

BOARD OF SUPERVISORS

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MICHELLE BUSHNELL
Second District
MIKE WILSON
Vice Chair - Third District
VIRGINIA BASS
Chair - Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

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County Administrative Officer
JEFFERSON BILLINGSLEY
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, March 16, 2021

9:00 AM

Regular Meeting - Virtual

In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 999 5261 9307 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. 2021 Tsunami Preparedness Proclamation (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Attachments: [Staff Report](#)
[Tsunami Preparedness Proclamation.pdf](#)

2. Proclaim March 2021 as Social Workers Appreciation Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[Social Workers Month .pdf](#)
[Public Comment.pdf](#)

3. Appoint Datso Perkins to the Human Rights Commission Representing the Second District (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments:

[Staff Report](#)

[Human Rights Commission Roster as of 031621.pdf](#)

4. Appoint Mark Distefano to the Forestry Review Committee Representing the Second District (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Forestry Review Committee Roster031621.pdf](#)

5. Letter in Support of Increased State Funding to Protect Drinking Water Supplies in and Around the Eureka Area (Supervisor Mike Wilson and Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of support.

Attachments: [Staff Report](#)
[Letter to Department of Toxics Substance Control re Protection of Drinking Water in M: Signed Letter of Support.pdf](#)

Clerk of the Board

6. Approval of the Action Summary - Meeting of March 9, 2021

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of March 9, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[3-9-2021 Action Summary](#)
[Approved Action Summary.pdf](#)

County Administrative Office

7. Board of Supervisors Supplemental Budget Request to Support McKinleyville Municipal Advisory Committee (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve a supplemental budget in budget unit 1100-101 (Board of Supervisors) in the amount of \$3,000 to support McKinleyville Municipal Advisory Committee (MMAC). (4/5 vote required)

Attachments:

[Staff Report](#)

[MMAC Supplemental-Budget-Template.xlsx](#)

Department of Health and Human Services: Administration

8. Professional Services Agreement with the City of Eureka Regarding the Provision of Rental Assistance, Case Management and Supportive Services to Individuals and Families Who Are Experiencing Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the City of Eureka regarding the provision of rental assistance, case management and supportive services to individuals and families who are experiencing homelessness in Humboldt County for the period of March 16, 2021 through March 15, 2023;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the City of Eureka, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the City of Eureka to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[Professional Services Agreement with the City of Eureka Regarding the Provision o EUREKA - COUNTY OF HUMBOLDT \(HEAP\) Executed Agreement.pdf](#)

Probation

9. Mutual Aid Agreement between County of Mendocino and County of Humboldt for the Mutual Provision of Temporary Secure Non-Exclusive Detention Space for Detained youth during an Emergency Evacuation

Recommendation: That the Board of Supervisors:

1. Approve the attached Mutual Aid Agreement between County of Mendocino and County of Humboldt; and
2. Direct the Clerk of the Board to return two signed copies of the agreement to Chief Probation Officer Shaun Brenneman.

Attachments: [Staff Report](#)
[MUTUAL AID AGREEMENT BETWEEN THE COUNTY OF MENDOCINO and Executed Agreement.pdf](#)

Public Works**10. Storm Damage Repair to Alderpoint Road (F6B165) Post Miles 21.8, 22.8 and 23.0-23.05**

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Alderpoint Road (F6B165) Post Miles 21.8, 22.8 and 23.0-23.05 Storm Damage Repair Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, April 20, 2021 at 2:00 p.m.

Attachments:

[Staff Report](#)

[Alderpoint Road PM 21.8 - 23.05 Plans.pdf](#)

[Alderpoint Road PM 21.8-23.05 Special Provisions.pdf](#)

11. A Resolution Supporting the Development of United States Bike Route 95 (USBR 95) and Designating Certain County Roads as Part of USBR 95

Recommendation: That the Board of Supervisors:

1. Adopt the resolution in support of the development of USBR 95 and designating certain county roads to be made part of the USBR 95 network.

Attachments:

[Staff Report](#)

[Attachment 1 - Proposed Resolution USBR 95](#)

[Attachment 2 - Map](#)

[Resolution 21-27.pdf](#)

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

F. SPECIAL PRESENTATIONS**G. ITEMS PULLED FROM CONSENT**

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Consider an appointment to fill the open seat on the Garberville Veterans Hall Ad Hoc Committee (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Consider making an appointment to fill the open seat on the Garberville Vets Hall Ad Hoc Committee.

