

BUDGET & FEE SCHEDULE DEVELOPMENT CALENDAR FOR 2024-25

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| Friday, Jan. 5 | Mid-Year Budget Estimates from Departments due to County Administrative Office |
| Monday, Jan. 12 | Effective date for 2024 updated county fees (except Planning & Building) |
| Thursday, Jan. 25 | Measure Z Citizens' Advisory Committee Meeting to distribute applications |
| Tuesday, Feb. 6 | Present 2023-24 Mid-Year Budget Report to Board of Supervisors |
| Monday, Feb. 12 | Effective date for 2024 updated Planning & Building Fees |
| Wednesday, Feb. 21 | Budget Kickoff: County Administrative Office presents 2024-25 budget instructions to County Departments |
| Thursday, Feb. 29 | Measure Z Citizens' Advisory Committee Meeting to distribute applications |
| March, 2024 | CAO Liaisons meet with Departments |
| Thursday, Mar. 7 | Measure Z Citizens' Advisory Committee Meeting to review applications |
| Thursday, Mar. 14 | Measure Z Citizens' Advisory Committee Meeting to review applications (if needed) |
| Thursday, Mar. 21 | Measure Z Citizens' Advisory Committee Meeting to review applications (if needed) |
| Tuesday, Apr. 2 | 2024-25 Budget Requests Completed by county departments and due to County Administrative Office |
| Tuesday, Apr. 23 | Measure Z Citizens' Advisory Committee recommendations presented to Board of Supervisors |
| Monday, Apr. 29 | Department Budget Presentations |
| Monday, May 6 | Department Budget Presentations |
| Monday, May 20 | Department Budget Presentations Continued (if needed) |

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| Tuesday, June 4 | County Administrative Office presents 2024-25 Proposed County Budget to Board of Supervisors for adoption |
| Monday, June 10 | Public hearings on 2024-25 Proposed County Budget; 1:30 & 5:30 p.m.: Clerk of the Board required to publish notice |
| Tuesday, June 25 | FY 2023-24 County Budget adopted by Board of Supervisors |
| Friday, Sept. 13 | 2025 County Fee Schedule update memo distributed to departments |
| Thursday, Oct. 24 | <i>Measure Z Citizens' Advisory Committee year-end meeting: review with funding recipients</i> |
| Friday, Oct. 18 | 2025 County Fee Schedule updates completed by departments and due to County Administrative Office |
| Friday, Nov. 22 | 2025 County Fee Schedule Public Hearing noticed and fees publicly available (Board Date: November 22) |
| Tuesday, Dec. 3 | 2025 County Fee Schedule adopted by Board of Supervisors |
| Monday, Jan. 6, 2025 | Effective date for 2025 updated county fees (except Planning & Building) |
| Monday, Feb. 3, 2025 | Effective date for 2025 updated Planning & Building Fees |