

BOARD OF SUPERVISORS

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County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, September 23, 2014

9:00 AM

Regular Meeting

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Auditor/Controller**1. Petrolia Cemetery District Review Schedule**

Recommendation: That the Board of Supervisors unanimously approve the policy that the Petrolia Cemetery District shall replace their current audit requirement with annual financial reviews in accordance with California Government Code 26909(c)(1).

Attachments: [Petrolia Cemetery District Review Schedule.pdf](#)

Child Support Services**2. Approval and Execution of Plan of Cooperation for Fiscal Services between the Humboldt County Department of Child Support Services and the Trinity County Department of Child Support Services for July 1, 2014 through June 30, 2015**

Recommendation: That the Board of Supervisors approve and execute the Plan of Cooperation for fiscal services between the Humboldt County Department of Child Support Services and the Trinity County Department of Child Support Services for July 1, 2014, through June 30, 2015; and authorize the Director of the Department of Child Support Services to sign all future Plans of Cooperation for fiscal services between the Humboldt County Department of Child Support Services and the Trinity County Department of Child Support Services.

Attachments: [Plan of Cooperation with Trinity County DCSS.pdf](#)

Clerk of the Board**3. Approval of the Action Summary - Meeting of September 16, 2014**

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of September 16, 2014 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 9-16-2014.pdf](#)

County Administrative Office**4. Financing for Agricultural Center Building Improvements**

Recommendation: That the Board of Supervisors authorize the County Treasurer-Tax Collector to contract with a Financial Advisor, Bond Counsel, Underwriter, and bank if necessary, to develop a twenty year financing plan for up to \$2,500,000 of funding needed for an addition and for improvements to the Agricultural Center Building.

Attachments: [Financing for Agricultural Center Building Improvements.pdf](#)

5. California Home Finance Authority Joint Powers Agreement

Recommendation: That the Board of Supervisors adopt the Resolution (Attachment 1) for Obtaining Membership in the CRHMFA Homebuyers Fund; adopt the Resolution (Attachment 4) approving revisions to the California Home Finance Authority joint powers agreement; authorize the Chair of the Board to sign the signature page of the new joint powers agreement (Attachment 3); and direct staff to transmit the signature page, together with certified copies of the two Resolutions, to the California Home Finance Authority.

Attachments: [CA Home Finance Authority Joint Powers Agreement.pdf](#)

County Counsel**6. Resolution Amending Resolution No. 12-77 of the Conflict of Interest Code for the County of Humboldt**

Recommendation: That the Board of Supervisors adopt the Resolution Amending Resolution No. 12-77 of the Conflict of Interest Code for the County of Humboldt.

Attachments: [Resolution Amending Resolution on Conflict of Interest Code.pdf](#)

Department of Health and Human Services: Mental Health**7. Donation of Mental Health Division Vehicle to the County Motor Pool for Capitalization, Maintenance, and Insurance Purposes**

Recommendation: That the Board of Supervisors approve the donation of one (1) 2014 Dodge Grand Caravan 7-passenger vehicle to the County Motor Pool for capitalization, maintenance, and insurance purposes.

Attachments: [DHHS Mental Health Donation of Vehicle to Motor Pool.pdf](#)

Department of Health and Human Services: Social Services**8. Lease Agreement with Pitney Bowes, Inc.**

Recommendation: That the Board of Supervisors approve the Lease Agreement with Pitney Bowes, Inc. for Postage and Metered Mail Machines; authorize the Chair of the Board to sign three (3) originals of the Lease Agreement; direct the Clerk of the Board to return three (3) signed originals of the Lease Agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Administration; and grant a waiver of the Nuclear Free Ordinance.

Attachments: [Lease Agreement with Pitney Bowes, Inc.pdf](#)

9. Agreement with Redwood Community Action Agency (RCAA) for the AmeriCorps Child Welfare Services (CWS) Improvement Activities Program

Recommendation: That the Board of Supervisors approve the Agreement with Redwood Community Action Agency (RCAA) for the AmeriCorps Child Welfare Services (CWS) Improvement Activities Program effective October 1, 2014; authorize the Chair to execute three (3) originals of the Agreement; and direct the Clerk of the Board to route two (2) originals of the Agreement to the Department of Health and Human Services Social (DHHS)-Contract Unit.

Attachments: [Agreement with RCAA for AmeriCorps CWS.pdf](#)

Probation**10. Request for Authority to Apply for the Probation Specialized Supervision Program Grant (4/5 Vote Required)**

Recommendation: That the Board of Supervisors authorize the Chair of the Board sign the Certificate of Assurance of Compliance (Attachment 1) with the Violence Against Women Act (VAWA); authorize the Chief Probation Officer to sign the application to California Office of Emergency Services (Cal OES) Victim Services Division for the Probation Specialized Supervision Program for Fiscal Year 2014/2015 application (Attachment 2) and the Certificate of Assurance of Compliance (Attachment 1), and any subsequent grant paperwork, related to the Probation Specialized Supervision Program for Fiscal Year 2014/2015 grant; direct Clerk of the Board to return the executed Certificate of Assurance of Compliance (Attachment 2) to the Chief Probation Officer; and approve the supplemental budget, (Attachment 3) in Budget Unit 1100-235 for \$89,272.00, associated with the Probation Department's Specialized Supervision Program grant for FY 2014/15 (4/5 vote required).

