



# COUNTY OF HUMBOLDT

For the meeting of: 7/30/2019

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File #: 19-1081

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**To:** Board of Supervisors

**From:** Clerk of the Board

**Agenda Section:** Departmental

**SUBJECT:**

Appointment to Fill the Vacancy on the Headwaters Fund Board (HFB)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Appoint Jennifer Catsos to fill the vacant seat on the Headwaters Fund Board.

**SOURCE OF FUNDING:**

N/A

**DISCUSSION:**

The subcommittee for the Headwaters Fund Board reviewed all applications on file with the Clerk of the Board and interviewed candidates to fill an open position of the HFB. Based upon this review, the subcommittee is recommending Jennifer Catsos be appointed to the vacant position.

The vacancy on the HFB was due to the expired term of Edward (Buzz) Webb. The vacancy was posted on Feb. 4, 2019 and applications were accepted through April 15, 2019. HFB members serve an initial 2-year appointment followed by two possible 3-year renewal terms for a total possible service time of 8 years. HFB members serve staggered terms to avoid 100% turnover at the expiration of the term. Should the Board approve Jennifer Catsos's appointment, her term expiration would be July 30, 2021.

While there were many qualified candidates, the subcommittee agreed to recommend the appointment of Jennifer Catsos as having the best combination of experience, interest, and personal integrity in order to serve the county on the Headwaters Fund Board.

Please note that at the time of this posting, the Clerk of the Board's office had seven Headwaters Fund Board applications of file. Those applications are attached.

**FINANCIAL IMPACT:**

Appointing members to the vacant seats on the HFB has no impact on the General Fund. However,

members of the HFB recommend to the Board expenditures of the Headwaters Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by supporting business, workforce development and creation of private-sector jobs.

OTHER AGENCY INVOLVEMENT:

Headwaters Fund Board.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could decide to appoint an alternate candidate to the Headwaters Fund Board, direct the subcommittee to conduct further interviews, or reopen the application period.

ATTACHMENTS:

Attachment 1: Headwaters Fund Board Roster

Attachment 2: Headwaters Fund Board Applications

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: May 8, 2018

File No.: 11