

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNEL
Vice-Chair - Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, March 12, 2019

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Letters of Appreciation for Lance Morton and Steve Bridenbaugh for their Service on the Humboldt County Behavioral Health Board (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letters of appreciation.

Attachments: [Staff Report](#)
[BHBLtrs](#)

2. Proclaim March 2019 as Grand Jury Awareness Month in Humboldt County (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

Attachments: [Staff Report](#)
[Grand Jury Awareness Proclamation.pdf](#)

3. Proclamation for Arbor Week (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

Attachments: [Staff Report](#)
[Arbor Week Proclamation.pdf](#)

4. Appointment of Mary Lyons to the Humboldt County Human Rights Committee Representing District Four (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

Attachments: [Staff Report](#)
[HRCRoster.pdf](#)

5. Certificates of Recognition for Soroptimist International of Eureka (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the certificates.

Attachments: [Staff Report](#)
[Certificates](#)

Clerk of the Board

6. Approval of the Action Summary - Meeting of March 5, 2019

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of March 5, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary 3-5-19](#)

County Administrative Office**7. Rate Schedule Adjustment for Court-Appointed Attorneys**

- Recommendation:** That the Board of Supervisors:
1. Approve the adjusted schedule of rates for court-appointed attorneys representing indigent defendants in the Humboldt County Superior Court, effective immediately;
 2. Authorize the County Administrative Officer, County Counsel and Humboldt County Court Executive Officer, or designees thereof, to serve as the committee to oversee the Humboldt County Court-Appointed Attorney Program and carry out the duties described in the rate schedule (Attachment 1);
 3. Delegate authority to the above committee to establish criteria for attorney classes described in the rate schedule; and
 4. Authorize the Committee to modify the agreement (Attachment 3) with approval from Risk Management and County Counsel.

Attachments: [Staff Report](#)
[Court Appointed Attorney Rate Schedule](#)
[Court Appointed Atty Hourly Rate](#)
[HCAAP application](#)

8. Contract Amendment for Architectural Design and Project Management Services for the Americans with Disabilities Act Project with Nichols, Melburg, & Rossetto Architects, Inc.

- Recommendation:** That the Board of Supervisors:
1. Receives and accepts the recommended contract amendment to the executed agreement with Nichols, Melburg & Rossetto Architects, Inc. (NMR) for architectural design and project management services for the Americans with Disabilities Act Compliance Project;
 2. Authorize the Purchasing Agent to execute the amendment to the professional services agreement with NMR to provide consulting services for construction projects related to the Americans with Disabilities Act Compliance Project; and
 3. Increase the maximum amount payable by county for services rendered, and expenses incurred, pursuant to the terms and conditions of project specific task orders issued under the original agreement from a maximum of Five Hundred Thousand Dollars (\$500,000.00) to a maximum of Seven Hundred Thousand Dollars (\$700,000.00).

Attachments: [Staff Report](#)
[Consultant Services Agreement for On-Call Architectural Design- NMR Amendment No 1. Nichols, Melburg & Rossetto Architects](#)
[Amendment No 2. Nichols, Melburg & Rossetto Architects](#)

Department of Health and Human Services: Administration

9. Clinical Education Affiliation Agreement with University of New England Regarding Supervised Practical Social Work at Department of Health and Human Services - Social Services Facilities

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services Director to execute, the attached professional clinical education affiliation agreement with University of New England regarding supervised practical social work at Department of Health and Human Services - Social Services facilities;
2. Authorize the Department of Health and Human Services - Director, or a designee thereof, to execute student placement agreements substantially similar to the attached clinical education affiliation agreement with University of New England, and any amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return two (2) fully executed original copies of the attached clinical education affiliation agreement with University of New England to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[Clinical Education Affiliation Agreement with University of New England Regarding University of New England Certificate of Insurance](#)

10. Master Lease Agreement by and between County of Humboldt and Rio Dell Rigby, LP

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Director of the Department of Health and Human Services (DHHS) to execute, the attached master lease agreement and subordination, non-disturbance and attornment agreement with Rio Dell Rigby, LP regarding DHHS's leasing of twenty-five (25) units for DHHS-selected tenants.

Attachments: [Staff Report](#)
[Master Lease Agreement by and Between County of Humboldt and Rio Dell Rigby, Subordination, Non-Disturbance and Attornment Agreement](#)

11. Master Lease Agreement by and between County of Humboldt and Samoa Vance Ave, LP

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Director of the Department of Health and Human Services (DHHS) to execute, the attached master lease agreement and subordination, non-disturbance and attornment agreement with Samoa Vance, LP regarding DHHS's leasing of twenty (20) units for DHHS-selected tenants.

