

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

**Tuesday, May 2, 2017**

**9:00 AM**

**Regular Meeting**

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*Supervisor Estelle Fennell was absent for the beginning of this meeting.*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Certificates of Recognition for Soroptimist International of Eel River Valley Award Winners (Supervisor Estelle Fennell and Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Certificates.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Estelle Fennell

Present:

2. AB 839 (Garcia/Levine): An Act to Amend Section 14132.44 of the Welfare and Institutions Code, Relating to Medi-Cal (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Estelle Fennell

Present:

3. Resolution Authorizing Road Closures for the Garberville Rodeo Parade on June 17, 2017 (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors adopt the resolution, and direct the Clerk of the Board to return a fully executed copy of the resolution to Dennis O'Sullivan, Manager, Blue Star Gas, 1333 Redwood Drive, Garberville, CA 95542.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Estelle Fennell

Present:

#### Clerk of the Board

4. Approval of the Action Summary - Department Budget Reports Meeting of April 24, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of April 24, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Estelle Fennell

Present:

5. Approval of the Action Summary - Meeting of April 25, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of April 25, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Estelle Fennell

Present:

**Code Enforcement Unit**

6. Administrative Abatement Funding Transfer and Supplemental Budget. John McDowell, 1680 Anderson Road, McKinleyville, California; AP# 508-291-007 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors authorize the cost of abatement to be advanced by the County of Humboldt, pursuant to Humboldt County Code Section 351-31, and if unpaid by the property owner, that a lien be placed against the parcel in the amount of the costs of abatement pursuant to Humboldt County Code Sections 351-33 to 351-44; authorize a transfer from the Code Enforcement Trust Fund, account #3440000, in the amount of \$9,000 to the County Counsel's revenue account #1100-121-631-130 to cover the cost of the abatement, and to pay the expenses associated with the abatement out of account 1100-121-2-403; and authorize the Auditor-Controller to execute the supplemental budget shown in Attachment "A" for fiscal year 2016-2017 (4/5th vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Estelle Fennell

Present:

**Department of Health and Human Services: Administration**

7. Extension of Extra Help Hours Past the 960 Hour Limit

**Recommendation:** That the Board of Supervisors approve the extension of extra help hours for Jasmine Huffman, Substance Abuse Counselor I to 1500 hours through June 30, 2017.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Estelle Fennell

Present:

8. Second Option to Extend Lease at 317 Second Street, Eureka for Fiscal Year 2017-18

**Recommendation:** That the Board of Supervisors approve exercising the second option to extend the lease at 317 Second Street, Eureka, CA with A1 Abrahamsen, Alice F. Abrahamsen, Kent H. Pryor and Alice Pryor for fiscal year 2017-18; authorize Public Works - Real Property Division to send a notice to Lessor that County is exercising the second option to extend the lease; and direct the Clerk of the Board to return one (1) executed Board agenda item to Public Works - Real Property Division.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Estelle Fennell

Present:

**Department of Health and Human Services: Mental Health****9. Third Amendment to the Hospital Services Agreement with St. Joseph Hospital of Eureka**

**Recommendation:** That the Board of Supervisors approve and authorize the Board Chair to execute three (3) original copies of the attached third amendment to the agreement with St. Joseph Hospital of Eureka for hospital medical services ("Hospital Services Agreement"), which extends the term of such agreement to June 30, 2020; and direct the Clerk of the Board to return two (2) signed original copies of the attached third amendment to the Humboldt County Department of Health and Human Services - Mental Health Administration for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Estelle Fennell

Present:

**Probation****10. Extension of Extra Help Hours to 1530 for Juvenile Corrections Officer Kallianne Turner (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors authorize the extension of extra help hours for Juvenile Corrections Officer (JCO) Kallianne Turner to 1530 hours through June 30, 2017, per Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Estelle Fennell

Present:

**Public Works****11. Agreement with Humboldt County Fair Association and Ferndale Unified School District**

**Recommendation:** That the Board of Supervisors approve and execute the agreement for use of a portion of the Humboldt County Fairgrounds by the Ferndale Unified School District; and return one executed original agreement to Real Property for transmittal to the Humboldt County Fair Association.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not 1 - Estelle Fennell

Present:

**Sheriff**

**12. Annual Financial Plan for United States Department of Agriculture Forest Service Six Rivers National Forest Cooperative Agreement**

