



## COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-1

For the meeting of: December 13, 2016

Date: November 30, 2016  
To: Board of Supervisors  
From: Jeff M. Dolf, Agricultural Commissioner/Sealer of Weights & Measures  
Subject: Request for Waiver of Extra-help Hours Limit and Extension of 960 Hours, Up to a Maximum of 1,920 Hours (4/5 vote required)

### RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help hour limitation for Patrick Hoffman, Agricultural Inspector I, and approve an extension of 960 hours to a maximum of 1,920 hours for FY 2016-17, pursuant to Section 7 of Humboldt County Salary Resolution (4/5 vote required).

### SOURCE OF FUNDING:

Agricultural Commissioner Budget Unit 1100261

### DISCUSSION:

Mr. Hoffman is currently working in the Detection Trapping and Sudden Oak Mortality Program. Following separation of a retiring Senior Inspector, Mr. Hoffman will assume additional responsibility for

Prepared by: <u>Jan 3 Day</u>	CAO Approval: <u>Cheryl D. Higgins</u>
REVIEW: Auditor <u>MSM</u>	County Counsel _____ Human Resources <u>De</u> Other _____
TYPE OF ITEM: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Departmental <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other _____	<b>BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT</b> Upon motion of Supervisor <u>Fennell</u> (Seconded by Supervisor <u>Bass</u> ) Ayes <u>Sundberg, Fennell, Lovelace, Bohn, Bass</u> Nays _____ Abstain _____ Absent _____
PREVIOUS ACTION/REFERRAL: Board Order No. _____ Meeting of: _____	and carried by those members present, the Board hereby approves the recommended action contained in this Board report. Dated: <u>Dec. 13, 2016</u> By: <u>Kathy Hayes</u> Kathy Hayes, Clerk of the Board

commercial device inspections. His assistance conducting device inspections will ensure that inspection regimes are kept current until the recruitment process for the vacated position is completed.

**OTHER AGENCY INVOLVEMENT:**

None

**FINANCIAL IMPACT:**

The proposed increase in extra-help hours in the Agricultural Commissioner's budget unit 1100261 will be covered by an unanticipated increase in Unclaimed Gas Tax revenue. The total estimated additional cost to increase hours to the 1,920 limit is \$19,851.85 including salary and PERS retirement. There may be additional costs incurred for providing health insurance benefits, but at this time the total amount is unknown.

Extension of the extra-help hours meets the Board's Strategic Framework Plan by providing community-appropriate levels of service and managing resources to ensure sustainability of those services.

**OTHER AGENCY INVOLVEMENT:**

None

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board could deny this request for additional extra-help hours however, this is not recommended as denial of this request would leave the Commissioner's Office without adequate staffing to maintain established inspection regimes.

**ATTACHMENTS:**

None