Attachments: [Staff Report](#)

I. DEPARTMENT REPORTS

County Clerk/Recorder/Registrar of Voters

1. 2021 Redistricting Process and Changes in Elections Code

Recommendation: That the Board of Supervisors:
1. Receive staff report;
2. Consider changes in Election Code that govern redistricting;
3. Implement a redistricting plan of action to complete the county's redistricting project by December 15, 2021; and
4. Direct staff to issue a Request for Proposal (RFP) to initiate the process of contracting with a redistricting consultant to ensure the county completes the 2021 redistricting project by the deadline.

Attachments: [Staff Report](#)
[2021 Redistricting Project Timeline.docx](#)
[Elections Code 21500 et seq.docx](#)
[Elections Code 23000 et seq.docx](#)
[2021 Redistricting - Presentation - final \(03.16.21\).pptx](#)

Sheriff

2. Introduction of an Ordinance of the Board of Supervisors, County of Humboldt, State of California Amending Chapter 6 of Division 1, Title IX of The Humboldt County Code Relating to Regulation and Permitting of Alarm Systems in Humboldt County

Recommendation: That the Board of Supervisors:

1. Introduce the attached ordinance by title and waive the first reading;
2. Set the ordinance for adoption on March 23, 2021;
3. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)]; and
4. Direct the Clerk of the Board, within fifteen (15) days after adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124(b)(1)].

Attachments: [Staff Report](#)

1. [Ordinance \(FINAL\).docx\[4\].docx](#)
2. [Summary for Publication Prior to Adoption of the Ordinance.docx](#)
3. [Summary for Publication After Adoption of the Ordinance.docx](#)

J. PUBLIC HEARINGS**Planning and Building Department**

1. Lucchesi Lot Line Adjustment and Zone Boundary Adjustment
File No.: APNs 504-221-015, 504-221-017
Case No.: PLN-2019-15634 Arcata area

Recommendation: That the Board of Supervisors:

1. Introduce Ordinance No. _____ (Attachment B) by title and waive further reading; and
2. Open the public hearing, receive, and consider the staff report, the Planning Commission's findings and accept public comments; and
3. Close the public hearing; and
4. Find the project exempt from CEQA pursuant to Section 15305 and 15061(b) (3) of the CEQA Guidelines, and that there is no substantial evidence that the project will have a significant effect on the environment; and

5. Make the necessary findings to approve the Lot Line Adjustment (LLA) and Zone Boundary Adjustment (ZBA) and adopt by 4/5ths vote Ordinance No. ____ (Attachment A) amending Section 311-7 of the Humboldt County Code by reclassifying, through immediate conversion, approximately 2.94 acres from Timberland Production Zone (TPZ) to Agriculture General with a combining zone specifying a 5-acre minimum parcel size (AG-B-5(5)) and 2.82 acres from Agriculture Exclusive (AE) to Agriculture General with a combining zone specifying a 5-acre minimum parcel size (AG-B-5(5)) to conform to the reconfigured lot lines approved with the LLA; and
6. Direct the Clerk of the Board to publish a summary of the Ordinance within 15 days after adoption of the ordinance, and
7. Direct the Chair of the Board to sign and the Clerk of the Board to record a Certificate of Rezoning (Notice of Timberland Production Zone Status) (Attachment C); and
8. Direct the Clerk of the Board to give notice of the decision to the applicant/owner, the County Assessor's Office, the Planning Department, and any other interested party; and
9. Direct Planning and Building Department to file a Notice of Exemption pursuant to California Environmental Quality Act (CEQA).

