Regarding La 25-1054](#)

16. Local Oral Health Program Surplus Dental Equipment Donation to Lassen County, Siskiyou County and Sierra County

Recommendation: That the Board of Supervisors:

1. Review the itemized list of surplus dental equipment acquired through the Local Oral Health Program grant funding; and
2. Approve the donation of the identified surplus dental equipment to Lassen County, Siskiyou County and Sierra County pursuant to Government Code section 25372; and
3. Authorize County Purchasing Agent to coordinate logistics and facilitate the transportations of the donated equipment to the recipient counties.

Attachments: [Staff Report](#)
[Staff Report 25-1054](#)
[Attachment 1- Itemized list of Equipment for Donation](#)
[Surplus Disposal Form](#)
[25-1058](#)

17. Accept \$1,000 Donation to Department of Health and Human Services - Public Health from the Center of Oral Health

Recommendation: That the Board of Supervisors:

1. Accept the donation of \$1,000 on the behalf of the Oral Health Program; and
2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director, or a designee thereof, to sign any documents related directly to donation from the Center for Oral Health; and

3. Direct the Auditor-Controller to deposit donation funds into the DHHS-Public Health Oral Health - Prop 56 (1175413001), for program expense offset.

Attachments: [Staff Report](#)
 [Event Announcement and Agenda](#)

Department of Health and Human Services: Social Services

[25-1036](#)

- 18.** Professional Services Agreement with Chabot - Las Positas Community College District Regarding the Provision of Title IV-E Training and Educational Services in the Amount of \$6,000,000

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Chabot - Las Positas Community College District for the provision of Title IV-E training and educational services in an amount not to exceed \$6,000,000 for the period of July 1, 2025 through June 30, 2028; and
2. Approve, and authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Chabot - Las Positas Community College District, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Chabot - Las Positas Community College District to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
 [FY 25-26 Chabot Title IV-E Training and Educational Services Agreement](#)

[25-1098](#)

- 19.** Renewal of the Professional Services Agreement with Redwood Community Services, Inc. Regarding the Provision of High-Fidelity Wraparound Services to Eligible Children and Youth in the Amount of \$1,337,637

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the

attached professional services agreement with Redwood Community Services, Inc. regarding the provision of high-fidelity wraparound services to children and youth who have been placed, or are at risk of being placed in, foster care due to their involvement in the child welfare or juvenile justice systems in an amount not to exceed \$1,337,637 for the period of Oct. 1, 2025, through Sept. 30, 2028; and

2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Services, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and

3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Redwood Community Services, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Renewal of the Professional Services Agreement with Redwood Com](#)

District Attorney

[25-1052](#)

20. Humboldt County District Attorney's Organized Retail Theft Vertical Prosecution (HCDTA ORTVP) Grant Program Budget Appropriation Transfer for Fiscal Year 2025-26 in the Amount of \$41,035 (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve the attached budget appropriation transfer for the Fiscal Year (FY) 2025-26 HCDTA ORTVP to fund the purchase of a vehicle (4/5 Vote Required); and
2. Approve the donation of the vehicle to the County Motor Pool for maintenance and insurance purposes; and
3. Direct the Auditor-Controller's office to establish a fixed asset line item for Fiscal Year 2025-26 in the District Attorney's Office budget 1100-205.

Attachments:

[Staff Report](#)

[205-ORT Vehicle](#)

[25-1053](#)

- 21.** Resolution Authorizing the Humboldt County District Attorney's Office to Apply for, Accept and Administer Funding Made Available by the California Governor's Office of Emergency Services through the Victim Witness Assistance Program

Recommendation:

That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney and the Humboldt County Auditor-Controller, or designees thereof, to execute any and all certifications, agreements, amendments and other documents necessary to apply for, accept and administer funding made available by the California Governor's Office of Emergency Services through the Victim Witness Assistance Program for fiscal year (FY) 2025-2026; and
2. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached resolution to the District Attorney's Office for submission to the California Governor's Office of Emergency Services.

Attachments:

[Staff Report](#)

[Board Resolution](#)

Human Resources[25-1043](#)

- 22.** Adoption of an Updated Harassment & Discrimination Policy

Recommendation:

That the Board of Supervisors:

1. Approve the resolution (Attachment 1) approving the updated County Harassment & Discrimination Policy (Attachment 2).

Attachments:

[Staff Report](#)

[Resolution](#)

[Harassment and Discrimination Policy](#)

[25-1082](#)

- 23.** Supplemental Budget for the Risk Management Budget Unit (3520-359) in the Amount of \$18,745 (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve the attached supplemental budget (Attachment 1) in the Risk Management Budget (3520-359) in the amount of \$18,745 for

Fiscal Year (FY) 2025-26 (4/5 Vote Required); and

2. Authorize the Auditor-Controller to establish fixed asset account 3520359-8986 in FY 2025-26.

Attachments: [Staff Report](#)
[Supplemental Budget Capital Assets.pdf](#)

[25-1155](#)

24. Re-approve the Side Letter of Agreement with the Law Enforcement Management (LEM) Unit to Clarify the Payment of Special Compensation and Recognize Dec. 24 as a County Holiday

Recommendation: That the Board of Supervisors:

1. Re-approve, and authorize the Chair of the Board to sign, a Side Letter of Agreement (Attachment 1) with the LEM Unit clarifying the payment of special compensation to members in the unit and recognizing Dec. 24 as a county holiday; and
2. Approve the Humboldt County Salary Range Schedule as an extension of Attachment 1.

