



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-16

For the meeting of: July 21, 2015

Date: July 1, 2015
To: Board of Supervisors
From: Humboldt County Treasurer-Tax Collector
Subject: Request of a Supplemental Budget Adjustment for the 2014 - 15 Fiscal Year

RECOMMENDATION(S): That the Board of Supervisors approves a supplemental budget adjustment for budget unit 1100109 for an additional \$ 11,620.

SOURCE OF FUNDING: Fund 3560000-807560 County Pool Interest. The Treasurer may deduct from the gross interest earnings those budgeted administrative costs relating to the management of the Treasury, including salaries and other compensation, banking costs, equipment costs, supplies, the cost of information services, audit and any other costs as provided by Section 27013 of the Government Code.

DISCUSSION: Bank of America (B of A) fees increased by \$ 11,811 for the Fiscal Year (FY) 2014-15 compared to FY 2013-14. The Treasurer-Tax Collector's (T-TC) approved budget did not include enough of an increase for fees from B of A from the previous year because sub-account activity for the Humboldt County Office of Education (HCOE) was significantly underestimated. The HCOE sub-account was added last summer to provide additional transparency to HCOE staff and to also reduce county treasury staff time needed to service HCOE reconciliation requirements.

Per Government Code (GC) 53683 costs "shall be paid by the treasurer by applying such consideration as costs applied on a pro rata basis against the interest earned by all agencies for which the treasurer invests". Therefore, in conjunction with GC 27013, additional banking costs accrued will be paid by deducting the amount needed from county pool interest prior to interest apportionment to all pool participants.

Prepared by John Bartholomew *JB* CAO Approval *Amy Olsen*
REVIEW: Auditor *he* County Counsel *JB* Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____
PREVIOUS ACTION/REFERRAL:
Board Order No. _____
Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor *Bass* Seconded by Supervisor *Lovelace*
Ayes *Sundberg, Lovelace, Fennell, Bohn, Bass*
Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.
Dated: *July 21, 2015*
By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

FINANCIAL IMPACT: Interest apportionment for the FY 4th quarter will be reduced by \$ 11,620 on a pro-rata basis to all pool participants. The gross interest earnings for FY 4th quarter is \$640,800, whereby a deduction of \$ 11,620 from that amount will equate to 1.8% less to Pool Participants for the FY 4th quarter.

OTHER AGENCY INVOLVEMENT: All Pool Participants will have reduced interest apportioned relative to what they would have received had the increased fees from B of A not been realized.

ALTERNATIVES TO STAFF RECOMMENDATIONS: If denied budget unit 1100109 will have a shortfall of \$ 11,620 for FY 2014-15.

ATTACHMENTS:

1. Request for Budget Transfer / Adjustment

ATTACHMENT 1

COUNTY OF HUMBOLDT
REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

A _____

DEPARTMENT: Treasurer

DEPARTMENT #: 109 POSTING DATE: 6/30/2015

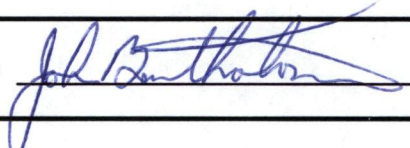
1.) The reason for this budget transfer request is:

_____	Transfer within expenditure/revenue category (with Auditor Approval)	Original only
_____	Transfer between expenditure/revenue category (with CAO & Auditor Approval)	Original +1
<u>X</u>	Increase/decrease Intrafund Transfer account (with Board Approval)*	Original +1
_____	Transfer to or from Contingencies (with Board Approval)*	Original +1
_____	Increase/decrease budget unit appropriation (with Board approval)*	Original +1
_____	Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)	Original +1
_____	Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)*	Original +1

	Amount:	Transfer to Account:	Transfer from Account:
\$	11,620.00	1100109-2118	
\$	11,620.00		3560000-7000

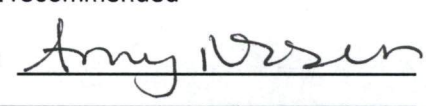
3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

- A.) Unanticipated 10 % increase in banking services
- B.) Investment Pool
- C.) Expenses occurred this fiscal year.

4.) Department Authorization: _____ Date 6/25/2015 (signed) 

5.) Account balances verified by Auditor-Controller _____ Date _____ (signed) _____

6.) _____/Approved _____/Not approved /Recommended _____/Not recommended

County Administrative Officer: _____ Date 7/13/15 (signed) 

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.

* Requires copy of Board Order to be attached

Posted by _____