

**BOARD OF SUPERVISORS**

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First District  
ESTELLE FENNELL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
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Fourth District  
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Fifth District



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County Counsel  
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Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, November 3, 2020

9:00 AM

Regular Meeting

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*In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

***Email Public Comment:***

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

***Zoom Public Comment:***

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 962 7352 3997 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>*

*The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Auditor/Controller**

**1. Distribution of Excess Proceeds from Tax Auction of November 2018**

**Recommendation:** That the Board of Supervisors:  
1. Approve the distribution of excess proceeds resulting from the November 2018 public auction of delinquent property tax parcels to the claimants, and in the amounts, presented in Attachment 1.

**Attachments:** [Staff Report](#)  
[Recommended Distribution of Excess Proceeds](#)

**Board of Supervisors**

**2. Appoint Dylan Mattole to the Cannabis Micro-Grant & Loan Advisory Committee (CMGLAC) Representing the First District (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[Mattole Resume.pdf](#)  
[CMGLAC Roster.pdf](#)

3. National Nurse Practitioner's Week Proclamation (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation and direct the Clerk of the Board to mail the original proclamation to Rachel Hatchimonji, 2022 Easter Avenue, Arcata, CA 95521.

**Attachments:**

[Staff Report](#)

[National Nurse Practitioner Week Proclamation.pdf](#)

4. Letter of Support for Legislative Proposal: The Repatriation of Katimiîn and Aamekyáaraam, Karuk Sacred Sites (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.

**Attachments:**

[Staff Report](#)

[Letter of Support.pdf](#)

[map.pdf](#)

[Executed Letter of Support](#)

**Clerk of the Board**

5. Approval of the Action Summary - Special Meeting of October 26, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of October 26, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:**

[Staff Report](#)

[10-26-2020 Special Meeting Action Summary](#)

6. Approval of the Action Summary - Meeting of October 27, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of October 27, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:**

[Staff Report](#)

[10-27-2020 Action Summary](#)

**Department of Health and Human Services: Administration**

7. The Department of Health and Human Services (DHHS), Public Health Requests to Allocate Regular and Grant Funded Positions and Requests Authorization of a Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Allocate one full time equivalent (FTE) 1.0 Communicable Disease Investigator I/II regular position (salary range 350/378, class 0524A/B in BU 400;
2. Allocate one FTE 1.0 Epidemiologist regular position (salary range 422, class 0555) in BU 400;
3. Allocate three FTE 1.0 Community Health Outreach Worker I/II grant funded positions (salary range 342/370, class 0511A/B) in BU 400;
4. Allocate one FTE 1.0 Program Coordinator grant funded position (salary range 427, class 1425) in BU 400;
5. Allocate two FTE 1.0 Administrative Analyst I/II regular positions (salary range 387/420, class 0626A/B) in BU 400;
6. Allocate one FTE 1.0 Program Coordinator regular position (salary range 427, class 1425) in BU 400; effective beginning of pay period following approval; and
7. Approve the attached supplemental budget to supplement Fund 1175, Budget Unit 400 - Public Health Administration, Budget Unit 435 - Public Health Laboratory, and Budget Unit 455 - Public Health Emergency Preparedness for Fiscal Year 2020-21 (4/5 vote required).

**Attachments:** [Staff Report](#)  
[ELC CARES 455008 Supplemental Budget 10.9.2020](#)

8. Professional Services Agreement with Boys & Girls Club of the Redwoods Regarding Implementation of the SMART Moves, SMART Girls and Passport to Manhood Programs

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Boys & Girls Club of the Redwoods regarding implementation of the SMART Moves, SMART Girls and Passport to Manhood programs in an amount not to exceed \$72,000 for the period of July 1, 2020 through June 30, 2021;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Boys & Girls Club of the Redwoods, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Boys & Girls Club of the Redwoods to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:**

[Staff Report](#)

[Professional Services Agreement with Boys & Girls Club of the Redwoods Regarding Implementation of the SMART Moves, SMART Girls and Passport to Manhood Programs - DHHS- certificate](#)

[additional insured](#)

[Executed Professional Services Agreement with Boys & Girls Club of the Redwoods Regarding Implementation of the SMART Moves, SMART Girls and Passport to Manhood Programs](#)

### **Human Resources**

9. Adoption of the Revised Job Specification for Program Manager

**Recommendation:** That the Board of Supervisors:

1. Adopt the revised job specification for Program Manager (class #0934) (attachment A) effective immediately.

**Attachments:**

[Staff Report](#)

[Copy of Revised Program Manager Job Specification](#)

### **Libraries**

10. Literacy Services Agreement with Humboldt Literacy Project

**Recommendation:** That the Board of Supervisors:

1. Accept \$59,673 from the California State Library pass through funding to the Humboldt Literacy Project; and
2. Approve and authorize the Chair to sign the Literacy Services Agreement with Humboldt Literacy Project.

