

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS**

825 FIFTH STREET

EUREKA, CA 95501

SUPERVISORS' CHAMBER, FIRST FLOOR

AGENDA - Final

Tuesday, July 8, 2025

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 859 7610 0299

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

**You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>**

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Agricultural Commissioner

[25-625](#)

- 1.** Approval of Cooperative Agreement No. 25-0002-018-SF, Pest Detection Trapping Contract with the California Department of Food and Agriculture in the Amount of \$21,689

Recommendation:

That the Board of Supervisors:

1. Approve Cooperative Agreement No. 25-0002-018-SF, known as the Pest Detection Trapping Program contract with the California Department of Food and Agriculture (CDFA) in the amount of \$21,689 for the period of July 1, 2025 to June 30, 2026; and
2. Authorize the Chair to sign the original agreement, and direct the

Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and

3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

Attachments: [Staff Report](#)
[Cooperative Agreement No. 25-002-018-SF.pdf](#)

[25-823](#)

2. Approval of Cooperative Agreement No. 25-0186-000-SA, Organic Inspections Contract with the California Department of Food and Agriculture in the Amount of \$6,010

Recommendation: That the Board of Supervisors:

1. Approve the cooperative agreement No. 25-0186-000-SA, organic inspections with the California Department of Food and Agriculture (CDFA) in the amount of \$6,010 for the period of July 1, 2025 to June 30, 2026; and
2. Authorize the Chair to sign the original agreement and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

Attachments: [Staff Report](#)
[Cooperative Agreement No. 25-0186-000-SA.pdf](#)

Clerk of the Board

[25-841](#)

3. Notice of an Unscheduled At-Large Vacancy on the Humboldt County Assessment Appeals Board

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

Attachments: [Staff Report](#)
[Notice of Vacancy](#)

County Clerk/Recorder/Registrar of Voters

[25-750](#)

4. Authorize the Clerk/Recorder/Registrar of Voters to Execute Necessary Documents to Accept Help America Vote Act (HAVA) Grant Awards

Recommendation: That the Board of Supervisors:

1. Authorize the Clerk/Recorder/Registrar of Voters to execute

necessary documents to accept HAVA grant awards up to \$150,000 after review and approval by the County Administrative Office, County Counsel and Risk Management.

Attachments: [Staff Report](#)

Department of Health and Human Services: Administration

[25-741](#)

5. Renewal of the Professional Services Agreement with Humboldt Area Foundation Regarding the Provision of Training, Consultation and Support Services that are Designed to Assist with the Development and Implementation of an Institutional Process for Advancing Racial Equity in an Amount of \$155,078

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Humboldt Area Foundation regarding the provision of training and support services that are designed to assist with the development and implementation of an institutional process for advancing racial equity within the Department of Health and Human Services in an amount not to exceed One Hundred Fifty-Five Thousand Seventy-Eight Dollars (\$155,078.00) for the period of July 1, 2025 through June 30, 2026; and
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Humboldt Area Foundation, after review and approval by County Counsel, Risk Management, and the County Administration Office; and
3. Direct the Clerk of the Board to return one (1) fully executed copy of the attached professional services agreement with Humboldt Area Foundation to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[Renewal of the Professional Services Agreement with Humboldt Area](#)

Human Resources

[25-849](#)

6. Legal Services Agreement with Liebert Cassidy Whitmore Regarding the Provision of Professional Legal Services Related to Representation of the County of Humboldt in Labor Negotiations, Administrative Proceedings and other Employment-Related Matters in an Amount Not to Exceed \$225,000 for the Period of July 1, 2025 through June 30, 2026

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached legal services agreement with Liebert Cassidy Whitmore regarding the provision of professional legal services related to representation of the County of Humboldt in labor negotiations, administrative proceedings and other employment-related matters in an amount not to exceed \$225,000 for the period of July 1, 2025 through June 30, 2026; and
2. Authorize the Human Resources Director, or a designee thereof, to execute any and all subsequent amendments to the attached legal services agreement with Liebert Cassidy Whitmore, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached legal services agreement with Liebert Cassidy Whitmore to the Human Resources Department for further processing.

Attachments:

[Staff Report](#)

[Revised FY 25-26 LCW Legal Services Agreement rm.pdf](#)

Planning and Building Department

[25-782](#)

7. Supplemental Budget in the Amount of \$14,000 for Administration of the Calhome Program for Fiscal Year 2024-25 (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve the supplemental budget for the CalHome Program Income, budget unit 1100282301 (4/5 Vote Required).