**Recommendation:** That the Board of Supervisors accept the Cooperative Law Enforcement Annual Patrol Operating Plan and Financial Plan, #16-LE-11051360-027 (Patrol Operating Financial Plan), Modification 005, between Humboldt County Sheriff's Office and United States Department of Agriculture, Forest, Six Rivers National Forest (USDA Forest Service) for the period beginning October 1, 2016 and ending September 30, 2017; accept the Cooperative Law Enforcement Annual Drug Operations Plan and Financial Plan #16-LE-11051360-027 (Drug Operations Financial Plan), Modification 006, between Humboldt County Sheriff's Office and United States Department of Agriculture, Forest, Six Rivers National Forest for the period beginning October 1, 2016 and ending September 30, 2017; authorize the Chair of the Board of Supervisors and Humboldt County Sheriff to sign four (4) original copies of the Patrol Operating Financial Plan (Attachment 1) and modifications, extensions and all other documents required by USDA Forest Service for participation in the Master Agreement of the Cooperative Law Enforcement Patrol Operating Plan; and authorize the Chair of the Board of Supervisors and Humboldt County Sheriff to sign four (4) original copies of the Drug Operations Financial Plan (Attachment 2) and modifications, extensions and all other documents required by USDA Forest Service for participation in the Master Agreement of the Cooperative Law Enforcement Drug Operations Plan.

*A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Not Present: 1 - Estelle Fennell

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Supervisor Estelle Fennell joined the meeting.*

**E. SPECIAL PRESENTATIONS**

**Sheriff**

**1. Resolution Recognizing Sheriff Mike Downey on His Retirement**

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

*A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Board of Supervisors****2. Caregiver Appreciation Month in Humboldt County (Supervisor Ryan Sundberg)**

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**3. National Children's Mental Health Awareness Day Proclamation (Supervisor Virginia Bass)**

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**4. Proclaim May 2017 as Motorcycle Awareness Month in Humboldt County (Supervisor Rex Bohn)**

*Recommendation:* That the Board of Supervisors adopt the proclamation.

*A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**5. First Five 2016-2020 Strategic Plan Presentation (Supervisor Mike Wilson)**

*Recommendation:* That the Board of Supervisors hear the presentation and take appropriate action, if required.

*A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**6. Older American Month Proclamation and Area I Agency on Aging Annual Report (Supervisor Rex Bohn)**

*Recommendation:* That the Board of Supervisors adopt the proclamation and receive and file the report.

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**F. MATTERS SET FOR TIME CERTAIN**

**Board of Supervisors**

- 1. 9:30 a.m. - Digital 299 Broadband Project Status (Supervisor Ryan Sundberg)

*Recommendation:* That the Board of Supervisors hear the presentation and take appropriate action, if required.

*Approved per order of the Chair*

**G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS**

**I. DEPARTMENT REPORTS**

**County Administrative Office**

- 1. Third-Quarter Budget Review for Fiscal Year 2016-17, Updated Outlook for Fiscal Year 2017-18, and Recommendations for Budget Adjustments (4/5 Vote Required)

*Recommendation:* That the Board of Supervisors receive and file a review of the third-quarter budget results for Fiscal Year (FY) 2016-17 and outlook for the FY 2017-18 budget; review the recommendations from the Measure Z Citizen's Advisory Committee contained in Attachment I and provide direction on which Measure Z requests detailed on Attachment II to fund for FY 2017-18; approve carrying forward FY 2016-17 allocations into FY 2017-18 totaling \$1,463,980 as detailed on page 4; direct staff regarding the policy considerations beginning on page 9 of this report, as follows:

- a. Approve funding Additional Requests for General Fund Appropriation contained in Attachment III that are either: mandated projects/services; support the intent of Measure S; one-time in nature; and/or prevent the discontinuation of services;
- b. Approve setting Contingencies and the General Reserves below policy levels; and
- c. Approve a loan from the General Fund in the amount of \$8,385 for the McKay Community Forest; approve the budget adjustments shown on Attachment IV, and authorize County Administrative Office (CAO) staff to make any technical corrections necessary to effectuate the Board's direction (4/5 vote required); and take other action as appropriate.

