



AGENDA ITEM NO.
L-1

COUNTY OF HUMBOLDT

For the meeting of: July 19, 2016

Date: July 6, 2016

To: Board of Supervisors

From: Amy S. Nilsen, County Administrative Officer *AN*

Subject: Public Hearing to Consider Adoption of an Ordinance to Amend the Current Humboldt County Schedule of Fees and Charges

RECOMMENDATION(S):

That the Board of Supervisors:

1. Open the public hearing and receive the staff report and public comments;
2. Close the public hearing;
3. Approve the new, increased, decreased, deleted or changed fees, or modify the new, increased, decreased, deleted or changed fees, as shown in the amended current Humboldt County Schedule of Fees and Charges (Attachment I);
4. Introduce by title, Ordinance No. 25576 (Attachment III), amending the current Humboldt County Schedule of Fees and Charges, waive the first reading of the ordinance and adopt the Ordinance.
5. Direct the Clerk of the Board, within 15 days, to publish a post-adoption summary of the ordinance (Attachment IV) with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance [Government Code Section 25124 (b)(1)].

Prepared by Elishia Hayes CAO Approval *Cheryl Dittigheim*

REVIEW: Auditor *MSM* County Counsel *JA* Personnel _____ Risk Manager _____ Other *n*

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
 Upon motion of Supervisor *Fennell*
 Seconded by Supervisor *Bass*
 And unanimously carried by those members present,
 The Board hereby adopts the recommended action
 contained in this report.

PREVIOUS ACTION/REFERRAL:
 Board Order No. _____ Dated: July 19, 2016
 Meeting of: _____ Kathy Hayes, Clerk of the Board
 By: *Ann Hurlburt*

SOURCE OF FUNDING: All County Funds

DISCUSSION:

Annually, County departments review their fees and charges to determine whether such fees and charges are sufficient to recoup costs associated with providing services to the public. This last occurred October 6, 2015. Due to recent changes in fair market value, some minor changes to the park fee schedule are warranted prior to the next regular annual fee update.

Attachment I provides a comparison of the existing fees and changes to those proposed to be amended effective August 18, 2016. For fees that are proposed to change, calculations supporting the new charge are contained in Attachment II. The changes reflect fees that are being updated after review by the Public Works department to insure cost recovery of services to the maximum extent possible.

Government Code Sections 54986 and 66018 require that prior to adopting a resolution or ordinance approving a new fee or changing an existing fee, the Board of Supervisors hold a public hearing at which time oral or written presentations can be made.

If your Board adopts the ordinance (Attachment III), it will be effective on August 18, 2016.

FINANCIAL IMPACT:

The revised fees reflect updating fees to current costs, the collection of which results in a net zero budget impact.

OTHER AGENCY INVOLVEMENT:

All entities, agencies or businesses impacted by specific fees are involved.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

1. Modify specific recommended fee changes.
2. Decline to amend the current fee schedule and leave current fees in place.

ATTACHMENTS:

Attachment I – Proposed Amendment to Current Humboldt County Schedule of Fees & Charges
Attachment II – Supporting Calculations for Increased/Changed Fees & Charges
Attachment III – Draft Ordinance
Attachment IV – Summary for Publication after Adoption of Ordinance

Attachment I
Proposed Amendment to Current Humboldt County Schedule of Fees & Charges