Attachments:

[Staff Report](#)

[Cal Home Supplemental Budget](#)

[25-814](#)

8. Saterlee General Plan Amendment Petition on Four Parcels (APN 214-116-004,

214-221-001, 216-301-005, and 216-301-006) to Change the Land Use Designation on Four Parcels from Residential Agriculture (RA) and Commercial Recreation (CR) to Timberlands (T) and Agriculture Grazing (AG)

Recommendation: That the Board of Supervisors:

1. Accept the petition and adopt the attached resolution (Attachment 1) based on the findings in the staff report; and
2. Direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

Attachments:

[Staff Report](#)

[Attachment 1 - DRAFT Resolution](#)

[Attachment 2 - Applicant Petition Submittal](#)

[Attachment 3 - Location Map](#)

[25-817](#)

9. Adoption of an Ordinance Amending Title III, Division 5, Chapter 2 of Humboldt County Code section 352; amending Subsections 352-2(2) to acknowledge judicial review as part of the process, 352-3 modifications to the following definitions: Administrative Civil Penalty, Code Enforcement Investigator, Completion Date, Costs, Imposition Date, Responsible Party, Violation, 352-4 to process methods of providing notice, 352-5(a) to address accrual of fines, 352-5(b) to provide time for a responsible party to remedy violation, 352-5(d) to address subsequent Notices of Violations, 352-5e addressing unpaid administrative civil penalties, 352-5(f) adding provisions related to permit issuance, 352-5(g) adding provisions for Unpermitted Building use for unpermitted cannabis operations, 352-5(h) issuance of corrective permits, 352-6 to add reference to 352-5(c), 352-6(b)(3)(D) to eliminate a criteria related to assessing administrative civil penalties, 352-8 to modify the contents of a Notice of Violation, 352-9 to clarify appeal of a administrative civil penalty, 352-10 to clarify contents of notice of Administrative civil penalty appeal hearing, 352-11 to clarify conducting the Administrative Civil Penalty Appeal Hearing, 352-12 to clarify actions in response to findings of the Hearing Officer, 352-14 to clarify collection of administrative civil penalties, 352-15 to correct capitalization, 352-16 to correct capitalization, 352-16(j) to address timing of civil penalty assessment hearing, 352-18 to address timing of the administrative civil penalty assessment appeal hearing, 352-19 to clarify conducting administrative civil penalty assessment appeal hearing, 352-22 remove a content item from Notice of Administrative Civil Lien, 352-23 to clarify timing of imposition of Administrative Civil Penalty Lien, 352-26 to include other remedies as part of an enforcement action, 352-28 to allow prosecutor to determine degree of violation.

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached ordinance amending county code relating to administrative civil penalties; and
 2. Direct the Clerk of the Board, within 15 days after the adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance (Government Code Section 25124 (b)1)]

Attachments: [Staff Report](#)
[HCC 352 Amendments for Adoption](#)

Sheriff

[25-819](#)

10. Animal Shelter Services Agreement with City of Blue Lake

- Recommendation:** That the Board of Supervisors:
1. Retroactively approve, and authorize the Chair of the Board and the Sheriff to execute the attached Animal Shelter Services Agreement with the city of Blue Lake for the period of July 1, 2025, to June 30, 2029 (attachment 1); and
 2. Authorize the Sheriff and his designees to recompute the annual cost of animal shelter services and notice the city of Blue Lake of the new annual rate in accordance with the agreement; and
 3. Authorize the Chair of the Board and Sheriff to execute any amendments, extensions, or modifications to the Agreement with approval by County Counsel, Risk Management, and the County Administrative Office (CAO).

Attachments: [Staff Report](#)
[City of Blue Lake Animal Shelter Services Agreement_rm.pdf](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN (None Scheduled)

H. PUBLIC HEARINGS (None Scheduled)**I. DEPARTMENTAL REPORTS (None Scheduled)****J. MATTERS INITIATED BY BOARD (None Scheduled)****K. CLOSED SESSION****Board of Supervisors****[25-842](#)**

1. Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

County Counsel**[25-847](#)**

2. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the matter of the Potter Valley Hydroelectric Project, FERC Project No. 77-285

[25-859](#)

3. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Christopher Mitchell v. County of Humboldt, Case No. 3:24-cv-03845-RFL

L. ADJOURNMENT