



AGENDA ITEM NO.

D-14

# COUNTY OF HUMBOLDT

For the meeting of: July 8, 2016

Date: July 19, 2016

To: Board of Supervisors

From: Supervisor Virginia Bass

Subject: Appreciation Letter to Jade Carlson for Service on the Behavioral Health Board.

RECOMMENDATION(S):

That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

SOURCE OF FUNDING: N/A

DISCUSSION: The Board of Supervisors has been notified that Jade Carlson has resigned from service on the Behavioral Health Board. The Board is sending a letter of appreciation to Jade thanking her for her service on the Behavioral Health Board and for her commitment to the citizens of Humboldt County.

FINANCIAL IMPACT: N/A

OTHER AGENCY INVOLVEMENT: N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS: Board discretion.

ATTACHMENTS: Letter of Appreciation.

Prepared by Tracy Damico

Signature Virginia Bass

REVIEW:	Auditor _____	County Counsel _____	Personnel _____	Risk Manager _____	Other _____
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TYPE OF ITEM:

Consent

Departmental

Public Hearing

Other \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**

Upon motion of Supervisor Fennell Seconded by Supervisor Bass

Ayes Sundberg, Fennell, Lovelace, Bohn, Bass

Nays \_\_\_\_\_

Abstain \_\_\_\_\_

Absent \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: July 19, 2016

By: [Signature]

**Kathy Hayes, Clerk of the Board**



Mental Health  
Donna Wheeler, Interim Director  
720 Wood Street, Eureka, CA 95501  
phone: (707) 268-2990 | fax: (707) 476-4049

**DATE:** JULY 7, 2016  
**TO:** TRACY D'AMICO, ADMINISTRATIVE ASSISTANT, BOARD OF SUPERVISORS  
**FROM:** JOE MCMANUS, MENTAL HEALTH BOARD SECRETARY  
**SUBJECT:** BEHAVIORAL HEALTH BOARD MEMBERSHIP

Jade Carlson has resigned from the Behavioral Health Board. She has not submitted a resignation letter. The Board has been in contact with her and she has asked to resign from the Board. This was discussed at the Executive Committee on 7/6/16. The Behavioral Health Board asks that the vacancy be posted immediately. This vacancy will leave the Board with 14 members and 1 vacancy.

If you have any questions regarding this matter please call the Behavioral Health Board Secretary Joe McManus at 268-2905.

Joe McManus  
Mental Health Branch Administration

DHHS Administration  
phone: (707) 441-5400  
fax: (707) 441-5412

Public Health  
phone: (707) 445-6200  
fax: (707) 445-6097

Social Services  
phone: (707) 476-4700  
fax: (707) 441-2096





**HUMBOLDT COUNTY BOARD OF SUPERVISORS  
NOTICE OF VACANCY  
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54974**

Date Posted: July 8, 2016

THE BOARD OF SUPERVISORS OF THE COUNTY OF HUMBOLDT, BEING THE APPOINTING BODY OF COUNTY COMMISSIONS/COMMITTEES/BOARDS AND COUNCILS, DOES HEREBY DECLARE THAT A VACANCY EXISTS ON THE HUMBOLDT COUNTY BEHAVIORAL HEALTH BOARD. THE MOST RECENT VACANCY IS THE RESULT OF THE RESIGNATION OF JADE CARLSON

APPLICATIONS FOR THE BEHAVIORAL HEALTH BOARD CAN BE PICKED UP AT THE BOARD OF SUPERVISORS OFFICE AT 825 5<sup>TH</sup> ST., ROOM 111, EUREKA, OR CALL 476-2390 TO HAVE ONE MAILED TO YOU.

COMPLETED APPLICATIONS MUST BE RETURNED TO THE CLERK OF THE BOARD IN ROOM 111 OF THE COUNTY COURTHOUSE, 825 FIFTH STREET EUREKA.

THE PERSON APPOINTED TO THIS BOARD WILL BE REQUIRED TO FILE A STATEMENT OF ECONOMIC INTEREST AS REQUIRED BY THE FAIR POLITICAL PRACTICES COMMISSION OF THE STATE OF CALIFORNIA.

TRACY DAMICO  
Deputy Clerk of the Board  
Post: For 30 days until 07/8/16



BOARD OF SUPERVISORS

**COUNTY OF HUMBOLDT**

825 5<sup>TH</sup> STREET

EUREKA, CALIFORNIA 95501-1153    PHONE (707) 476-2390    FAX (707) 445-7299

July 8, 2016

Jade Carlson  
[REDACTED]

Eureka, Ca. 95501

Dear Ms. Carlson:

The Humboldt County Board of Supervisors has recently received notification of your resignation from the Humboldt County Behavioral Health Board.

On behalf of the Board, thank you for the time you have served on the Board and for the excellent job you have done in serving the citizens of Humboldt County. Your dedication and energy are greatly appreciated.

We wish you success in your future endeavors.

Sincerely,

Mark Lovelace, Chair  
Humboldt County Board of Supervisors

VB/td