



COUNTY OF HUMBOLDT

For the meeting of: June 5, 2018

Date: May 23, 2018
 To: The Honorable Board of Supervisors
 From: Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of May 22, 2018**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of May 22, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund


DISCUSSION: The Action Summary from the meeting of May 22, 2018 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their May 22, 2018 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval: 

| |
|--|
| REVIEW: Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____ |
|--|

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
 Upon motion of Supervisor Wilson Seconded by Supervisor Bass
 Ayes Bass, Fennell, Sundberg, Bohn, Wilson
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 6/5/18

By: 
 Ryan Sharp, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNEL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, May 22, 2018

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Proclaim June 2, 2018 as "Lemonade Day" in Humboldt County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. Proclaim May 2018 as Hepatitis Awareness Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. Human Trafficking Awareness Proclamation (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

4. Letter of Support for Trinidad Land Trust Strawberry Rock Trail Project (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

5. Letter of Support Requesting Caltrans take the Lead on the Implementation of the Little River Trail Project (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

6. Letter of Appreciation to William Reynolds for service on the Humboldt County Fire Safe Council. (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors authorize the chair to sign the letter of appreciation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Child Support Services

7. Letter of Support for Trailer Bill Language for Additional Funding of the Local Child Support Program

Recommendation: That the Board of Supervisors authorize the Chair to sign a letter supporting budget bill language for additional funding of the Local Child Support Program.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Clerk of the Board**8. Approval of the Action Summary - Meeting of May 15, 2018**

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of May 15, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Counsel**9. Adoption of Ordinance Amending Section 851-15 of Division 5 of Title VIII of the Humboldt County Code Relating to Cable Systems and Open Video Systems**

Recommendation: That the Board of Supervisors adopt Ordinance No. _____, amending Section 851-15 of Division 5 of Title VIII of the Humboldt County Code relating to Cable Systems and Open Video Systems.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Administration**10. First Option to Extend Lease at 205 Seventh Street, Suite C, Eureka**

Recommendation: That the Board of Supervisors approve exercising the first option to extend the lease with Richard Littlefield, Betty Littlefield and Charles Powell for storage space at 205 Seventh Street, Suite C, Eureka, CA through August 31, 2019; authorize Public Works-Real Property Division to send a notice to Lessor that County is exercising the first option to extend the lease; and direct the Clerk of the Board to return one (1) executed Board agenda item to Public Works-Real Property Division.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

11. Authorize a Temporary Increase in Pay for Morgan Cook, Senior Environmental Health Specialist Pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

Recommendation: That the Board of Supervisors authorize a temporary increase in pay for Senior Environmental Health Specialist, Morgan Cook (class 0518, range 425) as though promoted to Supervising Environmental Health Specialist (class 0519, range 461) beginning May 26, 2018 and continuing until the incumbent returns from approved leave.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Mental Health

12. Behavioral Health Board Alcohol and Other Drug (AOD)/Dual Recovery Committee Proposal

Recommendation: That the Board of Supervisors receive and file the attached report prepared by Humboldt County Behavioral Health Board's Alcohol and Other Drug (AOD)/Dual Recovery Committee.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Human Resources

13. New Classification for Economic Development Director into the Classification Plan

Recommendation: That the Board of Supervisors adopt the new management job class of Economic Development Director (class 0662, salary range 526, unit 08) into the classification plan effective immediately; and Adopt Resolution No. _____ (Attachment A) approving the Amendment to the Compensation Plans for the Management and Confidential effective immediately.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Planning and Building Department

14. Sensi Valley General Plan Amendment and Zone Reclassification Petition; Case Number GPP18-002/ZRP18-001; Assessor's Parcel Number 208-071-032; Dinsmore Area

Recommendation: That the Board of Supervisors consider the petition as part of the consent agenda; accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

This item was pulled from consent for discussion.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

15. Cobalt Glen, Inc. & Atlantic Ridge Partners, Inc. Zone Reclassification Petition; Case Number ZRPI-7-005; Assessor Parcel Number: 212-151-009; Miranda Area

Recommendation: That the Board of Supervisors consider the project as part of the consent agenda; and accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

16. Mad River Storage Zone Reclassification Petition; Case Number ZRP17-004; Assessor Parcel Number: 516-161-005; Glendale Area

