



## COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-14

For the meeting of: September 15, 2015

Date: September 2, 2015

To: Board of Supervisors

From: Dan Fulks, Director of Human Resources

Subject: EXTEND THE EMPLOYMENT ELIGIBILITY LIST FOR SHERIFF'S LIEUTENANT

### RECOMMENDATION(S):

That the Board of Supervisors: Approve the extension of the employment eligibility list for Sheriff's Lieutenant for six months, to expire on April 10, 2016.

SOURCE OF FUNDING: General Fund, Measure Z

DISCUSSION: The Sheriff has requested that the current employment eligibility list for Sheriff's Lieutenant be extended by six months. Humboldt County Merit System Rule IV, 6. states, "the name of a person on an employment list shall be valid for one year unless the eligibility is extended by the Board of Supervisors."

The Sheriff anticipates potential promotional opportunities for Sheriff's Lieutenant to occur within the next six months. The existing employment eligibility list for Sheriff's Lieutenant is sufficient to meet the anticipated appointment needs of the Sheriff over that time period. As such, Human Resources is requesting that the Board extend the list by six months, expiring on April 10, 2016.

FINANCIAL IMPACT: There is no immediate financial impact to extending this employment eligibility list. Any financial impact would come as a result of filling vacant positions.

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Your Board could choose to not approve the extension of the employment eligibility list. This would require Human Resources to implement the recruitment process to develop a new employment list.

ATTACHMENTS: None

Prepared by: Ron Halverson, Assistant Director of Human Resources

CAO Approval

*Amey Olsen*

REVIEW:

Auditor

County Counsel

Personnel

*DF*

Risk Manager

Other

TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**  
Upon motion of Supervisor      Seconded by Supervisor

Ayes  
Nays  
Abstain  
Absent

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Kathy Hayes, Clerk of the Board