Attachments: [Staff Report](#)
[Master Lease Agreement by and Between County of Humboldt and Samoa Vance, LP Subordination, Non-Disturbance and Attornment Agreement](#)

Public Works**12. Resolution to Summarily Vacate a Portion of Fern Spring Road in Benbow**

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached resolution to summarily vacate a portion of Fern Spring Road in Benbow, pursuant to Streets and Highways Code section 8344 (Attachment 1);
 2. Direct the Public Works Director to accept the easement deed pursuant to Humboldt County Code section 246-5 (Attachment 2); and
 3. Direct the Clerk of the Board to record in the Office of the County Recorder via the Land Use Division a certified copy of the resolution and the accepted easement deed.

Attachments: [Staff Report](#)
[Resolution 19-21](#)
[Attachment 1 - Resolution to Summarily Vacate a Portion of Fern Spring Road](#)
[Attachment 1a - Exhibit A Legal Description Vacation Area](#)
[Attachment 1b Exhibit B Location Map](#)
[Attachment 2 - Benbow Easement Deed Signed](#)
[Attachment 3 - Exemption from Planning Commission Report](#)
[Attachment 4 - CE Memo - Fern Spring Road Vacation](#)
[Attachment 5 - PG&E Response](#)
[Executed Documents](#)

13. Request approval of a Lease at 600 W. Clark Street in Eureka with PUBA Properties.

- Recommendation:** That the Board of Supervisors:
1. Approve the Lease with PUBA Properties at 600 W. Clark Street, Eureka, for Department of Health and Human Services (DHHS) office space;
 2. Authorize the Chair of the Board to sign two (2) originals of the Lease; and
 3. Direct the Clerk of the Board to return one (1) executed original of the Lease to Public Works - Real Property - for transmittal to the Lessor.

Attachments: [Staff Report](#)
[Lease](#)
[Attachment 1 - Lease](#)
[Attachment 2 - First Amendment](#)
[Attachment 3 - Second Amendment](#)
[Exhibit A - Location](#)
[Exhibit B - Floor Plan](#)
[Exhibit C - Accessibility Barrier Removal Identifications](#)
[Exhibit C - Barrier List](#)
[Exhibit C - Site Plan](#)

14. Resolution Rescinding Resolution Nos. 18-32 and 18-64 and Approving a Further Amended List of Projects to be Funded by California Senate Bill No. 1: The Road Repair and Accountability Act of 2017 for Fiscal Year 2018-2019

Recommendation: That the Board of Supervisors:
1. Adopt the attached resolution rescinding Resolution Nos. 18-32 and 18-64 and approving a further amended list of projects to be funded by California Senate Bill 1: The Road Repair and Accountability Act for fiscal year 2018-2019.

Attachments: [Staff Report](#)
[Resolution](#)
[Resolution 19-22](#)
[Amended Project List SB1 2018-19](#)

Sheriff

15. Surplus Property - 1987 HUMVEE

Recommendation: That the Board of Supervisors:
1. Declare the following property as surplus: One (1) 1987 Am General HUMVEE, Model M998 VIN#040431; and
2. Authorize the Purchasing Agent to dispose of the surplus property and deposit the revenue from the sale into the appropriate revenue account (1100221).

Attachments: [Staff Report](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts](#)

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

I. DEPARTMENT REPORTS

County Administrative Office

1. Project Trellis: The County of Humboldt Cannabis Micro-grant, Marketing, and Local Equity Program

Recommendation: That the Board of Supervisors:

1. Receive a presentation on the framework for creating Project Trellis: The County of Humboldt Cannabis Micro-Grant, Marketing, and Local Equity Program;
2. Review and discuss the advisory body that shall administer the Cannabis Micro-Grant program, and direct staff to return with an appropriate resolution (Page 2-3);
3. Establish a cannabis micro-grant program and guidelines for eligibility (Page 3);
4. Establish a cannabis marketing program (Page 4);
5. Adopt the attached resolution creating the County of Humboldt Local Equity Program (Attachment 1);
6. Respond to staff's recommendations for the amount of funding to be allocated to these programs, at no additional cost to the cannabis industry (Page 5); and
7. Direct staff to provide annual reports to the Board on the progress of Project Trellis (Page 6).

Attachments: [Staff Report](#)
[County of Humboldt Cannabis Equity Resolution](#)
[Resolution 19-23](#)
[equity_grant_guidelines-1](#)
[Trellis3](#)
[San Francisco Administrative Code pertaining to its Equity Program](#)
[Long Beach Equity Program Website](#)
[Sonoma County CIF agriculture program](#)

Public Works**2. Potter Valley Project Update**

Recommendation: That the Board of Supervisors:
1. Receive an update on recent developments regarding the future of Pacific Gas & Electric's Potter Valley Project on the Eel River.

Attachments: [Staff Report](#)
[RESOLUTION NO 18-56](#)
[Two-Basin Solution Principles FINAL doc](#)

J. PUBLIC HEARINGS**K. DISCUSSION ITEMS****L. CLOSED SESSION****M. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>