2015-16 HUMBOLDT COUNTY SCHEDULE OF FEES AND CHARGES

Attachment Ia

DEPARTMENT	SERVICE OR CHARGE	EXISTING FEE	FEE AMENDED	CHANGE	PERCENTAGE CHANGE
713 Parks & Recreation	Camping fees (per night/per vehicle) (maximum 10 persons per site):				
	Van Duzen and A.W. Way	\$20.00	\$25.00	\$5.00	25.0%
	Samoa	\$20.00	\$25.00	\$5.00	25.0%
	Big Lagoon	\$20.00	\$25.00	\$5.00	25.0%
	Clam Beach	\$20.00	\$25.00	\$5.00	25.0%
	Domestic Animals (per night)	\$2.00	\$2.00	NONE	NONE
	Electrical hook-up (per night)	\$8.00	\$10.00	\$2.00	25.0%
	Hikers on foot and bicyclist (per person/per night) (children, under 12, free with adult)	\$10.00	\$10.00	NONE	NONE
	Additional overnight vehicles*--Big Lagoon, Samoa, A.W. Way Park--*maximum one (1) per site	\$5.00	\$5.00	NONE	NONE
	Additional overnight vehicles*--Van Duzen Park--*maximum one (1) per site	\$5.00	\$5.00	NONE	NONE
	*Defined as any motorized conveyance(s) driven into park under its own power				
	Day Use Fees (per vehicle):				
	Van Duzen and	\$5.00	\$5.00	NONE	NONE
	Freshwater 5/15-9/15	\$5.00	\$5.00	NONE	NONE
	Freshwater 9/16-5/14	\$3.00	\$3.00	NONE	NONE
	A.W. Way	\$3.00	\$5.00	\$2.00	66.7%
	Big Lagoon	\$2.00	\$5.00	\$3.00	150.0%
	Day Use Fees: walk in (per person) Van Duzen Park only	\$2.00	\$2.00	NONE	NONE
	Day Use Fees: school recreation program/bus (per person)	\$0.25	\$0.25	NONE	NONE
	Day Use Fees: domestic animals, Van Duzen Park only	\$2.00	\$2.00	NONE	NONE
	Reserved group use (Freshwater):				
	Gazebo area	\$250.00	\$250.00	NONE	NONE
	Western half of Park and Gazebo area	\$450.00	\$450.00	NONE	NONE
	Freshwater cleaning deposit (per day--refundable)	\$100.00	\$100.00	NONE	NONE
	Handicap/Veteran/senior discount-- with handicap or Veteran ID or age 62 and over	\$2.00 off vehicle camping, \$1.00 off hike/bike camping, \$1.00 off day use	\$3.00 off vehicle camping, \$2.00 off hike/bike camping, \$2.00 off day use	VARIES	VARIES
	Handicap/Veteran/senior annual pass	\$35.00	\$35.00	NONE	NONE
	Reserved group use per day (Pamplin Grove only--Monday-Thursday, excluding holidays):				
	Humboldt Recreation Program	\$200.00	\$275.00	\$75.00	37.5%
	Schools up to grade 12	\$200.00	\$275.00	\$75.00	37.5%
	Scout groups, 4-H groups	\$200.00	\$275.00	\$75.00	37.5%
	Handicapped/disabled groups	\$200.00	\$275.00	\$75.00	37.5%
	Senior citizens (62 and over)	\$200.00	\$275.00	\$75.00	37.5%
	Other groups	\$250.00	\$350.00	\$100.00	40.0%
	Reserved group use per day (Pamplin Grove only--Friday-Sunday, and holidays)	\$500.00	\$650.00	\$150.00	30.0%
	Pamplin Grove cleaning deposit (per reservation--refundable)	\$100.00	\$100.00	NONE	NONE
	Miscellaneous Park Fees:				
	Boat Ramp launching permit (per ton of vessel)	\$1.00	\$1.00	NONE	NONE
	Park permit application	\$58.00	\$58.00	NONE	NONE
	Annual pass--Van Duzen, A.W. Way, Freshwater, Big Lagoon only--per vehicle (day use, and/or \$5.00*/night camping discount)	\$40.00	\$45.00	\$5.00	12.5%

2015-16 HUMBOLDT COUNTY SCHEDULE OF FEES AND CHARGES

Attachment Ia

DEPARTMENT	SERVICE OR CHARGE	EXISTING FEE	FEE AMENDED	CHANGE	PERCENTAGE CHANGE
713 Parks & Recreation	Park concession (per day). No firewood concessions issued.	\$58.00	\$58.00	NONE	NONE
	Per year (one park)	\$315.00	\$315.00	NONE	NONE
	Per year, each additional park	\$58.00	\$58.00	NONE	NONE
	Household garbage clean-up	Actual Cost	Actual Cost	NONE	NONE
	Special event coordination and staffing (\$100 deposit)	Actual Cost	Actual Cost	NONE	NONE
	Wood Salvage Permits	\$25.00	\$25.00	NONE	NONE
	Unattended trailer storage--A.W. Way only (per night September 15-May 1):	\$2.00	\$2.00	NONE	NONE
	Motion picture, television and commercial photography fee	\$500.00	\$500.00	NONE	NONE
	Hot showers	\$0.50 (first 3 min.) + \$0.25 ea. additional 1.5 min.	\$0.50 (first 3 min.) + \$0.25 ea. additional 1.5 min.	NONE	NONE
		*s/b equivalent to one day pass			