Attachments: [Staff Report](#)
[Side Letter of Agreement \(LEM\) & Salary Range Schedule](#)

Public Works

[25-1100](#)

25. Supplemental Budget in the Amount of \$290,443 for Motor Pool-Reserve for Fiscal Year 2025-26 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the Supplemental Budget request for Public Works' Motor Pool- Reserve (3500351) in the amount of \$290,443 for fiscal year (FY) 2025-26. (4/5 Vote Required)

Attachments: [Staff Report](#)
[Supplemental 3500351 Motor Pool Reserve 2.pdf](#)

[25-1140](#)

26. Request a Transfer from Contingencies in the amount of \$21,998 for Veterans Buildings Budget, 1100703, for Fiscal Year (FY) 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the transfer (Attachment 1) from Contingencies in the amount of \$21,998 for the Veterans Buildings budget, 1100703 for

FY 2024-25. (4/5 vote required)

Attachments: [Staff Report](#)
[Appropriations Transfer for Veterans Buildings 1100-703](#)
[25-1141](#)

27. Appropriation Transfer to Create a Fixed Asset Line in the Amount of \$86,608 for the Public Works Solid Waste Budget 3691438 for Fiscal Year (FY) 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors
1. Approve the Appropriation Transfer (Attachment 1) to create a fixed asset line in the amount of \$86,608 for the Public Works Solid Waste budget, 3691438, for FY 2024-25. (4/5 Vote Required)

Attachments: [Staff Report](#)
[Appropriation Transfer 3691438](#)
[25-1142](#)

28. Appropriation Transfer for Public Works Bicycles & Trailways Budget (1710715) in the amount of \$25,296 for Fiscal Year 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the appropriation transfer for Fiscal Year 2024-25 in the amount of \$25,296 for Public Works Bicycles & Trailways to increase Services and Supplies and Other Charges and reduce Fixed Assets. (4/5 Vote Required)

Attachments: [Staff Report](#)
[1710-715 Appropriation Transfer FY 24-25](#)

Sheriff

[25-1111](#)

29. Accept Donation of \$19,000 to Support the Humboldt County Sheriff's Office (HCSO) and Supplemental Budget in the Amount of \$125,000 for a 3D Scanner for the Major Crimes Division (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Accept an anonymous donation to support HCSO in the amount of \$19,000 (Attachment 1); and
2. Approve a supplemental budget in Budget Unit 1100-221340, Major Crimes Division in the amount of \$125,000 for a 3D Scanner (Attachment 2) (4/5 Vote Required).

Attachments: [Staff Report](#)
 [Anonymous Donation Letter](#)
 [MCD Supplemental Budget](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

County Administrative Office

[25-1109](#)

1. 9:45 A.M. - Presentation on the County of Humboldt 2025 State Legislative Program

Recommendation: That the Board of Supervisors:

1. Receive the presentation regarding the County of Humboldt's 2025 State Legislative Program and take appropriate action, as necessary.

Attachments: [Staff Report](#)
 [Humboldt End of Session Memo 2025](#)
 [2025 Legislative Adjournment Report](#)

Board of Supervisors (Closed Session)

[25-1044](#)

2. 12:00 P.M. - Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Clerk of The Board

[25-1104](#)

3. 12:00 P.M. - Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Planning and Building

[25-1105](#)

4. 12:00 P.M. - Conference with Legal Counsel - Pursuant to Government Code Section 54957 to consider discipline, dismissal and/or release of a public employee

County Counsel (Closed Session)

[25-1030](#)

5. 12:00 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of O.B. v. County of Humboldt,

Humboldt County Superior Court Case No. CV2200748

[25-1031](#)

6. 12:00 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of A.K. v. County of Humboldt, Humboldt County Superior Court Case No. CV2200882

[25-1032](#)

7. 12:00 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of J.K. v. County of Humboldt, Humboldt County Superior Court Case No. CV2201621

[25-1033](#)

8. 12:00 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of M.R. v. Humboldt County, Humboldt County Superior Court Case No. CV2201622

[25-1034](#)

9. 12:00 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Lindsey Idler v. County of Humboldt, Humboldt County Superior Court Case No. CV2201675

[25-1035](#)

10. 12:00 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of N.B. v. County of Humboldt, Humboldt County Superior Court Case No. CV2402029

[25-1108](#)

