



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

D-8

For the meeting of: October 4, 2016

Date: September 27, 2016
To: Board of Supervisors
From: Amy S. Nilsen, County Administrative Officer
Subject: Supplemental Budget to Install Data Cable System at Clark Complex (requires 4/5 vote)

RECOMMENDATION(S):

That the Board of Supervisors approve the attached supplemental budget in the amount of \$41,500 for costs associated with installing an upgraded data cable system at the Clark Complex (requires 4/5 vote).

SOURCE OF FUNDING: General Fund

DISCUSSION:

As part of the adoption of the fiscal year 2015-16 budget additional funding was allocated to upgrade outdated wiring in the Clark Complex in order to replace the failing phone system that serves Planning and Building and the Public Works-Land Use division. Due to unanticipated conditions that were encountered in the facility the project was not able to be done last fiscal year. The funding was not spent and needs to be carried over into the current fiscal year so the project can be completed. Staff is trying to expedite this project because the phone system is failing which has resulted in service outages.

Prepared by Cheryl Dillingham

CAO Approval

[Handwritten signature: Karen Clowen]

REVIEW:

Auditor [Handwritten initials: ND]

County Counsel

Human Resources

Other

TYPE OF ITEM:

- X Consent
Departmental
Public Hearing
Other

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Sundberg Seconded by Supervisor Bass

- Ayes Sundberg, Fennell, Lovelace, Bohn, Bass
Nays
Abstain
Absent

PREVIOUS ACTION/REFERRAL:

Board Order No. H-3

Meeting of: 6/23/15

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Oct. 4, 2016

By: [Handwritten signature: Kathy Hayes]
Kathy Hayes, Clerk of the Board

It is recommended that the Board approve the attached supplemental budget for Current Planning in the amount of \$41,500. Due to the urgency of this project this budget adjustment is being done now rather than as part of the First Quarter Budget Review.

FINANCIAL IMPACT:

The approval of the supplemental budget will carry over \$41,500 in fund balance from the General Fund for FY 2016-17 expenditure. These funds were allocated last fiscal year and not spent which resulted in the monies being added to the year end fund balance.

The recommended action supports the Board's Strategic Framework by providing for and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the supplemental budget. This alternative is not recommended because it could delay or stop the cable upgrade and result in no phone or data service for Planning & Building and Public Works Land Use.

ATTACHMENTS:

Attachment 1 - Supplemental Budget

**ATTACHMENT 1**  
**FY 2016-17**  
**SUPPLEMENT BUDGET**  
**BUDGET UNIT 277 - CURRENT PLANNING**

**REVENUES:**

1100277-710050	Fund Balance	<b>41,500.00</b>
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<b>TOTAL REVENUES:</b>		<b><u>\$ 41,500.00</u></b>
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**EXPENDITURES:**

**FIXED ASSETS**

1100277-8998	Building Modification	<b>41,500.00</b>
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<b>TOTAL EXPENDITURES:</b>		<b><u>\$ 41,500.00</u></b>
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