*A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, to accept staff recommendations with the changes to Measure Z allocations as discussed, and allow the Sheriff's Office to utilize Measure Z funds for radios instead of the Snowcat. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Probation**

2. Employment of Temporary Retired Annuitant as Senior Substance Abuse Counselor in the Probation Department

**Recommendation:** That the Board of Supervisors resolve that the employment of Terry Coddington as a temporary "retired annuitant" Senior Substance Abuse Counselor with the Probation Department (budget unit 1100-235) is necessary to fill a critically needed position and that Ms. Coddington's employment as a temporary "retired annuitant" is needed before the CalPERS "180-day wait period" has expired; and adopt the attached resolution for an exception to the 180-day wait period.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. Employment of Temporary Retired Annuitant as Legal Office Services Manager at the Probation Department

**Recommendation:** That the Board of Supervisors resolve that the employment of Page Ludtke as a temporary "retired annuitant" Legal Office Services Manager with the Probation Department (budget unit 1100-235) is necessary to fill a critically needed position and that Ms. Ludtke's employment as a temporary "retired annuitant" is needed before the CalPERS "180-day wait period" has expired; and adopt the attached resolution for an exception to the 180-day wait period.

**A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**J. ADMINISTRATIVE ABATEMENT HEARINGS**



## K. PUBLIC HEARINGS

### Planning and Building Department

1. Briceland Volunteer Fire Department Lot Line Adjustment and Zone Boundary Adjustment Application. File No.: APNs 220-251-013, 220-331-010. Case No.: LLA-11-024, ZBA-13-001. Briceland Area

**Recommendation:** That the Board of Supervisors introduce Ordinance No. \_\_\_\_ (Attachment B) by title and waive further reading; open the public hearing and receive the staff report and public comment; close the public hearing and deliberate; find the project exempt from environmental review pursuant to Section 15305 (a) and Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines; make the findings in Exhibit A to Resolution No. \_\_\_\_ (Attachment A) to approve the Lot Line Adjustment (LLA) and Zone Boundary Adjustment (ZBA) and adopt Ordinance No. \_\_\_\_ (Attachment B) amending Section 311-7 of the Humboldt County Code by reclassifying property in the Briceland area (ZBA-13-001; Briceland Volunteer Fire Department) by adjusting the zone boundary between Unclassified (U) and Forestry Recreation with a 40-acre minimum parcel size (FR-B-5(40)) coincidental with the proposed property lines approved with the LLA; direct the Clerk of the Board to give notice of the decision to the applicant/owner, the County Assessor's Office and any other interested party, and direct Planning and Building Department - Planning Division to file a Notice of Exemption pursuant to California Environmental Quality Act (CEQA); and direct the Clerk of the Board to publish a summary of the Ordinance within 15 days after adoption of the ordinance by the Board, along with the names of those Supervisors voting for and against the ordinance (Attachment B) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

## L. CLOSED SESSION

1. Conference with Legal Counsel - pursuant to Government Code section 54956.9 regarding pending litigation; DOES 1 through 10 v. County of Humboldt; Case No. CV170183.

*The Board of Supervisors met in conference with Legal Counsel pursuant to Government Code section 54956.9 regarding pending litigation; DOES 1 through 10 v. County of Humboldt; Case No. CV170183.*

## M. DISCUSSION ITEMS

### Board of Supervisors

1. Monthly report on Board members' meeting attendance at county expense and other public supervisorial district events.

## N. ADJOURNMENT

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

ANA HARTWELL

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

  
\_\_\_\_\_  
May 2, 2017




MINUTES  
TUESDAY, MAY 2, 2017  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, May 9, 2017 with the vote as shown below.

AYES: Supervisors: Fennell, Bass, Bohn, Wilson  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: Sundberg

  
\_\_\_\_\_  
ANA HARTWELL  
Deputy Clerk of the Board

  
\_\_\_\_\_  
VIRGINIA BASS  
Chair of the Board



# COUNTY OF HUMBOLDT

For the meeting of: May 9, 2017

Date: May 3, 2017  
To: The Honorable Board of Supervisors  
From: Clerk of the Board of Supervisors  
Subject: **Approval of the Action Summary – Meeting of May 2, 2017**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of May 2, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of May 2, 2017 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their May 2, 2017 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: 

REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Wilson

- Ayes Fennell, Bass, Bohn, Wilson
- Nays \_\_\_\_\_
- Abstain \_\_\_\_\_
- Absent Sundberg

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: May 9, 2017

By:   
Kathy Hayes, Clerk of the Board