

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

Certified copy of portion of proceedings; Meeting on August 15, 2023.

Resolution No. 23-\_\_\_ Resolution of the Board of Supervisors of the County of Humboldt  
DELEGATION OF RESPONSIBILITIES IN ADMINISTERING THE CALIFORNIA  
ENVIRONMENTAL QUALITY ACT PURSUANT TO 14 CCR 15025.

**WHEREAS**, 14 California Code of Regulations 15025 allows for the delegation of certain responsibilities to staff in administering the California Environmental Quality Act (CEQA); and

**WHEREAS**, a public agency may assign specific functions to its staff to assist in administering CEQA. Functions which may be delegated include but are not limited to: (1) Determining whether a project is exempt; (2) Conducting an initial study and deciding whether to prepare a draft EIR or negative declaration; (3) Preparing a negative declaration or EIR; (4) Determining that a negative declaration has been completed within a period of 180 days; (5) Preparing responses to comments on environmental documents; and (6) Filing of notices; and

**WHEREAS**, the decision-making body of a following agency is precluded from delegating the following functions: (1) Reviewing and considering a final EIR or approving a negative declaration prior to approving and project; and (2) The making of findings as required by Sections 15091 and 15093; and

**WHEREAS**, the Humboldt County Planning and Building Department, the Public Works Department, and Department of Health and Human Services—Division of Environmental Health process permits and conduct projects requiring CEQA review; and

**WHEREAS**, the Planning and Building Department was previously delegated such authority on February 15, 1977 via adoption of the County CEQA Guidelines (as amended November 29, 1999); and

**WHEREAS**, delegation of authority as allowed by law to the Public Works Department and the Division of Environmental Health would allow for more efficient compliance with CEQA.

NOW, THEREFORE, the Humboldt County Board of Supervisors does hereby:

1. Assign the following functions in administering CEQA to the Public Works Department and the Department of Health and Human Services—Division of Environmental Health, and reaffirming prior delegation to the Planning and Building Department, pursuant to 14 CCR 15025:

- (1) Determining whether a project is exempt;
- (2) Conducting an initial study and deciding whether to prepare a draft EIR or negative declaration;
- (3) Preparing a negative declaration or EIR;
- (4) Determining that a negative declaration has been completed within a period of 180 days;
- (5) Preparing responses to comments on environmental documents; and
- (6) Filing of notices.

The foregoing Resolution is hereby passed and adopted by the Board of Supervisors on August \_\_, 2023, by the following vote:

Adopted on motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_ and the following vote:

AYES: Supervisors:

NOES: Supervisors:

ABSENT: Supervisors:

\_\_\_\_\_, Chair  
Humboldt County Board of Supervisors

STATE OF CALIFORNIA)) SS. County of Humboldt