



AGENDA ITEM NO.
C-30

COUNTY OF HUMBOLDT

For the meeting of: June 27, 2017

Date: June 16, 2017
To: Board of Supervisors
From: Dan Fulks, Director of Human Resources *DF/KAB*
Subject: Supplemental Budget for Employee Benefits in Fiscal Year 2016-17 (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors approve the following supplemental budget (4/5 Vote Required) in Fund 3522, Employee Benefits:

<u>Revenue:</u>		
3522-352-710050	Fund Balance Transfer	\$ 32,340
<u>Expense:</u>		
3522352-6100	Claim Payments	\$ 31,520
3522352-6200	Claims Administration	\$ 820

SOURCE OF FUNDING:

Employee Benefits Fund Balance

Prepared by Kacy Green _____ CAO Approval *[Signature]*

REVIEW: Auditor *WBM* County Counsel _____ Human Resources *DF/KAB* Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor *Sundberg* Seconded by Supervisor *Fennell*
Ayes *Sundberg, Fennell, Bass, Bohn*
Nays _____
Abstain _____
Absent *Wilson*

PREVIOUS ACTION/REFERRAL:
Board Order No. _____
Meeting of: _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *June 27, 2017*
By: *[Signature]*
Kathy Hayes, Clerk of the Board

DISCUSSION:

The Employee Benefits budget provides funding for vision, life insurance, the employee assistance program and insurance continuation mandated through the federal Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). Due to an increase in vision claims during FY 2016-17, the current budget does not have sufficient funds to pay the remainder of the claims. Claims are paid on a monthly basis and have been paid through April 2017; however, the claims and administrative fees for May and June of FY 2016-17 are \$32,340 over the amount budgeted. Budget increases were implemented for FY 2017-18 to avoid this from happening next year. The recommended supplemental budget will utilize fund balance to cover the unanticipated expense associated to the unpaid premiums.

FINANCIAL IMPACT:

The supplemental budget utilizes excess revenue in the Employee Benefits Fund (3522) which has a current balance of \$122,430. The requested action increases both budgeted revenues and budgeted expenditures by an equal amount of \$32,340, resulting in no net impact to the County's General Fund.

This action supports your Board's Strategic Framework by providing core services in ways that safeguard the public trust by managing resources to ensure sustainability of services.

OTHER AGENCY INVOLVEMENT: None.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny the requested supplemental budget; however, this alternative is not recommended because it would result in appropriations not being sufficient to cover required expenses.

ATTACHMENTS: None