

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
ESTELLE FENNEL  
Vice-Chair - Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, July 9, 2019

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Certificate of Achievement for Wyatt Dean Wheatley for Earning the Rank of Eagle Scout (Supervisor Rex Bohn)

***Recommendation:*** That the Board of Supervisors:

1. Ratify the Chair's signature on the Certificate of Achievement.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Clerk of the Board**

2. Letter of Appreciation to Richard Fenton for his Service on the Humboldt County Aviation Advisory Committee

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Approval of the Action Summary - Meeting of July 2, 2019

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of July 2, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**County Administrative Office**

4. First Amendment to Professional Services Agreement with MetaBIM, Inc.

**Recommendation:** That the Board of Supervisors

1. Approve and authorize the Purchasing Agent to sign the First Amendment to the Professional Services Agreement with MetaBIM, Inc.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

5. Bid Award Authorization for Americans with Disabilities Act (ADA) Department of Justice (DOJ) Consent Decree Barrier Removal at the Mental Health Facility, 720 Wood Street, Eureka, California 95501; Project Number 2018-402 and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bids for Consent Decree Barrier Removal for the Mental Health Facility ADA project number 2018-402;
2. Award the project to the lowest responsible and responsive bidder, Adams Commercial General Contracting, Inc.;
3. Authorize the Purchasing Agent to sign the construction agreement with Adams Commercial General Contracting, Inc., in the form of the attached sample agreement subject to approval from County Counsel and Risk Management; and
4. Adopt the supplemental budget depicted below for the ADA Compliance budget unit (4/5 vote required).

Transfer In 3552-152-9101	Transfer from ADA Trust	\$84,170
Expenditure 3552-152-8897	720 Wood ADA	\$84,170

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

6. National Health Emergency (NHE) Phase II Opioid Crisis National Dislocated Worker Grant Agreement and Contract with Smart Business Resource Center for Fiscal Year 2019-20

**Recommendation:** That the Board of Supervisors:

1. Authorize and direct the Board Chair, or designee, to sign contract agreement with SMART Business Resource Center (Attachment 1) to perform Dislocated Worker service activities in compliance with the terms and conditions set forth in NHE Phase II Opioid Crisis National Dislocated Worker grant in the amount of \$1,498,225; and
2. Direct the Clerk of the Board to return the signed original contract agreement with SMART Business Resource Center and two copies to the Workforce Development Board (WDB) Executive Director for submission as required by the State of California Employment Development Department.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

7. Contract Agreement with the Humboldt County Office of Education for use of Workforce Innovation Opportunity Act SlingShot Funds

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board of Supervisors to sign two copies of the contract between the County of Humboldt and Humboldt County Office of Education relating to the Workforce Innovation and Opportunity Act SlingShot funds; and
2. Direct the Clerk of the Board to return all executed copies of the attached contracts to the Executive Director of the Humboldt County Workforce Development Board.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

8. First Amendment to the Services Agreement between the County of Humboldt and the Humboldt County Office of Education

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board, or Designee, to sign the Services Agreement amendment as attached hereto in substantial form; and
2. Direct the Clerk of the Board to return an executed copy of the attached amendment to the Executive Director of the Humboldt County Workforce Development Board (WDB).

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

9. Contract Agreement with the McKinleyville Community Collaborative D.B.A. McKinleyville Family Resource Center

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to sign two copies of the contract with McKinleyville Community Collaborative, D.B.A. McKinleyville Family Resource Center to implement youth WIOA services in the northern Humboldt region; and
2. Direct the Clerk of the Board to return all executed copies of the attached contracts to the Executive Director of the Humboldt County Workforce Development Board.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

10. Change Order Authorization for Fortuna Veterans Hall Americans with Disabilities Act (ADA) Project located at 1426 Main Street, Fortuna, CA; Project Number 2017-402

**Recommendation:** That the Board of Supervisors

1. Authorize the Purchasing Agent to sign Change Order number 5 in the amount of \$51,942 for the Fortuna Veterans Hall Americans with Disabilities Act (ADA) Project.

*This item was pulled from consent for discussion.*

*A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

11. Appraisal Services for Real Property Located at 39171 Hwy 299, Willow Creek and Transfer from General Fund Contingencies (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Direct the County Administrative Office to obtain an appraisal for 39171 Hwy 299, Willow Creek, 95573, Assessor Parcel No. 522-343-033; and
2. Approve a transfer from General Fund Contingencies in the amount of \$4,000 (Attachment I) to fund the appraisal of 39171 Hwy 299, Willow Creek (4/5 Vote Required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

12. Bid Authorization for the Construction of the Courthouse Fifth Floor Remodel Project; County Project Number 2018-102

**Recommendation:** That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Construction of the Courthouse Fifth Floor Remodel Project; and
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be open on August 6, 2019.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Administration**

