



# COUNTY OF HUMBOLDT

For the meeting of: 9/25/2018

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File #: 18-1206

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To: Board of Supervisors

From: DHHS: Social Services

SUBJECT:

First Amendment to the Agreement with Redwood Community Action Agency for the AmeriCorps Child Welfare Services Improvement Activities Program

RECOMMENDATION(S):

That the Board of Supervisors approve the first amendment to the agreement with Redwood Community Action Agency (RCAA) for the AmeriCorps Child Welfare Services (CWS) Improvement AmeriCorps Program effective October 1, 2015 for fiscal years 2015-16, 2016-17 and 2017-18 for a total of Eight Hundred Fifty-One Thousand, Six Hundred Twenty-Nine Dollars (\$851,629); authorize the Chair to execute three (3) originals of the first amendment to the agreement; and direct the Clerk of the Board to route two (2) originals of the first amendment to the agreement to the Department of Health and Human Services (DHHS)-Contract Unit for further processing.

SOURCE OF FUNDING:

Social Services Fund 1160

DISCUSSION:

For more than 10 years, AmeriCorps members have served in local Family Resource Centers to assist with connecting families to community resources. DHHS-Children and Family Services contracts with RCAA that in turn contracts with Prevent Child Abuse California (PCA CA), a statewide consortium of Child Abuse Prevention Councils that facilitates the employment of AmeriCorps members and provides cash match amounts for AmeriCorps salaries.

RCAA will provide the following services:

1. Administer a contract with PCA CA for ten AmeriCorps members.
2. Recruitment, selection, enrollment and retention of AmeriCorps members.
3. Ongoing site and member support.
4. Regular meetings to support members in professional development, regional collaboration and the planning and implementation of service activities.
5. Support to host site agencies regarding member monitoring.
6. Collect and provide required data on a quarterly basis on behalf of the DHHS-Children & Family Services for payment and administrative record.

In March 2005, the Board of Supervisors approved the original Agreement with RCAA. Funds from that contract allowed DHHS to recruit AmeriCorps members to positions with local Family Resource Centers and with the DHHS-Children and Family Services (CFS). Since the inception of the program, AmeriCorps workers have assisted in connecting families to community resources and through their conscientious efforts have made a difference for children and families throughout Humboldt County.

On October 6, 2015 (Item C-14), your Board approved the current Agreement with RCAA for the term of October 1, 2015 through September 30, 2016 and authorized the DHHS-Director of Social Services to exercise two, one-year options to extend from October 1, 2016 through September 30, 2017 and October 1, 2017 through September 30, 2018. Those two options have been exercised and the Agreement will expire on September 30, 2018.

The proposed first amendment to the Agreement appearing before your Board today increases the maximum amount payable thereunder and deletes Exhibit B - Budget and replaces it in its entirety with the modified Exhibit B - Schedule of Rates. The modified Exhibit B includes RCAA's costs to administer the AmeriCorps program, as well as the straight cash match for the salaries

of ten (10) AmeriCorps members, which increased in fiscal years 2016-17 and 2017-18. The amendment addresses previous commitments of increased payments for the second and third fiscal years. Due to staff oversight and delayed program verification, this amendment is being recommended to your Board after these fiscal years have passed, but before the termination of this Agreement.

Therefore, DHHS recommends that the Board approves the Agreement with RCAA, authorizes the Chair to sign the first amendment to the agreement and directs the Clerk of the Board to return two originals of the first amendment to the agreement to the DHHS-Contract Unit.

**FINANCIAL IMPACT:**

The maximum value of the proposed combined first amendment to agreement will not exceed the maximum payable about of Two Hundred Seventy-Two Thousand, Five Hundred Eighty-Three Dollars (\$272,583) for fiscal year 2015-16, Two Hundred Eighty-Seven Thousand, One Hundred Thirty-Three Dollars (\$287,133) for fiscal year 2016-17, and Two Hundred Ninety-One Thousand, Nine Hundred Thirteen Dollars (\$291,913) for fiscal year 2017-2018. The term of this first amendment to the agreement is based on a federal fiscal year and is for a total of Eight Hundred Fifty-One Thousand, Six Hundred Twenty-Nine Dollars (\$851,629). The financial impact for fiscal year 2018-19 will not exceed Thirty-Three Thousand, Eight Hundred Eighty-Dollars (\$33,880). There are sufficient appropriations to cover the increased costs in the county approved budget in Fund 1160, Budget Unit 508 for fiscal year 2018-19. There is no impact to the County General Fund.

This Agreement supports the Board's Strategic Framework by protecting vulnerable populations and creating opportunities for improved health and safety.

**OTHER AGENCY INVOLVEMENT:**

Prevent Child Abuse California and Redwood Community Action Agency

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board can choose not to approve the Agreement with Redwood Community Action Agency (RCAA) but it is not recommended as this would lead to larger impacts on DHHS staff and resources.

**ATTACHMENTS:**

1. First Amendment to the Agreement with RCAA
2. Copy of the original Agreement with RCAA
3. Copy of letter exercising first option to extend
4. Copy of letter exercising second option to extend

**PREVIOUS ACTION/REFERRAL:**

Board Order No.: C-22; C-18; C-14; C-11; D-8; C-13; C-11; C-14; C-6; C-9; C-14

Meeting of: 12/14/04; 7/11/06; 5/15/07; 10/9/07; 6/9/09; 4/27/10; 1/4/11; 12/13/11; 10/23/12; 10/15/13; 9/23/15; 10/6/15