

BOARD OF SUPERVISORS

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County Administrative Officer
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County Counsel
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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, October 17, 2017

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Auditor/Controller

1. FY 2017-18 Appropriation Limit

Recommendation: That the Board of Supervisors approve the attached resolution and schedule setting forth the FY 2017-18 appropriation limits in accordance with Article XIII B of the California Constitution and California Government Code, Title 1, Division 9.

Attachments: [FY 2017-18 Appropriation Limit.pdf](#)
[Proof of Publication.pdf](#)

Board of Supervisors

2. Freedom from Workplace Bullies Week Proclamation (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Freedom from Workplace Bullies Week Proclamation.pdf](#)

3. Termination of Emergency: Existence of a Local Health Emergency Caused by Air Quality Impacts Due to Smoke from Wildfires that Began on July 25, 2017 (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors terminate the local health emergency caused by air quality impacts due to smoke from wildfires that began on July 25, 2017.

Attachments: [Termination of Local Health Emergency.pdf](#)

4. Native Community Media Day Proclamation (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Proclamation

Attachments: [Native Community Media Day Proclamation.pdf](#)

Clerk of the Board

5. Approval of the Action Summary - Meeting of October 10, 2017

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of October 10, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary - Meeting of October 10, 2017.pdf](#)

County Administrative Office

6. Contract between the County of Humboldt and Humboldt State University Sponsored Programs Foundation via the California Center for Rural Policy for Use of Workforce Innovation and Opportunity Act Slingshot Funds

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign two copies of the contract between the County of Humboldt and Humboldt State University, California Center for Rural Policy (HSU/CCRP) relating to the Workforce Innovation and Opportunity Act (WIOA) Slingshot grant; and direct the Clerk of the Board to return all executed copies of the attached contracts to County Administrative Office/Economic Development (CAO/ECDev).

Attachments: [Contract between the County of Humboldt and Humboldt State University.pdf](#)

7. Professional Services Agreement with Development Group, Inc. Regarding the Provision of Network Support Services

Recommendation: That the Board of Supervisors approve and authorize the Chair of the Board to execute the attached professional services agreement with Development Group, Inc. for fiscal years 2017-18 through 2021-22; and direct the Clerk of the Board to return two (2) executed originals of the attached professional services agreement to the Humboldt County Administrative Office - Information Technology Division for further processing.

Attachments: [Professional Services Agreement with Development Group, Inc..pdf](#)

County Clerk/Recorder/Registrar of Voters

8. District Resolutions to Transition to Even-Year Elections Pursuant to Senate Bill 415 (California Voter Participation Act)

Recommendation: That the Board of Supervisors receive staff report; receive staff impact analysis and district resolution for the Jacoby Creek County Water District; and approve Jacoby Creek County Water District Resolution to transition to even-year elections pursuant to California Elections Code, Sections 14050-14057.

Attachments: [District Resolutions to Transition to Even-Year Elections.pdf](#)

Department of Health and Human Services: Public Health

9. Childhood Lead Poisoning Prevention Program State Standard Agreement #17-10223 between California Department of Public Health and County of Humboldt for Fiscal Years 2017-2020

Recommendation: That the Board of Supervisors approve state standard agreement #17-10223 with the California Department of Public Health (CDPH) for the Childhood Lead Poisoning Prevention Program (CLPPP) for the period beginning July 1, 2017 and ending June 30, 2020 or upon approval by CDPH or Department of General Services (DGS), if required, whichever is later; direct the Chair of the Board to sign three (3) originals of the cover page of the State Standard Agreement; authorize the Director of DHHS-Public Health to sign any subsequent amendments directly related to State Standard Agreement #17-10223; and direct the Clerk of the Board to return the three (3) signed originals of the agreement and certification to the Department of Health and Human Services DHHS-Contract Unit for transmittal to DHHS-Public Health.

Attachments: [State Standard Agreement #17-10223.pdf](#)

10. Professional Services Agreement with Humboldt County Office of Education for Nutrition Education and Obesity Prevention Program

Recommendation: That the Board of Supervisors approve the Professional Service Agreement with the Humboldt County Office of Education (HCOE) in the amount of \$55,225 in Fund 1175, Budget Unit 433, Nutrition and Physical Activity for the term of October 1, 2017 through September 30, 2018; authorize the Chair of the Board to sign three (3) originals of the agreement; and direct the Clerk of the Board to return two (2) fully executed original agreements to the Department of Health and Human Services (DHHS), Contract Unit. Authorize the Director of Public Health or designee to approve all future amendments to the grant agreement that do not require matching funds from the county upon approval by County Counsel and Risk Management.