13. Approval of Agreement by and between County of Humboldt and AssetPulse LLC for an Asset Tracking Solution for the Department of Health and Human Services (DHHS)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to execute, the attached service agreement with AssetPulse LLC for an Asset Tracking Solution in an amount not to exceed \$85,763 over the 3-year term; and
2. Authorize the Department of Health and Human Services (DHHS) Director Connie Beck or a designee thereof to execute any and all amendments to this agreement to change services but do not increase the not to exceed amount after review and approval by County Counsel and Risk Management.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Mental Health**

14. Resolution Authorizing Acceptance of Funding Made Available through the California Department of Housing and Community Development's California Emergency Solutions and Housing Program

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services Director, or a designee thereof, to accept funding made available through the California Department of Housing and Community Development's California Emergency Solution and Housing Program; and
2. Direct the Clerk of the Board to return a fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Department of Housing and Community Development.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Public Health**

15. Professional Services Agreement with Preferred Healthcare Registry, Inc. for Temporary Placement of Occupational or Physical Therapist

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the agreement between Department of Health and Human Services (DHHS) - Public Health and Preferred Healthcare Registry, Inc. for temporary placement of one Occupational Therapist or Physical Therapist in the California Children's Services' Medical Therapy Program;
2. Approve, and authorize the Public Health Director to execute amendments to this agreement thereto after review and approval by County Counsel and Risk Management; and
3. Direct the Clerk of the Board to route the fully executed agreement to DHHS - Contract Unit for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Social Services**

16. Approval of California Child and Family Services Review, 5-Year System Improvement Plan for Humboldt County Child Welfare Services and Probation Department (2017-2022)

***Recommendation:*** That the Board of Supervisors:

1. Adopt Resolution No. \_\_\_\_ (Attachment 1) authorizing approval of the System Improvement Plan, recognizing the Child Abuse Prevention Coordinating Council (CAPCC), and identifying the CAPCC to administer the County Children's Trust Fund (CCTF);
2. Approve the 5-year California Child and Family Services Review, System Improvement Plan (2017 to 2022) for Humboldt County Child Welfare Services and Probation Department (Attachment 2);
3. Authorize the Chair to sign three copies of the System Improvement Plan signatory pages (Attachment 3) and one copy of the Notice of Intent (Attachment 4) as requested by the state; and
4. Direct Clerk of the Board to return one certified copy of the signed Resolution, two signed copies of the System Improvement Plan signatory pages, one signed Notice of Intent and one executed agenda item to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

17. Agreement with 2-1-1 Humboldt Information and Resource Center to Assist with CalFresh Outreach and Support Activities

***Recommendation:*** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached agreement with 2-1-1 Humboldt Information and Resource Center to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households in an amount not to exceed \$65,000.00; and
2. Direct the Clerk of the Board to route the fully executed agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

18. Professional Services Agreement with the University of California, Davis to Provide Training for Eligibility Services for Fiscal Year (FY) 2019-20

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair to execute, the attached professional services agreement with the University of California - Davis (UC Davis) to provide Eligibility Services training for the Department of Health and Human Services - Social Services (DHHS-Social Services) staff for FY 2019-20 in an amount not to exceed \$178,500;
2. Grant a waiver of the Nuclear Free Ordinance; and
3. Direct the Clerk of the Board to route the fully executed agreement to DHHS-Contract Unit for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### **Planning and Building Department**

**19. Boyle Forests, LP Lot Line Adjustment and Joint Timber Management Plan (4/5 Vote Required)**

APNs: 215-151-002 et seq.

Case No.: LLA-17-023, JTMP-17-008

**Recommendation:** That the Board of Supervisors:

1. Approve the Joint Timber Management Plan (JTMP) and Guide (Attachment B) prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.) (4/5th vote is required);
2. Find the project exempt from environmental review pursuant to Sections 15061(b) (3) and 15305 of the State California Environmental Quality Act (CEQA) Guidelines and make the required findings (Attachment D) to approve the Lot Line Adjustment;
3. Direct the Planning Division staff to record the Declaration with the JTMP and the Notices of Lot Line Adjustment and Certificate of Subdivision Compliance; and
4. Direct the Clerk of the Board to give notice of the decision to owners, the county Assessor's Office and any other interested party.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**20. Memorandum of Understanding (MOU) with City of Rio Dell and City of Blue Lake for Assistance with State of California Housing and Community Development (HCD) Program Administration**

**Recommendation:** That the Board of Supervisors:

1. Review, approve, and authorize the Board Chair to sign the attached Memorandum of Understanding with the City of Rio Dell for assistance administering and managing HCD programs; and
2. Review, approve, and authorize the Board Chair to sign the attached Memorandum of Understanding with the City of Blue Lake for assistance administering and managing HCD programs.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone



**Public Works****21. Supplemental Budget for Motor Pool Fiscal Year 2018-19 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget for Fiscal Year (FY) 2018-19.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Sheriff****22. Acceptance of Cooperative Agreement #01A1939 with the California Department of Transportation**

**Recommendation:** That the Board of Supervisors:

1. Approve Resolution No. \_\_\_\_ to accept Cooperative Agreement #01A1939 with the California Department of Transportation (CalTrans) for the period July 9, 2019 to June 30, 2022 (Attachment 1);
2. Authorize the Board of Supervisors Chair to sign four original copies of the Cooperative Agreement (Attachment 2) and all amendments, extensions, revisions or termination to the Agreement; and
3. Instruct the Clerk of the Board to return the signed agreements to the Sheriff's Office for distribution to CalTrans.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS****E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****J. PUBLIC HEARINGS****Planning and Building Department**

1. Zoning Text Amendments to Implement the General Plan - Group 2 Land Use Element Agricultural & Forest Resources Related Zoning Changes

**Recommendation:** That the Board of Supervisors:

1. Introduce Ordinance No. \_\_\_\_ (Attachment 2) by title and waiver further reading;
2. Open the public hearing and receive the staff report and public testimony;
3. Close the public hearing;
4. Adopt the attached resolution (Resolution 19-\_\_ (Attachment 1)) doing the following:
  - a. Finding the Board of Supervisors has considered the Environmental Impact Report for the Humboldt County General Plan, prepared in accordance with CEQA Guidelines Section 15168 (c)(2), and find that it sufficiently addresses the potential environmental impacts associated with adoption of the Zoning Text Amendments to add the following new Zone Classifications: "TE - Timberland Exclusive" Principal Zone, "MU1 - Mixed Use (Urban)" Principal Zone, "MU2 - Mixed Use (Rural)" Principal Zone, "PRD - Planned Rural Development" Combining Zone; and amend the following existing Zoning Regulations, Section 314-7.1 "AE - Agriculture Exclusive Zone," Section 314-7.4 "TPZ - Timberland Production Zone," and Section 314-17.1 "B-1- Special Building Site" Combining Zone, and find that no new information has been presented to change the findings of the EIR in accordance with section 15162 of the State CEQA Guidelines;
  - b. Make all of the required findings for approval of the Zoning Text Amendments;
5. Adopt the attached ordinance (Ordinance No. \_\_\_\_ (Attachment 2)) amending Title III of Humboldt County Code adding Section 314-7.5 "TE - Timberland Exclusive" Principal Zone, adding Section 314-9.1 "MU1 - Mixed Use (Urban)" Principal Zone, adding Section 314-9.2 "MU2 - Mixed Use (Rural)" Principal Zone, adding Section 314-31.2 "PRD - Planned Rural Development" Combining Zone; and amending Section 314-7.1 "AE - Agriculture Exclusive Zone"; and amending Section 314-7.4 "TPZ - Timberland Production Zone," and amending Section 314-17.1 "B-1- Special Building Site" Combining Zone;
6. Direct the Planning and Building Department to file a Notice of Determination with the Humboldt County Recorder's Office, pursuant to the California Environmental Quality Act;
7. Direct the Clerk of the Board to publish summaries of the Ordinance amendments within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against each ordinance (Attachment 3) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance correction along with the names of those Supervisors voting for and against the ordinance; and
8. Direct the Planning and Building Department to initiate the following actions:
  - a. Develop ordinances to implement General Plan Policies addressing Fire Hazards, to be completed by June of 2020.
  - b. Prepare an ordinance amending Fire Safe Regulations to remove the limitation that only on-site access roads need to meet fire safe regulations. This is to also be completed by June 2020.
  - c. Implement a "D" combining zone in the following community plan areas: Arcata, Jacoby Creek, Freshwater, Mckinleyville, Fieldbrook-Glendale, Tinidad-Westhaven and Orick.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to move forward with approving the TE, Mixed Use Rural, Mixed Use Urban, B-1 Special Building Site Combining zone, P zone and bring back with legal review the AE and TPZ zones with the amendments. The motion failed by the following vote:*

*Aye: 2 - Mike Wilson, and Steve Madrone*

*Nay: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass*

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to continue this item to the meeting of August 20, 2019. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone*

#### **K. DISCUSSION ITEMS**

#### **L. CLOSED SESSION**

#### **M. ADJOURNMENT**


*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

*JULY 10, 2019*






MINUTES  
TUESDAY, JULY 9, 2019  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, July 23, 2019 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Wilson, Madrone, Bass  
NAYS: Supervisors: --  
ABSENT: Supervisors: --

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
REX BOHN  
Chair of the Board