Attachments: [Probation Specialized Supervision Program Grant.pdf](#)

Public Works

11. Red Cap Road Shoulder Widening, PM 0.0-0.3 (Phase 1), Project No.: RPSTPLE 5904(128), Contract No.: 321606

Recommendation: That the Board of Supervisors approve the plans and specifications, direct the Clerk to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code with Bids to be opened on Tuesday, October 28, 2014 at 2:00 p.m.

Attachments: [Red Cap Road Shoulder Widening Bid Notice.pdf](#)

12. Adoption of Ordinance: Amending Sections 431-40, 431-52, and 431-65 Relating to Parking on the Sprowel Creek Road Overpass, Harrison Avenue, Rischer Avenue and School Road, to Title IV of the Humboldt County Code

Recommendation: That the Board of Supervisors adopt Ordinance No. _____, Amending Sections 431- 40, 431-52 and 431-65 relating to parking on the Sprowel Creek Road Overpass, Harrison Avenue, Fischer Avenue and School Road, to Title IV of the Humboldt County Code.

Attachments: [Adoption of Parking Ordinance.pdf](#)

13. Title III, Secure Rural Schools and Community Self-Determination Act of 2000 Funding for County Projects and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve projected funding needs for existing Title III Projects as proposed in the staff report; and direct the Auditor-Controller to supplement the attached budget (4/5 vote required).

Attachments: [Secure Rural School and CSD Act of 2000.pdf](#)

14. Methacrylate Treatment to Six Bridges in Humboldt County (4C-39, 4C-56, 4C-156, 4C-177, 4C-238 & 4C-243), Project No. BRLS 5904(120) & 5904(121), Contract No. 214120 & 214121

Recommendation: That the Board of Supervisors approve the plans and specifications; and direct the Clerk to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code with Bids to be opened on Tuesday, October 28, 2014 at 2:00 p.m.

Attachments: [Methacrylate Treatment to Six Bridges in County.pdf](#)

Sheriff

15. Supplemental Budget in Sheriff's Homeland Security Budget 1100 213 for Expenditure of Funding from the Federal Fiscal Year (FFY) 2014 Governor's Office of Homeland Security Grant (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve supplemental budget in the amount of \$202,962 to purchase approved expenditures under the U.S. Department of Homeland Security grant through the Governor's Office of Emergency Management, Homeland Security (Attachment 1).

Attachments: [Sheriff Supplemental Budget Homeland Security.pdf](#)

D. SPECIAL PRESENTATIONS**Board of Supervisors**

1. College of the Redwoods 50th Year Anniversary Resolution (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Resolution.

Attachments: [College of the Redwoods 50th Anniversary Resolution.pdf](#)
[Handout at CR 50th Anniversary Resolution.pdf](#)

2. North Coast Stand Down Resolution for 2014 (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Resolution.

Attachments: [North Coast Stand Down Resolution.pdf](#)

3. Binational Health Week and Latino Health Awareness Month in Humboldt County

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Binational Health Week Proclamation.pdf](#)

Clerk of the Board

4. Citizens Law Enforcement Liaison Committee (CLELC) Annual Report

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [CLELC Annual Report 2014.pdf](#)

E. MATTERS SET FOR TIME CERTAIN

F. ITEMS PULLED FROM CONSENT**G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****I. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Health and Human Services Director pursuant to Government Code sections 54954.5 and 54957.
2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Human Resources Director pursuant to Government Code sections 54954.5 and 54957.
3. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9(d)(1); U.S. Department of Homeland Security Transportation Security Administration Case Nos. 2013ACV0005; and 2013ACV0007.
4. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Appearances Sign-In Sheet and Handouts

Attachments: [Public Appearances Sign-In Sheet and Handouts.pdf](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS

L. PUBLIC HEARINGS**Auditor/Controller**

1. Resolution Establishing Fiscal Year 2014-2015 Budgets for Special Districts Governed by the Humboldt County Board of Supervisors

Recommendation: That the Board of Supervisors adjourn and reconvene as the Board of Directors of those special districts governed by the Board of Supervisors: Open the public hearing; receive reports from staff; receive testimony from public; close the public hearing; approve and adopt the Fiscal Year 2014-2015 budgets for special districts governed by the Board of Supervisors; and adopt the attached Resolution No. _____ establishing fiscal year 2014-2015 budgets for special districts governed by the Board of Supervisors.

Attachments: [Resolution Establishing FY 2014-15 Special Districts Budgets.pdf](#)

Planning and Building Department

2. Community Development Block Grant Program Income Reuse Plan and Supplemental Activity

Recommendation: That the Board of Supervisors receive Staff Report; open Public Hearing; adopt the amended Community Development Block Grant Program Income Reuse Plan and related signature delegation to the Director of Planning and Building; and adopt resolution requesting supplemental activity for Palmer Creek Water Tank Improvement if CDBG threshold requirements are met by date of Board meeting, along with the related signature delegation to the Director of Planning and Building.

Attachments: [CDBG Income Reuse Plan.pdf](#)

M. AFTERNOON DISCUSSION ITEMS**County Administrative Office**

1. County Administrative Officer Report: Conference Attendance and Various Other Topics

Recommendation: That the Board of Supervisors receive an oral report from the County Administrative Officer on recent conference attendance, and various other topics, and take action as may be required.

Attachments: [CAO Report for 9-23-2014.pdf](#)

Board of Supervisors

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>