Attachments:[Staff Report](#)[Attachment A - Resolution.docx](#)[Attachment B - Ordinance.pdf](#)[Attachment C - Certificate of Rezoning.docx](#)[Attachment D - Post Adoption Summary.docx](#)[Attachment E - Planning Commission Staff Report 5-7-2020.pdf](#)[Attachment F - Planning Commission Resolution 20-29.pdf](#)[Notarized Certificate of Rezoning.pdf](#)[Resolution 21-28.pdf](#)[Ordinance 2671.pdf](#)

2. Request to Cancel Williamson Act Contract and Waive Early Cancellation Penalties on Property being Dedicated to the Bureau of Land Management for Habitat Conservation Purposes

Recommendation: That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony public; and
2. Close the public hearing; and
3. Adopt the resolution (Resolution 21-__). (Attachment 1) which does the following:
 - a. Adopts the Findings supporting cancellation of the Williamson Act contract without payment of early cancellation fees; and
 - b. Authorizes cancellation of the Williamson Act Contract for APN's 311-041-034 and 311-041-036 and waives payment of Cancellation fees; and
 - c. Directs the Planning and Building Department to submit a letter to the Secretary of the Natural Resources Agency requesting approval of the

Cancellation without payment of Cancellation fees.

Attachments: [Staff Report](#)
[Attachment 1 Draft Board Resolution and Findings.docx](#)
[Attachment 2 - Letter of Support](#)
[BLM Williamson Act Contract Cancellation March8 2021.pdf](#)
[Resolution 21-29.pdf](#)

3. Appeal of the Planning Commission action to deny the Rocci Costa Conditional Use Permit for 10,000 square feet of new cannabis cultivation in the Blue Lake Community Planning Area

Recommendation: That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by the appellant (applicant), and public;
2. Close the public hearing;
3. Adopt the resolution (Resolution 21-__). (Attachment 1) which does the following:
 - a. Make the findings required to approve the appeal;
 - b. Approve the Conditional Use Permit for Retirement, Remediation and Relocation RRR) purposes only subject to the recommended conditions (Attachment 1A); and
4. Direct the Clerk of the Board to give notice of the decision to the appellant, the project applicant, the property owner, and any other interested party.

Attachments: [Staff Report](#)
[Attachment 1 Draft Resolution.docx](#)
[Attachment 2 CEQA Addendum .pdf](#)
[Attachment 3 Costa Appeal.pdf](#)
[Attachment 3A Costa Appeal Clarification.pdf](#)
[Attachment 3B Letter from Costa, Rodney.pdf](#)
[Attachment 4 12176 Covenant signed by owner 2-25-21.pdf](#)
[Attachment 5 PC Resolution 21-11 Rolling Meadow Ranch 12529.pdf](#)
[Attachment 6 PC Staff Report 3.05.2020.pdf](#)
[Attachment 7 Public Comments.pdf](#)
[Public Comment COB.pdf](#)
[Public Comment.pdf](#)
[Resolution 21-31.pdf](#)

K. DISCUSSION ITEMS

L. MATTERS SET FOR TIME CERTAIN

County Administrative Office

1. 1:30 p.m. - A Status Update of the Macias Gini & O'Connell LLP Project Deliverables

- Recommendation:** That the Board of Supervisors:
1. Receive and file a status update report on the progress of the Macias Gini & O'Connell (MGO) LLP project deliverables as adopted by the Board of Supervisors on December 8, 2020; and
 2. Provide further direction to staff if appropriate.

Attachments: [Staff Report](#)

2. 1:30 p.m. - Establishment of Humboldt County Audit Committee

- Recommendation:** That the Board of Supervisors:
1. Adopt Resolution No. _____ (Attachment 1) establishing the Humboldt County Audit Committee;
 2. Adopt the Audit Committee Charter (Attachment 2);
 3. Appoint the Auditor-Controller, Treasurer-Tax Collector and County Administrative Officer as non-voting advisory members of the Committee;
 4. Appoint two members of the Board of Supervisors to serve as a voting member of the Committee; and
 5. Direct the Clerk of the Board to seek one additional representative from special districts and schools, and two additional qualified Citizen Members of the committee.

- Attachments:**
- [Staff Report](#)
 - [Resolution Establishing the Humboldt County Audit Committee.pdf](#)
 - [Audit Committee Charter_FINAL.pdf](#)
 - [GFOA Audit Committees.pdf](#)
 - [Model-Audit-Committee-Charter.pdf](#)
 - [Audit Committee Guidance.pdf](#)
 - [cgma-govt-audit-committee-part-1.pdf](#)
 - [Audit Committee Charter_FINAL_As Modified by BOS REDLINE.docx](#)
 - [Audit Committee Charter_FINAL_As Modified by BOS CLEAN.docx](#)
 - [Resolution 21-30.pdf](#)

M. CLOSED SESSION**N. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>