

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
ESTELLE FENNEL  
Vice-Chair - Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, March 12, 2019

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*Board of Supervisors*

1. Letters of Appreciation for Lance Morton and Steve Bridenbaugh for their Service on the Humboldt County Behavioral Health Board (Supervisor Mike Wilson)

*Recommendation:* That the Board of Supervisors:

1. Authorize the Chair to sign the letters of appreciation.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

2. Proclaim March 2019 as Grand Jury Awareness Month in Humboldt County (Supervisor Mike Wilson)

*Recommendation:* That the Board of Supervisors:  
1. Adopt the proclamation.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

3. Proclamation for Arbor Week (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors:  
1. Adopt the proclamation.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

4. Appointment of Mary Lyons to the Humboldt County Human Rights Committee Representing District Four (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors:  
1. Receive and file the report.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

5. Certificates of Recognition for Soroptimist International of Eureka (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors:  
1. Ratify authorization for the Chair to sign the certificates.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

### Clerk of the Board

6. Approval of the Action Summary - Meeting of March 5, 2019

*Recommendation:* That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of March 5, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**County Administrative Office****7. Rate Schedule Adjustment for Court-Appointed Attorneys**

**Recommendation:** That the Board of Supervisors:

1. Approve the adjusted schedule of rates for court-appointed attorneys representing indigent defendants in the Humboldt County Superior Court, effective immediately;
2. Authorize the County Administrative Officer, County Counsel and Humboldt County Court Executive Officer, or designees thereof, to serve as the committee to oversee the Humboldt County Court-Appointed Attorney Program and carry out the duties described in the rate schedule (Attachment 1);
3. Delegate authority to the above committee to establish criteria for attorney classes described in the rate schedule; and
4. Authorize the Committee to modify the agreement (Attachment 3) with approval from Risk Management and County Counsel.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**8. Contract Amendment for Architectural Design and Project Management Services for the Americans with Disabilities Act Project with Nichols, Melburg, & Rossetto Architects, Inc.**

**Recommendation:** That the Board of Supervisors:

1. Receives and accepts the recommended contract amendment to the executed agreement with Nichols, Melburg & Rossetto Architects, Inc. (NMR) for architectural design and project management services for the Americans with Disabilities Act Compliance Project;
2. Authorize the Purchasing Agent to execute the amendment to the professional services agreement with NMR to provide consulting services for construction projects related to the Americans with Disabilities Act Compliance Project; and
3. Increase the maximum amount payable by county for services rendered, and expenses incurred, pursuant to the terms and conditions of project specific task orders issued under the original agreement from a maximum of Five Hundred Thousand Dollars (\$500,000.00) to a maximum of Seven Hundred Thousand Dollars (\$700,000.00).

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**Department of Health and Human Services: Administration**

9. Clinical Education Affiliation Agreement with University of New England Regarding Supervised Practical Social Work at Department of Health and Human Services - Social Services Facilities

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services Director to execute, the attached professional clinical education affiliation agreement with University of New England regarding supervised practical social work at Department of Health and Human Services - Social Services facilities;
2. Authorize the Department of Health and Human Services - Director, or a designee thereof, to execute student placement agreements substantially similar to the attached clinical education affiliation agreement with University of New England, and any amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return two (2) fully executed original copies of the attached clinical education affiliation agreement with University of New England to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

10. Master Lease Agreement by and between County of Humboldt and Rio Dell Rigby, LP

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Director of the Department of Health and Human Services (DHHS) to execute, the attached master lease agreement and subordination, non-disturbance and attornment agreement with Rio Dell Rigby, LP regarding DHHS's leasing of twenty-five (25) units for DHHS-selected tenants.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

11. Master Lease Agreement by and between County of Humboldt and Samoa Vance Ave, LP

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Director of the Department of Health and Human Services (DHHS) to execute, the attached master lease agreement and subordination, non-disturbance and attornment agreement with Samoa Vance, LP regarding DHHS's leasing of twenty (20) units for DHHS-selected tenants.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**Public Works****12. Resolution to Summarily Vacate a Portion of Fern Spring Road in Benbow**