Attachments: [Professional Services Agreement with Humboldt County Office of Education.pdf](#)

Department of Health and Human Services: Social Services

11. Agreement with Food for People, Inc. to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve the agreement with Food for People, Inc. to assist the Department of Health and Human Services (DHHS) increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement with Food for People, Inc..pdf](#)

12. Agreement with the Betty Kwan Chinn Homeless Foundation to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve the agreement with the Betty Kwan Chinn Homeless Foundation to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the Department of Health and Human Services DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement with the Betty Kwan Chinn Homeless Foundation.pdf](#)

13. Agreement with the Humboldt County Office of Education to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve the agreement with the Humboldt County Office of Education (HCOE) to assist the Department of Health and Human Services (DHHS) increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment

1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement with the Humboldt County Office of Education.pdf](#)

14. Agreement with Humboldt Community Access and Resource Centers (HCAR) to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve the agreement with Humboldt Community Access and Resource Centers (HCAR) to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the Department of Health and Human Services DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement with Humboldt Community Access and Resource Centers.pdf](#)

15. Agreement with Humboldt State University Sponsored Programs Foundation to Assist with CalFresh Outreach and Support Activities.

Recommendation: That the Board of Supervisors approve the agreement with Humboldt State University Sponsored Programs Foundation to assist the Department of Health and Human Services (DHHS) increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement with Humboldt State University.pdf](#)

Human Resources

16. Amendment of the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees, Local 1684 to Adopt the New Classification of Patient Rights Advocate

Recommendation: That the Board of Supervisors adopt the new classification of Patient Rights Advocate (class 0530, salary range 345, unit 01); and adopt Resolution No. _____ (attached) approving the Amendment to Appendix A of the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME), Local 1684 to include the new classification of Patient Rights Advocate (class 0530, salary range 345, unit 01) effective the first full paid period following approval by the Board.

Attachments: [Amendment of the Memorandum of Understanding.pdf](#)

Planning and Building Department

17. Bandera USA Zone Reclassification Petition Application Number 13592; Case Number ZRP-17-002; Assessor Parcel Numbers 201-322-001, 201-322-006, 201-322-017, 201-322-019, 204-081-003, 204-171-003; Alton Area

Recommendation: That the Board of Supervisors describe the project as part of the consent agenda; accept the Zone Reclassification Petition for processing, review, and referral to the Planning Commission for recommendation; and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

Attachments: [Bandera USA Zone Reclassification.pdf](#)

18. Successor Contract for Save the Redwoods League, New Owner of the Westfall Class "C" Agricultural Preserve; Elk River Area Case Number: AGP-17-002; Assessor Parcel Numbers (APNs): 311-041-034, 311-041-036

Recommendation: That the Board of Supervisors direct the Chair to execute the Successor Land Conservation Contract (Attachment A); direct the Clerk of the Board to record the Successor Land Conservation Contract with the County Recorder; and direct the Clerk of the Board to give notice of the decision to the applicant, the Planning Division, and any other interested party.

Attachments: [Successor Land Conservation Contract.pdf](#)

Probation

19. Request for Authority to Apply for the Probation Specialized Supervision Program Grant

Recommendation: That the Board of Supervisors authorizes the Chair of the Board to sign the Certificate of Assurance of Compliance (Attachment 1) with the Violence Against Women Act (VAWA); authorize the Chief Probation Officer to sign the application to California Office of Emergency Services (Cal OES) Victim Services Division for the Probation Specialized Supervision Program for fiscal year (FY) 2017-18 application (Attachment 2) and the Certificate of Assurance of Compliance (Attachment 1), and any subsequent grant paperwork, related to the Probation Specialized Supervision Program for the FY 2017-18 grant year; and direct Clerk of the Board to return the executed Certificate of Assurance of Compliance (Attachment 2) to the Chief Probation Officer.

Attachments: [Probation Specialized Supervision Program Grant.pdf](#)

Public Works

20. Report of Pacific Gas and Electric Company's Rule 20A Work Credits and Status of Undergrounding Projects

Recommendation: That the Board of Supervisors receive and file the 2017 Rule 20A Allocation and Work Credit Balance Report from Pacific Gas and Electric (PG&E).

Attachments: [Report of Pacific Gas and Electric Company's Rule 20A.pdf](#)

21. Annual Report for FY 2016/17 Regarding Drainage Facility Improvements and Drainage Fees in the McKinleyville Drainage Area (Fund 3706)

Recommendation: That the Board of Supervisors adopt the resolution accepting the report and adopting findings related to Drainage Fees in the McKinleyville Drainage Area (Attachment A).