*Attachments:*        [Staff Report](#)  
[FY 20 Humboldt Literacy Project Prof Serv Agt 10.13.20.abf kek cc edits \(005\).pd](#)  
[Executed FY 20 Humboldt Literacy Project Prof Serv Agt 10.13.20.abf kek cc edit](#)

### **Public Works**

11. Adoption of an Ordinance Adding Chapter 3, Relating to Private Roads, to Division 2 of Title IV of the Humboldt County Code

*Recommendation:* That the Board of Supervisors:  
1. Adopt Ordinance No. \_\_\_\_\_, adding Chapter 3, Relating to Private Roads, to Division 2 of Title IV of the Humboldt County Code.

*Attachments:*        [Staff Report](#)  
[Ordinance](#)  
[Post-adoption summary](#)  
[Ordinance 2658](#)  
[Public Comment C11](#)

12. Adoption of an Ordinance Amending Sections 431-78 and 431-79, Relating to Parking Restrictions in the Trinidad and Samoa Areas, of Chapter 1 of Division 3 of Title IV of the Humboldt County Code

*Recommendation:* That the Board of Supervisors:  
1. Adopt Ordinance No. \_\_\_\_\_, Amending Sections 431-78 and 431-79, Relating to Parking Restrictions in the Trinidad and Samoa Areas, of Chapter 1 of Division 3 of Title IV of the Humboldt County Code.

*Attachments:*        [Staff Report](#)  
[Attachment 1 - Ordinance.docx](#)  
[Attachment 2 - Post Adoption Summary.docx](#)  
[Ordinance 2659](#)

13. Adopt Resolution Accepting Annual Report for Fiscal Year (FY) 2019/20 Regarding Drainage Facility Improvements and Drainage Fees in the McKinleyville Drainage Area

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution accepting the annual report for FY 2019/20 regarding drainage facility improvements and drainage fees and adopt the findings related to drainage fees in the McKinleyville drainage area. (Attachment 1)

**Attachments:** [Staff Report](#)  
[Attachment 1 Resolution](#)  
[Exhibit A to Attachment 1 - Annual Report](#)  
[Attachment 2 County Code Ch 8.1](#)  
[Resolution 20-106](#)

14. Local Transportation Fund Claim for Fiscal Year (FY) 2020-21

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Local Transportation Fund claim for FY 2020-21; and
2. Direct the Clerk of the Board to return a fully executed original copy of the attached Local Transportation Fund claim to the Department of Public Works for submittal to the Humboldt County Association of Governments.

**Attachments:** [Staff Report](#)  
[Local Transportation Fund Claim for Fiscal Year 2020-2021.pdf](#)  
[Humboldt County Association of Governments Board Resolution 20-07, dated March 21](#)  
[Executed Local Transportation Fund Claim for Fiscal Year 2020-2021](#)

**Sheriff**

15. Sexual Assault Felony Enforcement (SAFE) Grant and Patrick Leahy Bulletproof Vest Partnership Supplemental Budgets (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the Supplemental Budget request for budget unit 1100-221970 - Bulletproof Vest Grant (Attachment 1) (4/5 vote required);
2. Approve the Supplemental Budget request for budget unit 1100-221950 - SAFE Grant (Attachment 2) (4/5 vote required); and
3. Authorize Sheriff William Honsal to execute any and all agreements for the Bulletproof Vest Grant and the SAFE Grant, if County Counsel and Risk Management have reviewed and approved in advance. This authorization shall remain in effect during the term of office and any subsequent terms of office for Sheriff William Honsal.

*Attachments:*      [Staff Report](#)  
[1100221970 Supplemental Budget Bulletproof Vest.pdf](#)  
[1100221950 Supplemental Budget SAFE Grant.pdf](#)

#### **D. ITEMS PULLED FROM CONSENT**

#### **E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

#### **F. SPECIAL PRESENTATIONS**

#### **G. MATTERS INITIATED BY BOARD MEMBERS**

#### **H. DEPARTMENT REPORTS**

#### **I. PUBLIC HEARINGS**

##### **Public Works**

1. Unmet Transportation Needs Public Hearing for Fiscal Year (FY) 2021-22

*Recommendation:* That the Board of Supervisors:

1. Open a public hearing, receive the staff report and allow the public to comment on transit needs in the unincorporated areas of the county;
2. Close the public hearing; and
3. Direct the Clerk of the Board to forward an Action Summary of the meeting to the Humboldt County Association of Governments (HCAOG) for inclusion in their hearing.

*Attachments:*      [Staff Report](#)  
[HCAOG Letter FY 2021-22 Unmet Transit Needs Cycle.pdf](#)  
[Public Comment I1](#)

#### **J. DISCUSSION ITEMS**



**K. MATTERS SET FOR TIME CERTAIN****DHHS: Public Health**

1. 9:00 a.m. - Update on Local Conditions Surrounding COVID-19

**Recommendation:** That the Board of Supervisors:  
1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

**Attachments:** [Staff Report](#)

**L. CLOSED SESSION****M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldtgov.org/>**