



COUNTY OF HUMBOLDT

For the meeting of: 1/23/2024

File #: 24-9

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

License Agreement at the Shelter Cove Solid Waste Container Site with the Resort Improvement District No. 1

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached License Agreement at the Shelter Cove Solid Waste Container Site with the Resort Improvement District No. 1 at 2093 Telegraph Creek Road; Shelter Cove, California; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached License Agreement with the Resort Improvement District No. 1 to the Department of Public Works - Real Property Division for further processing.

SOURCE OF FUNDING:

Solid Waste (3691438)

DISCUSSION:

Since March 4, 1997, the county and Resort Improvement District (District) have held a License Agreement for the county to use lands of the District for a Solid Waste Container Site in Shelter Cove. The site is operated through a contract with Recology Eel River. This provides solid waste service to rural parts of the county for the purpose of collecting, transporting and disposing of solid waste and source separated recyclable materials.

The county has exercised both options to extend (Attachments 4 and 5). The License Agreement (Attachment 2) will expire on Jan. 31, 2024. This new License Agreement will extend the use of the Shelter Cove container site from Feb. 1, 2024 through Jan. 31, 2029, for a minimum of five (5) years with options to extend, thus allowing continued use services for the container site for the community of Shelter Cove and surrounding areas.

Accordingly, staff recommends that your Board approve, and authorize the Chair of the Board to execute the attached License Agreement with the Resort Improvement District No. 1 for use of lands in Shelter Cove for a Solid Waste Container Site.

FINANCIAL IMPACT:

Expenditures (3691,438)	FY23-24 Adopted	FY24-25 Projected	FY25-26 Projected
Budgeted Expenses	\$100.00	\$100.00	\$100.00
Total Expenditures	\$100.00	\$100.00	\$100.00
Funding Sources (3691,438)	FY23-24 Adopted	FY24-25 Projected*	FY25-26 Projected*
Fees/Other	\$100.00	\$100.00	\$100.00
Total Funding Sources	\$100.00	\$100.00	\$100.00

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

Annual rent for use of the site is One Hundred Dollars (\$100), due in advance. The expenditures related to the rent are included in fiscal year (FY) 2023-24 Solid Waste budget (3691438). There will be no impact to the General Fund.

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:

No impact to staffing is expected.

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board’s Strategic Framework.

Core Roles: Provide for and maintain infrastructure

New Initiatives: Facilitate public/private partnerships to solve problems

Strategic Plan: N/A

OTHER AGENCY INVOLVEMENT:

Public Works Solid Waste

Resort Improvement District No. 1

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to approve the proposed License Agreement; however, this is not recommended as the License Agreements term will end on Jan. 31, 2024, and thus force the site to close down prior to other service being in place.

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ATTACHMENTS:

Attachment 1 - License Agreement

Attachment 2 - License Agreement from March 4, 1997

Attachment 3 - First Amendment

Attachment 4 - Option No. 1

Attachment 5 - Option No. 2

PREVIOUS ACTION/REFERRAL:

Board Order No.: C-24, C-24, D-27

Meeting of: 11/16/21, 1/25/22, 12/20/22

File No.: 21-1584, 21-1755, 22-1578