



COUNTY OF HUMBOLDT

For the meeting of: 1/14/2025

File #: 25-112

To: Board of Supervisors

From: Clerk of the Board

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Notice of Vacancy for a Scheduled At-Large Member on the Humboldt County Planning Commission

RECOMMENDATION(S):

That the Board of Supervisors:

1. Receive and file this report.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

The Humboldt County Planning Commission will have a scheduled vacancy for an at-large member due to the term expiration of Sarah West on Jan. 31, 2025.

A Notice of Vacancy has been posted per the Board of Supervisors protocol. A separate agenda item will be brought back to the Board of Supervisors on Feb. 11, 2025, for the consideration of appointment.

Applications are available at the Clerk of the Board's office or by emailing COB@co.humboldt.ca.us.

All appointed members on the Humboldt County Planning Commission will be required to comply with the California Fair Political Practices Form 700 requirements as well as completing AB123 Ethics Training every two years.

SOURCE OF FUNDING:

General Fund

FINANCIAL IMPACT:

Pursuant to Humboldt County Code, Chapter 2, Section 312-1, planning commissioners receive a per diem of \$140 per meeting (up to 10 meetings per month) and are allowed the same travel expenses as other county officers and employees.

There is minimal financial impact to the posting of a vacancy for commission members as their related costs have been budgeted in the Planning & Building Department's budget (1100-244 Advanced Planning and 1100-268 Cannabis Planning).

OTHER AGENCY INVOLVEMENT:

File #: 25-112

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

None

ATTACHMENTS:

Vacancy Notice

PREVIOUS ACTION/REFERRAL:

Meeting of: N/A

File No.: N/A