11. 12:00 P.M. - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Tobias Hafenecker-Dodge v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2501216

H. PUBLIC HEARINGS

Planning and Building Department

[25-993](#)

1. Amendments to the Zoning Ordinance Related to the Notice of Final Action Provisions by Amending Subsections 312-6.7.2 to Allow Electronic Delivery of the Notice of Final Action, 312-13.7 to Remove Its Dependency on Subsection 312-6.7 and Specify that Delivery of a Notice of Final Action on an Appeal Must be by First Class Mail, Sections 312-16.4 and 314-91.2 to Establish that they are Dependent of Subsection 312 6.7.2, Sections 312-6.7 et seq., 312-10.2.2.2, 312-11.3.1, 312-13.12, 312-16.4.6 et seq., and

314 91.2.8.5 to Adjust Language Associated with Notices and Actions to Reduce the Use of the Word Final and Establish Internal and External Consistency, to Amend Section 314-50.7.2.1 to Maintain Consistency with Government Code, and to Correct Grammatical Errors

- Recommendation:** That the Board of Supervisors:
1. Adopt the resolution (Attachment 1), which does the following:
 - a. Finds the Amendments to Action and Decision Code are exempt from CEQA pursuant to Section 15061(b)(3) and Section 15378(b)(2) of the State CEQA Guidelines; and
 - b. Finds the Amendments to Action and Decision Code comply with the General Plan and Coastal Act; and
 - c. Finds the Amendments to Action and Decision Code are in the public interest; and
 - d. Finds the Amendments to Action and Decision Code are consistent with the purpose of the ordinance; and
 2. Adopt the ordinance amending Title III, Division 1, Chapters 2 and 4 of Humboldt County Code, Sections 312-6, 312-10, 312-11, 312-13, 312-16, 312-50, and 314-91; and
 3. Direct the Clerk of the Board to publish a post-adoption summary of the Amendments to Action and Decision Code Ordinance within 15 days after adoption by the Board, and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those supervisors voting for and against the ordinance.

Attachments: [Staff Report](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - Draft Ordinance No.](#)
[Attachment 3 - Post-Adoption Summary](#)
[Attachment 4 - Calculations Analysis](#)
[Attachment 5 - August 7, 2025 PC Staff Report](#)
[Attachment 6 - PC Resolution 25-040](#)

I. DEPARTMENTAL REPORTS

Planning and Building Department

[25-1107](#)

1. Update on Garth General Plan Amendment and Zone Reclassification Petition to Allow

Permitting of Alternative Lodge Park on Property in the Trinidad Area; APN 515-172-010; PLN-2024-19111

Recommendation: That the Board of Supervisors:
1. Receive presentation and take appropriate action as necessary.

Attachments: [Staff Report](#)
[Garth quitclaim deed](#)
[CE21-1263 Letter to Garth 062725](#)

County Administrative Office

[25-1094](#)

2. Introduction of Ordinance Amending Sections 241-2 through 241-9 of Chapter 1 of Division 4 of Title II of the Humboldt County Code Relating to the Duties, Responsibilities and Authorities of the County Administrative Officer and Employment Agreement Regarding Appointment of the County Administrative Officer

Recommendation: That the Board of Supervisors:

1. Introduce, and waive the first reading of, the attached ordinance amending Sections 241-2 through 241-9 of Chapter 1 of Division 4 of Title II of the Humboldt County Code relating to the duties, responsibilities and authorities of the County Administrative Officer; and
2. Find that the attached ordinance is exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act Guidelines; and
3. Set the attached ordinance for adoption on October 7, 2025 or at least one (1) week away from the date of the Board of Supervisors meeting at which the ordinance is first introduced;
4. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted (California Government Code Section 25124(b)(1)); and
5. Direct the Clerk of the Board of Supervisors, within fifteen (15) days after adoption of the attached ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and post in the

office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the ordinance [California Government Code Section 25124(b)(1)]; and

6. Approve, and authorize the Chair of the Board to execute, the attached employment agreement regarding the reappointment of Elishia Hayes as the County Administrative Officer effective September 23, 2025 through September 22, 2029.

Attachments:

[Staff Report](#)

[Pre-Adoption Summary Re CAO Duties](#)

[Post-Adoption Summary re CAO Duties](#)

[Employment Contract 2025](#)

[Ordinance Re Duties, Responsibilities and Authorities of the County A](#)

Department of Health and Human Services: Public Health

[25-1074](#)

3. Report on the County of Humboldt Department of Health and Human Services - Public Health Branch Syringe Services Program

Recommendation:

That the Board of Supervisors:

1. Receive and file a report on the Syringe Services Program by the County of Humboldt Health Officer.

Attachments:

[Staff Report](#)

[Report on the County of Humboldt Department of Health and Human Services](#)

J. MATTERS INITIATED BY BOARD (None Scheduled)

K. CLOSED SESSION (See Matters Set For Time Certain)

L. ADJOURNMENT