Recommendation: That the Board of Supervisors consider the project as part of the consent agenda; and accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Public Works

17. Humboldt County Eureka Veterans Memorial Building Seismic Repair Project, Change Order Number. 4.0, Project Number. 210502, DSR (Disaster Survey Report) 2987, 2946, 3401, 3724

Recommendation: That the Board of Supervisors authorize the Public Works Director to sign Change Order Number. 4.0 for a \$84,247.36 cost increase.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Sheriff

18. FY 2017-18 Supplemental Budget Adjustment Request for Humboldt County Sheriff's Operations Budget Unit 221 for Purchase of Police Services Canine (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve FY 2017-18 supplemental budget adjustment request for Humboldt County Sheriff's Operations Budget Unit 221 for purchase of one police services dog (4/5 vote required).

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

19. Fiscal Year 2017-18 Supplemental Budget Adjustment Request #1 for Animal Control Budget Unit 278 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve supplemental budget adjustment request #1 in Budget Unit 278 Animal Control to allow for increased costs in fiscal year budget 2017-18 (4/5 vote required).

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Treasurer/Tax Collector

20. Supplemental Budget for Treasurer-Tax Collector Building Modifications to Revenue Recovery (Budget Unit 1100114) in FY 2017-18 (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize transfer of \$15,000 from the Deferred Maintenance Trust Fund (3464 000 7000) and approve the attached supplemental budget request in fund 1100, budget unit 114, Revenue Recovery (4/5 vote required).

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

E. SPECIAL PRESENTATIONS**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****Agricultural Commissioner**

1. Approval of Standard Agreement No. 17-0261, Known as the County Cannabis Pilot Inspection Program and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors receive a report from the Agricultural Commissioner and California Department of Food and Agriculture CalCannabis Enforcement Branch on the County Cannabis Pilot Inspection Program and Standard Agreement No. 17-0261; approve Standard Agreement No. 17-0261, known as the County Cannabis Pilot Inspection Agreement, authorize the Chair to sign the original agreement, one copy of the cover page and the contractor certification form, and direct the Clerk of the Board to return all copies to the agriculture department for further processing; and direct the Auditor-Controller to execute the attached supplemental budget for FY 2017/18 (4/5 vote required).

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Administrative Office

2. County Administrative Officer Report: Board Strategic Workshop

Recommendation: That the Board of Supervisors receive an oral report from the County Administrative Officer (CAO) regarding the recent Board Strategic Workshop; select up to six goals in concert with the public's input from the Budget Roadshow for departments to focus on; direct department heads to submit to the County Administrative Office performance measures based on your Board's selected goals; and take additional action as may be required.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to receive the report; select the six goals that have been recommended; amend goal number four to read Roads, Trails and Rivers; direct department heads to submit to the County Administrative Office for performance measures based on these select goals; and direct the County Administrative Office to return with a final document placing the items mentioned into the communities categories. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Counsel

3. Temporary Employment of Retired Annuitant as Deputy County Counsel in the County Counsel's Office

Recommendation: That the Board of Supervisors resolve that the employment of Joyce Stigter as a temporary retired annuitant Deputy County Counsel with the Humboldt County Counsel's office is necessary to fill a critically needed position and that Joyce Stigter's employment as a temporary retired annuitant is needed before the California Public Employees Retirement System (CalPERS) 180-day wait period has expired; and adopt the attached resolution for an exception to the 180-day wait period.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Public Health

4. Report on the DHHS-Public Health Syringe Services Program (SSP)

Recommendation: That the Board of Supervisors receive and file a report on the SSP by the Humboldt County Health Officer, Public Health Director, Public Health Director and Deputy Director and take action as appropriate.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to accept the report. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

J. PUBLIC HEARINGS**K. DISCUSSION ITEMS****Board of Supervisors**

1. Monthly Report on Board Members' Meeting Attendance at County Expense and Other Public Supervisorial District Events.

L. CLOSED SESSION

M. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



May 23, 2018



MINUTES
TUESDAY, MAY 22, 2018
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, June 5, 2018 with the vote as shown below.

AYES: Supervisors: Bass, Bohn, Sundberg, Fennell, Wilson
NAYS: Supervisors: --
ABSENT: Supervisors: --



RYAN SHARP
Deputy Clerk of the Board



RYAN SUNDBERG
Chair of the Board