



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-5

For the meeting of: March 22, 2016

Date: FEBRUARY 29, 2016
To: BOARD OF SUPERVISORS
From: DALE A. REINHOLTSSEN, VICE-PRESIDENT
LAW LIBRARY TRUSTEES
Subject: REQUEST FOR EXTENSION OF EXTRA-HELP HOURS FOR KAREN OLSON

Dale A. Reinholtzen

RECOMMENDATION(S):

That the Board of Supervisors approve the extension of extra help hours for Karen Olson, Senior Office Assistant, to a maximum 1,310 hours through June 30, 2016, pursuant to Section 7 of Humboldt County Salary Resolution (4/5 vote required).

SOURCE OF FUNDING:

Law Library Trust Fund

DISCUSSION:

The Law Library uses extra help employees to provide support services. The Law Library Trustees recommend that the extra help hours for Ms. Olson be extended in order to keep the Law Library open, and provide support to the patrons and attorneys. Ms. Olson has worked approximately 782 hours.

Prepared by Teri Gridley

CAO Approval *Dale A. Reinholtzen*

REVIEW: Auditor *MBM* County Counsel _____ Human Resources *DA* Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Fennell
Seconded by Supervisor Bass
And unanimously carried by those members present,
The Board hereby adopts the recommended action
contained in this report.

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

Dated: March 22, 2016
Kathy Hayes, Clerk of the Board

By: *Ann Shurtwell*

FINANCIAL IMPACT:

The trust fund no. is 36003601400. The cost for the additional 350 hours would be \$5,400.00. There is no impact to the general fund.

The additional costs for PERS has been included in the above mentioned salary costs. All extra help employees working beyond 960 hours are subject to paying into the California Public Employees Retirement System (PERSS). There is no additional cost for PERS this fiscal year.

Beginning January 2015, the Affordable Care Act (ACA) will require large employers with fifty or more full time employees to offer health insurance coverage to all full-time employees. A full-time employee is defined as a person who is employed an average of thirty or more hours per week. The Department is aware of these 2015 federal provisions that impact extra help employment and is aware that the County's standard measurement period of employee hours will occur over the course of a fifty-two (52) week period. There is no additional financial impact for health coverage in the current fiscal year.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Not to extend the hours and close the Law Library for periods of time.

ATTACHMENTS:

None.