



COUNTY OF HUMBOLDT

For the meeting of: 12/13/2022

File #: 22-1517

To: Board of Supervisors

From: DHHS: Administration

Agenda Section: Consent

SUBJECT:

Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help limitation for the following staff and an extension of 960 hours, to a maximum of 1,920 hours for fiscal year 2022-23, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required):
 - a. Terra Adams, Office Assistant I, DHHS Administration
 - b. Casey Aveggio, Communicable Disease Investigator I, Public Health
 - c. Amber Bowlds, Health Education Specialist I, Public Health
 - d. Steven Bowman, Communicable Disease Investigator I, Public Health
 - e. Brian Carter, Communicable Disease Investigator I, Public Health
 - f. Jonadel Hang, Medical Office Assistant I, Public Health
 - g. Sandy Hang, Communicable Disease Investigator I, Public Health
 - h. Timothy Talbert, Registered Nurse, Public Health

SOURCE OF FUNDING:

Social Services (1110) and Public Health Funds (1175)

DISCUSSION:

Extra help staff are used for special projects, covering 24-hour shifts, vacations and leaves of absence and expertise in meeting mandates. In addition to current staffing shortages, due to COVID-19, Department of Health and Human Services (DHHS) has had to add additional staff to assist with the increased workload. The experience and training of these extra help employees necessitate the extension of hours.

Staff recommends that your Board approve a waiver of the 960 extra-help limitation for the following staff and an extension of 960 hours, to a maximum of 1,920 hours for fiscal year 2022-2023, pursuant to Section 7 of the Humboldt County Salary Resolution:

1. Terra Adams, Office Assistant I, DHHS Administration
2. Casey Aveggio, Communicable Disease Investigator I, Public Health
3. Amber Bowlds, Health Education Specialist I, Public Health
4. Steven Bowman, Communicable Disease Investigator I, Public Health
5. Brian Carter, Communicable Disease Investigator I, Public Health
6. Jonadel Hang, Medical Office Assistant I, Public Health
7. Sandy Hang, Communicable Disease Investigator I, Public Health
8. Timothy Talbert, Registered Nurse, Public Health

FINANCIAL IMPACT:

The total cost for 960 hours of extra help staff listed above will cost \$188,425 in salaries and benefits. The increased expense for Terra Adams additional 960 hours will cost \$20,345 in salaries and benefits for FY 2022-23 in Fund 1160, Budget Unit 516. There are sufficient salary savings to allow for this increase. The additional 960 hours of the four Extra Help Communicable Disease Investigator's (Casey Aveggio, Steven Bowman, Brian Carter and Sandy Hang) time will cost \$90,082 in salaries and benefits in Fund 1175, Budget Unit 455008 for Fiscal Year 2022-2023 and will be reimbursed through the Epidemiology and Laboratory Capacity (ELC) Enhancing Detection Grant. The increased salary and benefit expense for 960 hours of Amber Bowlds (Health Education Specialist), Jonadel Hang (Medical Office Assistant) and Timothy Talbert (Registered Nurse) will cost \$77,998 in Fund 1175, Budget Unit 428 in Fiscal Year 2022-2023, and will be reimbursed by the Immunization Grant.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by providing community-appropriate levels of service and creating opportunities for improved safety and health.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to extend hours; however, this is not recommended due to staffing levels and the workload.

ATTACHMENTS:

None

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A