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution to summarily vacate a portion of Fern Spring Road in Benbow, pursuant to Streets and Highways Code section 8344 (Attachment 1);
2. Direct the Public Works Director to accept the easement deed pursuant to Humboldt County Code section 246-5 (Attachment 2); and
3. Direct the Clerk of the Board to record in the Office of the County Recorder via the Land Use Division a certified copy of the resolution and the accepted easement deed.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**13. Request approval of a Lease at 600 W. Clark Street in Eureka with PUBA Properties.**

**Recommendation:** That the Board of Supervisors:

1. Approve the Lease with PUBA Properties at 600 W. Clark Street, Eureka, for Department of Health and Human Services (DHHS) office space;
2. Authorize the Chair of the Board to sign two (2) originals of the Lease; and
3. Direct the Clerk of the Board to return one (1) executed original of the Lease to Public Works - Real Property - for transmittal to the Lessor.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**14. Resolution Rescinding Resolution Nos. 18-32 and 18-64 and Approving a Further Amended List of Projects to be Funded by California Senate Bill No. 1: The Road Repair and Accountability Act of 2017 for Fiscal Year 2018-2019**

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution rescinding Resolution Nos. 18-32 and 18-64 and approving a further amended list of projects to be funded by California Senate Bill 1: The Road Repair and Accountability Act for fiscal year 2018-2019.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**Sheriff****15. Surplus Property - 1987 HUMVEE**

**Recommendation:** That the Board of Supervisors:

1. Declare the following property as surplus: One (1) 1987 Am General HUMVEE, Model M998 VIN#040431; and
2. Authorize the Purchasing Agent to dispose of the surplus property and deposit the revenue from the sale into the appropriate revenue account (1100221).

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS****E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****County Administrative Office****1. Project Trellis: The County of Humboldt Cannabis Micro-grant, Marketing, and Local Equity Program**

**Recommendation:** That the Board of Supervisors:

1. Receive a presentation on the framework for creating Project Trellis: The County of Humboldt Cannabis Micro-Grant, Marketing, and Local Equity Program;
2. Review and discuss the advisory body that shall administer the Cannabis Micro-Grant program, and direct staff to return with an appropriate resolution (Page 2-3);
3. Establish a cannabis micro-grant program and guidelines for eligibility (Page 3);
4. Establish a cannabis marketing program (Page 4);
5. Adopt the attached resolution creating the County of Humboldt Local Equity Program (Attachment 1);
6. Respond to staff's recommendations for the amount of funding to be allocated to these programs, at no additional cost to the cannabis industry (Page 5); and
7. Direct staff to provide annual reports to the Board on the progress of Project Trellis (Page 6).

*Supervisor Steve Madrone joined the meeting at 9:17 a.m.*

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to adopt the attached*

*resolution. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone*

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, to select Option D as the structure of the Committee, direct staff to bring back a Committee Resolution and add in the option for loans. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone*

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to direct staff to come back with a Resolution that takes into account all five recommendations in the staff report, consideration for prioritizing 10,000 square feet or less but with the understanding of not restricting anyone and to have the grant funding go to majority owned Humboldt County businesses. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone*

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, to accept staff recommendations as written on page five of the staff report. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone*

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, to accept staff recommendations as written on page six of the staff report. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone*

*A motion was made by Supervisor Madrone, seconded by Supervisor Bass, to direct staff to provide annual reports on all the components of Project Trellis. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone*

## **Public Works**

### **2. Potter Valley Project Update**

**Recommendation:** That the Board of Supervisors:

1. Receive an update on recent developments regarding the future of Pacific Gas & Electric's Potter Valley Project on the Eel River.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to accept the presentation. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone*

**J. PUBLIC HEARINGS**

**K. DISCUSSION ITEMS**

**L. CLOSED SESSION**

**M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

  
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*MARCH 13, 2019*

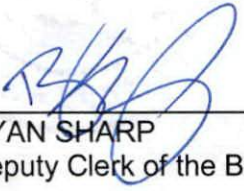


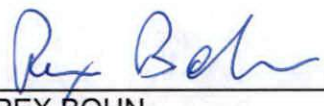


MINUTES  
TUESDAY, MARCH 12, 2019  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, March 19, 2019 with the vote as shown below.

AYES: Supervisors: Bass, Fennell, Bohn, Wilson, Madrone  
NAYS: Supervisors: --  
ABSENT: Supervisors: --

  
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RYAN SHARP  
Deputy Clerk of the Board

  
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REX BOHN  
Chair of the Board