



# COUNTY OF HUMBOLDT

For the meeting of: 4/25/2023

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File #: 23-562

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**To:** Board of Supervisors

**From:** Clerk/Recorder

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

First Contract Amendment to California Secretary of State, Agreement No. 21S10099 regarding Voters Choice Act outreach.

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve, and authorize the Clerk, Recorder, Registrar of Voters to execute, the attached first amendment to California Secretary of State Agreement No. 21S10099 regarding Voters Choice Act outreach.

**SOURCE OF FUNDING:**

California Secretary of State, General Fund (1100), Special Department Expenses (1140-2123)

**DISCUSSION:**

On March 15th, 2022, the Humboldt County Board of Supervisors (“Board”) authorized the Clerk, Recorder & Registrar of Voters to receive funds through California Secretary of State Agreement No. 21S10099. Those funds were to be used by the county to provide outreach and education services to voters as part of the Voter’s Choice Act (VCA) implementation plan. Funds were to be used before Nov. 8, 2022. This amendment will extend the terms to cover relevant expenses through May 31, 2023, for a transition to the Voter’s Choice Act during the March 5, 2023, Primary Election.

**FINANCIAL IMPACT:**

<b>Expenditures (1100, 140)</b>	<b>FY22-23 Projected</b>
Budgeted Expenses	\$25,000
Additional Appropriation Requested	\$0
<b>Total Expenditures</b>	<b>\$25,000</b>

<b>Funding Sources</b>	<b>FY22-23 Projected</b>
General Fund	\$0
State/Federal Funds	\$25,000
Fees/Other	\$0
Use of Fund Balance	\$0
Contingencies	\$0
<b>Total Funding Sources</b>	<b>\$25,000</b>

**Narrative Explanation of Financial Impact:**

Funding provided will reduce General Fund expenditures by reimbursing the county for a portion of the costs associated with advertisement, printing, translation, and design of education and outreach materials to voters concerning VCA.

STAFFING IMPACT:

**Narrative Explanation of Staffing Impact:**

No additional staffing workload. Staff is already working on Voters Choice Act Outreach.

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board’s Strategic Framework.

Core Roles: Enforce laws and regulations to protect residents

New Initiatives: Foster transparent, accessible, welcoming and user friendly services

Strategic Plan: N/A

OTHER AGENCY INVOLVEMENT:

California Secretary of State

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve this agreement. This alternative is not recommended as it would negatively impact the General Fund.

ATTACHMENTS:

Agreement No. 21S10099

Revised Agreement No. 21S1009

First Amendment to Agreement No. 21S10099

PREVIOUS ACTION/REFERRAL:

Board Order No.: 22-36

Meeting of: 3/15/2023

File No.: 22-290

