



# COUNTY OF HUMBOLDT

For the meeting of: 12/15/2020

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File #: 20-1568

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**To:** Board of Supervisors

**From:** County Administrative Office

**Agenda Section:** Consent

**SUBJECT:**

Assignment of Acting Supervisor Out of Class Temporary Pay Assignment of Tyson Sanchez from Senior Information Technology (IT) Technician to IT Systems Supervisor.

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve the acting supervisor out of class temporary pay assignment of Tyson Sanchez from Senior IT Technician (Class 188, Range 445) to IT Systems Supervisor (Class 645, Range 468) pursuant to American Federation of State, Municipal and County Employees (AFSCME) Memorandum of Understanding section 12.4, retroactively from October 19, 2020.

**SOURCE OF FUNDING:**

Information Technology 3550-118

**DISCUSSION:**

On October 19, 2020 the IT Systems Supervisor took an unexpected leave of absence. Tyson Sanchez has been fulfilling the obligations of the IT Systems Supervisor since the first day of leave. He therefore should be compensated appropriately for the IT Systems Supervisor position.

This request is before your Board because Mr. Sanchez will be the IT Systems Supervisor for more than 20 days and will continue in that position until the IT Systems Supervisor returns.

The Human Resources Department has been consulted about this assignment and supports this request as appropriate under the circumstances.

**FINANCIAL IMPACT:**

The total salary and benefit cost for this out of class assignment for an estimated period of absence in 2020-21 is \$2,366.19. Funding is available through salary savings due to vacant positions that have not been filled in fiscal year 2020-21.

**STRATEGIC FRAMEWORK:**

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This action supports your Board's Strategic Framework by providing for and maintaining infrastructure and investing in county employees.

**OTHER AGENCY INVOLVEMENT:**

None

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

Your Board could choose not to approve this out of class assignment of Mr. Sanchez to fulfill the functions of the IT Systems Supervisor position. The CAO-Information Technology Division strongly recommends against this alternative because Mr. Sanchez is fulfilling vital duties and responsibilities that are essential to the management of IT services.

**ATTACHMENTS:**

None

**PREVIOUS ACTION/REFERRAL:**

Board Order No.: N/A

Meeting of: N/A

File No.: N/A