



COUNTY OF HUMBOLDT

For the meeting of: 7/9/2019

File #: 19-1000

To: Board of Supervisors

From: Sheriff

Agenda Section: Consent

SUBJECT:

Acceptance of Cooperative Agreement #01A1939 with the California Department of Transportation

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve Resolution No. _____ to accept Cooperative Agreement #01A1939 with the California Department of Transportation (CalTrans) for the period July 9, 2019 to June 30, 2022 (Attachment 1);
2. Authorize the Board of Supervisors Chair to sign four original copies of the Cooperative Agreement (Attachment 2) and all amendments, extensions, revisions or termination to the Agreement; and
3. Instruct the Clerk of the Board to return the signed agreements to the Sheriff's Office for distribution to CalTrans.

SOURCE OF FUNDING:

California Department of Transportation

DISCUSSION:

The Humboldt County Sheriff's Office (HCSO) has maintained an agreement with CalTrans to provide supervised inmate work crews since 1987. The supervised inmate work crews perform unskilled labor, such as vegetation removal, plant re-establishment, fire break clearing, and litter clean up to improve and preserve the appearance and function on CalTrans right of ways within the County of Humboldt. The proposed cooperative agreement will replace an agreement that expired on April 30, 2019.

The proposed agreement is for a 3-year period from July 9, 2019 to June 30, 2022, with an option to extend by amendment. Charges for Correctional Deputies to supervise the inmate work crews are calculated on an hourly rate that includes salary, benefits, overhead and workman's compensation for injuries sustained by the work crew participants. CalTrans will continue to provide vans to transport inmates, necessary tools, safety equipment and a portable toilet and trailer. The maximum billable amount for the 3-year period is \$450,000.

FINANCIAL IMPACT:

The agreement will reimburse the county at the approved fee schedule rate of \$83 per hour for the time spent by the assigned Correctional Deputy to supervise inmates in the performance of duties outlined. The maximum amount that can be reimbursed under the terms of the contract is \$450,000. The current fully-burdened rate for Correctional Deputy I/II is calculated at \$83 and includes salary, benefits, overhead, and workers compensation.

Reimbursement under the CalTrans Cooperative Agreement will be recorded in budget unit 1100-243-671123. Salaries and benefits in budget unit 1100-243 Sheriff - Jail are funded by the General Fund allocation each year and reimbursement estimates have been included in the fiscal year 2019-20 adopted budget. There will be no additional impact to the General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by building interjurisdictional and regional cooperation to provide community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

California Department of Transportation

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny approval of the resolution to accept the Cooperative Agreement #01A1939 with the California Department of Transportation, however, this is not recommended as it would eliminate the inmate work crew program entirely.

ATTACHMENTS:

Attachment 1 - Resolution No. _____ Authorizing Cooperative Agreement #01A1939

Attachment 2 - Cooperative Agreement #01A1939 with the California Department of Transportation

PREVIOUS ACTION/REFERRAL:

Board Order No.: D-14

Meeting of: May 3, 2016

File No.: 16-2806