Attachments: [Annual Report for FY 201617 Regarding Drainage Facility Improvements.pdf](#)

22. Annual Report for FY 2016/17 Regarding Mill Creek Marketplace Development Impact Fee, McKinleyville Area (Fund 3703)

Recommendation: That the Board of Supervisors adopt the Resolution accepting the Report and adopting findings related to the Mill Creek Marketplace Development Impact Fee (Attachment A).

Attachments: [Annual Report for FY 201617 Regarding Mill Creek Marketplace.pdf](#)

23. Allocate One Full-Time Senior Boat Operator Position

Recommendation: That the Board of Supervisors approve the allocation of one full-time (1.0 FTE) Senior Boat Operator (class 0441, salary range 367, unit 03) position in budget unit 325 effective at the beginning of the next bi-weekly pay period following approval.

Attachments: [Allocate One Full-Time Senior Boat Operator Position.pdf](#)

24. Earthquake Damage Repairs to Mattole Road (3C010) at P.M. 43.17; Project Number: Emergency Relief (ER) 4820(004); Contract Number: 210207

Recommendation: That the Board of Supervisors ratify the Director of Public Works to sign Contract Change Order Number 3 for the total amount of \$2,182.05; ratify the Director of Public Works to sign Contract Change Order Number 4 for the total amount of \$7,785.00; accept the completed contract, including all change orders approved by the Public Works Department, between GR Wilcox Enterprises, Inc., and Humboldt County for Earthquake Damage Repairs to Mattole Road (3C010) at P.M. 43.17; and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$10,232.05, which will bring the total amount paid to 100% of the contract.

Attachments: [Earthquake Damage Repairs to Mattole Road.pdf](#)

25. Bridge Preventative Maintenance Program Projects at North Fork Mad River Bridge (4C-026) on Maple Creek Road (5L100) Post Mile 1.32 and Honeydew Bridge (4C-055) on Mattole Road (3D010) Post Mile 0.0; Federal Aid Project Number: BRLS-5904(118); Contract Number: 214118

Recommendation: That the Board of Supervisors receive and file the bids for Bridge Preventative Maintenance Program Projects at North Fork Mad River Bridge (4C026) on Maple Creek Road (5L100) P.M. 1.32 and Honeydew Bridge (4C055) on Mattole Road (3D010) P.M. 0.0; reject all bid proposals; and direct the Department of Public Works Engineering staff to investigate possible cost savings, increase the federal funding, and re-advertise the project to a larger audience.

Attachments: [Bridge Preventative Maintenance Program Projects.pdf](#)

26. High Reflectivity Striping Project on Freshwater Road (6F060) at Post Mile 0.0 to 3.0 and on Kneeland Road (6F060) at Post Mile 27.0 to 37.0; Federal Aid Project Number HRRRL-5904(136); Contract Number 214100

Recommendation: That the Board of Supervisors receive and file the bids for the High Reflectivity Striping Project on Freshwater Road (6F060) at Post Mile 0.0 to 3.0 and on Kneeland Road (6F060) at Post Mile 27.0 to 37.0; award the contract to Central Striping Service, Inc., for the total amount of \$189,700.00; authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321-0328 and transfer \$240,000 from 1200321-2118 to the new contract account per the attached appropriation transfer.

Attachments: [High Reflectivity Striping Project on Freshwater Road.pdf](#)

27. Improvement Plans Portion of Bald Hills Road Post Mile 13.46 to 16.05 for Yurok Tribe; Federal Aid Project Number CA FLAP TR10099(1); Contract Number 321609

Recommendation: That the Board of Supervisors receive and file the bids for Improvement Plans Portion of Bald Hills Road Post Mile 13.46 to 16.05 for Yurok Tribe; award the contract to Kernen Construction for the total amount of \$1,729,628.00; authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321-0329 and transfer \$2,088,525 from 1200321-2118 to the new contract account per the attached appropriation transfer.

Attachments: [Improvement Plans Portion of Bald Hills Road.pdf](#)

28. Bid Award Authorization and Consultant Services Agreement Regarding Arcata/Eureka Airport, Airport Rescue and Fire Fighting Facility Building Construction, Airport Improvement Program Grant 3-06-0010-046, County Project No. 919280

Recommendation: That the Board of Supervisors receive and file the bids for the Airport Rescue and Fire Fighting Facility Building Project; award the project to the lowest responsible and responsive bidder, Danco Builders Northwest - Arcata, California, in the amount of \$5,949,249.00 for the base bid; approve, and authorize the Chair of the Board to execute, the attached construction agreement with Danco Builders Northwest - Arcata, California; approve, and authorize the Chair of the Board to execute, the attached consultant services agreement with The KPA Group, Inc.; and direct the Clerk of the Board to return three (3) original copies of the attached consultant services agreement to the Department of Public Works for further processing.