Attachment II
Supporting Calculations for Increased/Changed Fees & Charges

Parks & Recreation Fee Schedule Calculation

Per County Ordinance 271-20, fees are set at market rate and are often compared to State Parks. At State Parks the standard day-use fee is \$8, and the standard camping fee is \$35. These fees were confirmed at Patricks Point State Park, which is in close proximity to Big Lagoon County Park, and Grizzly Creek Redwoods State Park which is in close proximity to Van Duzen County Park. It is proposed to increase existing day-use fees at Big Lagoon and A.W. Way up to \$5, which would standardize our day-use fees at the four parks where day-use fees are charged. This would still be \$3 less than State Parks. It is also proposed to increase the existing camping fees at the five campgrounds from \$20 to \$25. This would still be \$10 less than State Parks. There is no directly comparable situation for the Pamplin Grove group campground. The demand for reservations at Pamplin Grove during the high-use season is exceptionally high, indicating that the use fee is underpriced for its market value.

Attachment III
Draft Ordinance

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

Certified copy of portion of proceedings, Meeting of July 19, 2016

ORDINANCE AMENDING AND UPDATING THE HUMBOLDT COUNTY SCHEDULE OF FEES AND CHARGES FOR PERMITS AND SERVICES OF THE VARIOUS HUMBOLDT COUNTY DEPARTMENTS

ORDINANCE NO. 2556

WHEREAS, the Board of Supervisors finds that, to the greatest extent possible, users' fees, when allowed by law, should cover the cost of providing services; and

WHEREAS, the various County departments, in conjunction with the Auditor-Controller's Office, audit and calculate the cost of providing the various permits and services of the department; and

WHEREAS, the fees and charges adopted hereby are based upon the cost of permit processing and providing services to users.

NOW, THEREFORE, the Board of Supervisors of the County of Humboldt ordains as follows:

SECTION 1. Ordinance No. 2537 is hereby amended to include the proposed charges and fees listed in the "Amendment to Current Humboldt County Schedule of Fees & Charges," and attachments thereto, on file with the Clerk of the Board. Said fees and charges are hereby adopted. Any conflict between the prior provisions of Ordinance No. 2537 and the "Amendment to Current Humboldt County Schedule of Fees & Charges" shall be resolved in favor of the latter.

SECTION 2. All other filing, permits and users' fees and charges for the activities of various County departments as adopted in Ordinance 2537 shall continue in force and effect. In the event that a court of competent jurisdiction invalidates any fee or charge contained in the "Amendment to Current Humboldt County Schedule of Fees & Charges," the equivalent fee or charge as established by Ordinance No. 2537 shall be deemed to be reinstated.

SECTION 3. This ordinance shall become effective on August 18, 2016.

SECTION 4. The Board of Supervisors hereby authorizes the Clerk of the Board to publish a summary of this ordinance pursuant to Government Code Section 25124(b)(1).

PASSED, APPROVED AND ADOPTED this 19th day of July, 2016 on the following vote, to wit:

AYES: Supervisors Sundberg, Fennell, Lovelace, Bohn, Bass
NOES: Supervisors --
ABSENT: Supervisors --

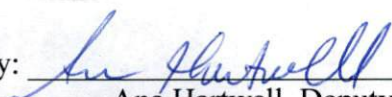


MARK LOVELACE, Chair
Board of Supervisors of the County of Humboldt,
State of California

(SEAL)

ATTEST:

Kathy Hayes, Clerk of the Board of Supervisors
of the County of Humboldt, State of California

By: 
Ana Hartwell, Deputy

ATTACHMENT IV

SUMMARY FOR PUBLICATION AFTER ADOPTION OF ORDINANCE

(The summary shall be published within fifteen (15) days
after the adoption of the ordinance.)

SUMMARY

On July 19, 2016, the Humboldt County Board of Supervisors adopted Ordinance No. _____ which amended the current Humboldt County Schedule of Fees and Charges.

A copy of the ordinance is posted in the office of the Clerk of the Board of Supervisors, 825 Fifth Street, Room 111, Eureka, California 95501-1153.

The votes were:

AYES:	Supervisors:
NOES:	Supervisors:
ABSENT:	Supervisors:
ABSTAIN:	Supervisors: