

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, May 18, 2021

9:00 AM

Regular Meeting - Virtual

In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 935 3417 9044 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Agricultural Commissioner

1. Approval of Standard Agreement No. 21-0022, known as the CalCannabis Cultivation Licensing Inspection Agreement

Recommendation: That the Board of Supervisors:

1. Approve Standard Agreement No. 21-0022, known as the CalCannabis Cultivation Licensing Inspection Agreement;
2. Authorize the Chair to sign the original agreement, and the contractor certification form; and
3. Direct the Clerk of the Board to return all signed copies and a copy of the action summary order authorizing execution of this agreement to the agriculture department for further processing.

Attachments: [Staff Report](#)
[CalCannabis Inspection Agreement 21-0022 STD 213](#)
[CalCannabis Inspection Agreement Exhibits 21-0022](#)
[CalCannabis Inspection Agreement County Monthly Invoice Template](#)
[Post Consumer Content Certification 2021](#)
[Executed Agreement.pdf](#)
[Certification CCC04-2017.pdf](#)

Board of Supervisors

2. Retirement Resolution for Legal Office Assistant John Wilson from the Humboldt County Sheriff's Office (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Resolution.

Attachments: [Staff Report](#)
[John Wilson Retirement Resolution.pdf](#)

3. Resolution Authorizing Road Closures for the Garberville Rodeo Parade on June 19, 2021 (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Adopt the Resolution and direct the Clerk of the Board to prepare a fully executed copy for Supervisor Bushnell to deliver to Caltrans.

Attachments: [Staff Report](#)
[2021 Rodeo Parade Request for BOS Authorization.pdf](#)
[Resolution 21-47.pdf](#)

4. Resolution Authorizing Road Closures for the Benbow Fourth of July Event (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Adopt the Resolution and direct the Clerk of the Board to prepare a fully executed copy for Supervisor Bushnell to deliver to Caltrans.

Attachments: [Staff Report](#)
[2021 4th of July Request for BOS Authorization.pdf](#)
[Resolution 21-48.pdf](#)

Child Support Services

5. Plan of Cooperation Agreement for State and Local Child Support Agency

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached plan of cooperation (POC) with the State Child Support Agency;
2. Approve, and authorize the North Coast Regional Department of Child Support Services (NCRDCSS) Director, or a designee thereof, to execute the attached Cooperation Agreement with the State Child Support Agency, based on the attached template provided by the state, after review by County Counsel and the County Administrative Office; and
3. Approve, and authorize the NCRDCSS Director, or a designee thereof, to execute any necessary amendments to the final Cooperation Agreement after review by County Counsel and the County Administrative Office.

Attachments:[Staff Report](#)[FFY 2021 California-State LCSA Plan of Cooperation 2021.04.02](#)**Clerk of the Board**

6. Approval of the Action Summary - Meeting of May 11, 2021

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of May 11, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments:[Staff Report](#)[5-11-2021 Action Summary](#)[Approved Action Summary.pdf](#)**County Administrative Office**

7. Prioritized Funding Requests for Congressionally Directed Funding

Recommendation: That the Board of Supervisors:

1. Approve the prioritized list of funding requests for Congressionally Directed Funding; and
2. Authorize the Chair of the Board to sign documentation required to submit requests to Senator Alex Padilla, and direct the County Administrative Officer to

transmit the requests.

Attachments:

[Staff Report](#)

[Humboldt County Hammond Trail Bridge Replacement Project.pdf](#)

[Humboldt County Project Rebound.pdf](#)

[Humboldt County Crisis Stabilization Unit Youth Treatment Project.pdf](#)

[Humboldt County Garberville Complete Streets Project.pdf](#)

[Humboldt County Community Corrections Re-Entry Resource Center Project.pdf](#)

[Humboldt County Courthouse Entrance and Restroom Modification Project.pdf](#)

[Humboldt County Mattole Road Repair and Paving Project.pdf](#)

[Humboldt County One Stop Permitting Center.pdf](#)

[Humboldt County Briceland Road-Shelter Cove Road Rehabilitation and Paving Project.pdf](#)

[Humboldt County Ferndale Veterans Bldg & ADA Barrier Removal.pdf](#)

[Humboldt County Public Works Office Renovation & ADA Barrier Removal.pdf](#)

[Humboldt County Alderpoint Road Evacuation Safety Route Improvement Project.pdf](#)

[Signed Letters.pdf](#)

Department of Health and Human Services: Administration

8. The Department of Health and Human Services (DHHS), Public Health requests an allocation of a Laboratory Assistant I/II position and requests authorization of Supplemental Budget for Epidemiology and Laboratory Capacity (ELC) Enhancing Detection Expansion (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the allocation of 1.0 full time equivalent (FTE) 1.0, Laboratory Assistant I/II (salary range 308/349, class 1571A/B) in BU 1175-435; effective the pay period following Board of approval;
2. Approve the attached supplemental budget to supplement Fund 1175, Budget Unit 435 - Public Health Laboratory for Fiscal Year 2020-21 (4/5 vote required); and
3. Approve the attached supplemental budget to supplement Fund 1175, Budget Unit 455010 - ELC Enhancing Detection Expansion for Fiscal Year 2020-21 (4/5 vote required).

Attachments:

[Staff Report](#)

[ELC ED-E Allocation Letter](#)

[Supplemental Budget - 435](#)

[Supplemental Budget - 455010](#)

9. Memorandum of Understanding with the Housing Authority of the County of Humboldt Regarding the Referral of Eligible Individuals to the Mainstream Voucher Program

Recommendation: That the Board of Supervisors:

1. Approve, and authorize and the Department of Health and Human Services Director, or a designee thereof, to execute, the attached memorandum of understanding with the Housing Authority of the County of Humboldt regarding the referral of eligible individuals to the Mainstream Voucher Program for the period of April 1, 2021 through March 31, 2026;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with the Housing Authority of the County of Humboldt after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order regarding the attached memorandum of understanding with the Housing Authority of the County of Humboldt.

Attachments:

[Staff Report](#)

[Memorandum of Understanding with the Housing Authority of the County of Humboldt](#)

District Attorney

10. Authorization for the District Attorney to Execute any and all Documents Necessary to Accept, Administer, Modify, Amend and Reapply for Funding Made Available by the California Governor's Office of Emergency Services through the Victim Witness Assistance Program, Allocation of 2.0 Full-Time Equivalent Victim Witness Program Specialist Positions and Deallocation of .5 Permanent Part-Time Equivalent Victim Witness Program Specialist Position (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Ratify the District Attorney's execution and submission of any and all documents necessary to accept, administer, which includes any amendments and extensions, there of, modify and reapply for funding made available by the California Governor's Office of Emergency Services through the Victim Witness Assistance Program for the second through fourth quarters of the fiscal year 2019-2020 and the first quarter of fiscal 2020-2021 (requires 4/5 vote);
2. Authorize the District Attorney to execute any and all documents necessary to accept, administer, which includes any amendments and extensions, there of, modify and reapply for funding made available by the California Governor's Office of Emergency Services through the Victim Witness Assistance Program for the remainder of fiscal year 2020-2021 and the first quarter of fiscal year 2021-2022 (requires 4/5 vote);
3. Allocate 2.0 full-time equivalent Victim Witness Program Specialist positions (class 0689, salary range 352) in budget unit 208 effective immediately (requires 4/5 vote); and
4. Deallocate the 0.5 permanent PTE Victim Witness Program Specialist position (class 0689, salary range 352) in budget unit 208 effective immediately (requires 4/5 vote).

Attachments: [Staff Report](#)
[VW19 Grant Award](#)
[VW20 Grant Award](#)

11. Authorization for the District Attorney to Execute any and all Documents Necessary to Administer, Modify, Amend and Reapply for Funding Made Available by the California Governor's Office of Emergency Services through the Unserved/Underserved Victim Advocacy and Outreach Program (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Ratify the District Attorney's execution and submission of any and all documents necessary to accept, administer, which includes any amendments and extensions, thereof, modify and reapply for funding made available by the California Governor's Office of Emergency Services through the

- Unserviced/Underserved Victim Advocacy and Outreach Program for the second through fourth quarters of fiscal year 2019-2020 and the first through third quarters of fiscal year 2020-2021 (requires 4/5 vote);
2. Authorize the District Attorney to execute any and all documents necessary to accept, administer, which includes any amendments and extensions, thereof, modify and reapply for funding made available by the California Governor's Office of Emergency Services through the Unserviced/Underserved Victim Advocacy and Outreach Program for the remainder of calendar year 2021 (requires 4/5 vote); and
 3. Authorize the District Attorney to execute any and all documents necessary to apply for any additional funding that may be made available by the California Governor's Office of Emergency Services through the Unserviced/Underserved Victim Advocacy and Outreach Program (requires 4/5 vote).

Attachments: [Staff Report](#)
[UV19 Grant Award](#)
[UV20 Grant Award](#)

Human Resources

12. Adoption of the Amended and Retitled Job Classifications of Youth Support Specialist I/II and Senior Youth Support Specialist

Recommendation: That the Board of Supervisors:

1. Adopt the amended and retitled job classification of Youth Support Specialist I/II (class #1735, salary range 369/389, Unit 1) (replacing Children Center Specialist I/II) into the classification plan effective immediately;
2. Adopt the amended and retitled job classification of Senior Youth Support Specialist (class #1736, salary range 409, Unit 1) into the classification plan effective immediately; and
3. Adopt Resolution No. _____ (Attachment 4) approving 1) amendments to the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) local 1684 and 2) Adopting a Comprehensive Compensation Schedule and Classification Summary (Attachment 3) effective May 18, 2021.

Attachments: [Staff Report](#)
[Copy of Job Specification for Youth Support Specialist I II](#)
[Copy of Job Specification for Senior Youth Support Specialist](#)
[Comprehensive Compensation Schedule and Classification Summary 2021 05 18](#)
[Resolution No. \(YSS\)](#)
[Resolution 21-49.pdf](#)

Public Works

13. Approval of Eureka Veterans Memorial Hall Agreement

Recommendation: That the Board of Supervisors:

1. Approve and execute the Eureka Veterans Memorial Hall Agreement; and
2. Authorize the Clerk of the Board to return one (1) executed agreement to Public Works, Facilities Management.

Attachments: [Staff Report](#)
[Eureka Veterans Agreement](#)
[Exhibit A - Premises](#)
[Exhibit B - Use Schedule](#)
[Exhibit C - Rental Application](#)
[Exhibit D - Policies](#)
[Exhibit E - Insurance](#)
[Exhibit F - Fees](#)
[Exhibit G - Rental Agreement](#)
[Exhibit H - Page 1 of 2 - Maintenance Responsibilities](#)
[Exhibit H, Page 2 of 2 - Janitorial Responsibilities](#)
[Executed Veterans Memorial Hall Agreement.pdf](#)

14. Tower and Space License with the Hoopa Valley Tribe for the Sugar Pine Mountain Communication Site

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board to sign three (3) original copies of the Tower and Space License between the County of Humboldt and the Hoopa Valley Tribe for the Sugar Pine Mountain Communications Site; and
2. Direct the Clerk of the Board to return two (2) fully executed copies of the Tower and Space License to Public Works Facility Management.

Attachments: [Staff Report](#)
[Sugar Pine Tower and Space License](#)
[Exhibit A - Vicinity Map](#)
[Exhibit B - 2014 Tower and Space License](#)
[Executed Tower and Space License Sugar Pine Mountain.pdf](#)

15. Tower and Space License with the Hoopa Valley Tribe for the Big Hill Communications Site

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board to sign (3) original copies of the Tower and Space License between the County of Humboldt and the Hoopa Valley Tribe for

Big Hill Communications Site; and
2. Direct the Clerk of the Board to return two (2) fully executed copies of the Tower and Space License to Public Works Facility Management.

Attachments:

[Staff Report](#)
[Attachment No. 1 - License](#)
[Attachment 2 - Picture](#)
[Attachment No. 3 - Pad](#)
[Attachment No. 4 - Hoopa Tribal Police Letter](#)
[Exhibit A - Legal Description](#)
[Exhibit B - Site Plan](#)
[Executed Tower and Space License Big Hill.pdf](#)

16. First Amendment to Telecommunication License with the United States Coast Guard at Trinidad Head, Trinidad, California

Recommendation:

That the Board of Supervisors:
1. Authorize the Chair of the Board to sign (2) copies of the First Amendment to Telecommunications License with the United States Coast Guard (USCG) at Trinidad Head; and
2. Direct the Clerk of the Board to return an executed copy of the First Amendment to Telecommunications License to Public Works Facility Management.

Attachments:

[Staff Report](#)
[Attachment No. 1 - License](#)
[Attachment No. 2 - First Amedment to License](#)
[First Amendment Trinidad Head.pdf](#)

17. Approval of Sheriff's Woodley Island Boat Slip Rental Agreement

Recommendation:

That the Board of Supervisors:
1. Grant a waiver of the Nuclear Free Ordinance;
2. Authorize the Chair of the Board to sign and execute the attached Sheriff's Woodley Island Boat Slip Rental Agreement; and
3. Direct the Clerk of the Board to return the executed Rental Agreement to Public Works - Real Property, for transmittal to the Humboldt Bay Harbor, Recreation, and Conservation District.

Attachments:

[Staff Report](#)
[Attachment No. 1 - Boat Slip Rental Agreement](#)
[Signed Rental Agreement.pdf](#)

18. Approval of Annual Revisions to, and Acceptance of Additional Roads into, the County of Humboldt Maintained Road System for Fiscal Year 2020-2021

- Recommendation:*** That the Board of Supervisors:
1. Adopt the attached resolution approving annual revisions to the County of Humboldt Maintained Road System for fiscal year 2020-2021;
 2. Adopt the attached resolution accepting additional roads into the County of Humboldt Maintained Road System for fiscal year 2020-2021; and
 3. Direct the Clerk of the Board to provide certified copies of the board order and attached resolutions to the Department of Public Works for submittal to the California Department of Transportation.

- Attachments:*** [Staff Report](#)
[Attachment 1- Resolution Maintained Mileage .pdf](#)
[Attachment 2- Resolution Accepting Roads.pdf](#)
[Resolution 21-50.pdf](#)
[Resolution 21-51.pdf](#)

**19. Allocate One Full-Time Equivalent Program Coordinator Position for the Department of Public Works
- Solid Waste Division**

Recommendation: That the Board of Supervisors:
1. Allocate one Full-Time Equivalent Program Coordinator (salary range 427, class 1425, unit 1) position in budget unit 3691-438 effective at the beginning of the next bi-weekly pay period following approval.

Attachments: [Staff Report](#)
[Program Coordinator.pdf](#)

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

F. SPECIAL PRESENTATIONS

DHHS: Public Health

1. Update on Local Conditions Surrounding COVID-19

Recommendation: That the Board of Supervisors:
1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

Attachments: [Staff Report](#)

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

I. DEPARTMENT REPORTS**County Administrative Office****1. Rules of the Board of Supervisors**

Recommendation: That the Board of Supervisors:
1. Review and adopt a resolution approving the attached revised Rules of the Board of Supervisors.

Attachments: [Staff Report](#)
[Att. 1 Rule adoption Reso.docx](#)
[Board Rules - 2021-04-30.docx](#)
[2017-10-10 Board Rules.docx](#)
[Resolution 21-52.pdf](#)

Planning and Building Department**2. Status Report on the Draft Regional Climate Action Plan**

Recommendation: That the Board of Supervisors:
1. Receive the staff report and presentation for filing.

Attachments: [Staff Report](#)
[Attachment 1 - 5-11-21 BOS CAP Presentation.pptx](#)

J. PUBLIC HEARINGS**Planning and Building Department**

1. Adoption of an Urgency Ordinance Establishing a Temporary Moratorium on the Cultivation of Industrial Hemp in the Coastal Zone (4/5 Vote Required) Case # PLN-2021-17163

Recommendation: That the Board of Supervisors:

1. Adopt the Interim Urgency Ordinance declaring a temporary moratorium on the cultivation of industrial hemp by "Established Agricultural Research Institutions" and any growers of industrial hemp in the Coastal Zone of Humboldt County based on the findings set forth within the Interim Urgency Ordinance under the provisions contained in California Government Code Sections 25123 (d) and 65858 (4/5 vote required); and
2. If adopted, direct the Clerk of the Board to publish the post-adoption summary of the ordinance within 15 days.

Attachments: [Staff Report](#)
[Attachment 1 - Draft Ordinance IH temp ordinance_mdr.docx](#)
[Attachment 2 - Post Adoption Summary temp moratorium IH in CZ 4.27.2021.docx](#)
[Attachment 3 - 3-29-21 letter from the Coastal Commission.pdf](#)
[Ordinance 2674.pdf](#)

K. DISCUSSION ITEMS**L. MATTERS SET FOR TIME CERTAIN****Human Resources**

1. 1:30 p.m. - Study Session: Board of Supervisors Code of Conduct and Ethics

Recommendation: That the Board of Supervisors:

1. Conduct a Study Session in regard to the Board of Supervisors Code of Conduct and Ethics;
2. Provide Feedback and General Guidance; and
3. Direct Staff to Return with a Code of Conduct and Ethics for Approval and Adoption.

Attachments: [Staff Report](#)
[05-18-2021 Attachment 1 - DRAFT Code of Conduct and Ethics](#)
[Public Comment.pdf](#)

M. CLOSED SESSION

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Meniooh v. Two Jinn, et al., Case No. 21-cv-02840-RMI.

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>