Attachments: [Staff Report.pdf](#)
[Consultant Services Agreement.pdf](#)
[Grant Agreement.pdf](#)

Sheriff

29. Allocate New Classification of Sheriff's Public Information Specialist and Disallocate Public Information Specialist

Recommendation: That the Board of Supervisors allocate a 1.0 FTE Sheriff's Public Information Specialist (class 0295, salary range 419, unit 09) to the Sheriff's Office - Measure Z (budget unit 297); and disallocate a 1.0 FTE Public Information Specialist (class 0195, salary range 419, unit 09) from the Sheriff's Office.

Attachments: [Allocate New Classification of Sheriffs Public Information Specialist.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment.pdf](#)

E. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Earthquake and Tsunami Preparedness Week Proclamation (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors adopt the Proclamation, and take appropriate action, if required.

Attachments: [Earthquake and Tsunami Preparedness Week Proclamation.pdf](#)

F. MATTERS SET FOR TIME CERTAIN**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****J. PUBLIC HEARINGS****Planning and Building Department**

1. Cal Fire General Plan Amendment: Application Number 10873; Case Numbers CPA-16-004; Assessor Parcel Number 515-241-011; 923 Patrick's Point Road

Recommendation: That the Board of Supervisors open the public hearing and receive the staff report and public comment; close the public hearing and deliberate; make the necessary findings to approve the General Plan Amendment and adopt Resolution No. _____ (Attachment A), approving the amendment of the Trinidad Area Plan, amend the Trinidad Area Plan, subject to California Coastal Commission approval to allow for a water line extension from the City of Trinidad domestic water system to serve CalFire's Trinidad Fire Station; adopt a Resolution of Transmittal to the California Coastal Commission for the proposed Local Coastal Plan Amendment and transmit the Local Coastal Program Amendment to the Trinidad Area Plan text changes to the California Coastal Commission for certification in accordance with the Coastal Act; and direct the Clerk of the Board to give notice of the decision to the applicant/owner, the County Assessor's Office and any other interested party, and direct Planning and Building Department - Planning Division to file a Notice of Exemption pursuant to California Environmental Quality Act (CEQA).

Attachments: [Cal Fire General Plan Amendment.pdf](#)

2. Coastal Zone Commercial Cannabis Prohibition Ordinance, Case Number OR-17-006

Recommendation: That the Board of Supervisors introduce the proposed Ordinance adding Humboldt County Code section 313-54 (Attachment B); open the public hearing, receive and consider the staff report and proposed determination of exempt status under CEQA, accept public comment, and close the public hearing; and deliberate on the proposed Ordinance; adopt Resolution No. _____ (Attachment A), a Resolution of the Board of Supervisors of the County of Humboldt making findings pursuant to the California Environmental Quality Act (CEQA), Humboldt County Code Section 312-50, concerning adoption of zoning ordinance amendments, and conformance with the California Coastal Act; adopt Ordinance No. _____ (Attachment B), approving the proposed Zoning Ordinance changes, the proposed amendments to Chapter 3 of the Zoning Regulations will become effective immediately upon passage; direct the Clerk of the Board to publish a Summary of the Ordinance within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against the ordinance (Attachment C) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the ordinance; and direct the Clerk of the Board to record in the action summary of the Board meeting that the ordinance has been duly published and posted, and to give notice of the decision to any interested parties.

Attachments: [Coastal Zone Commercial Cannabis Prohibition Ordinance.pdf](#)

Public Works**3. Unmet Transportation Needs Public Hearing for FY 2018-19**

Recommendation: That the Board of Supervisors open a public hearing, receive the staff report and allow the public to comment on transit needs in the unincorporated areas of the county; close the public hearing and direct the Clerk of the Board to forward an action summary of the meeting to the Humboldt County Association of Governments (HCAOG) for inclusion in their hearing.

Attachments: [Unmet Transportation Needs Public Hearing for FY 2018-19.pdf](#)

K. DISCUSSION ITEMS**L. CLOSED SESSION**

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Jack Hughes. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement

Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, Management & Confidential Employees, and Service Employees International Union for In-Home Supportive Services.

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>