



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

M-2

For the meeting of: December 6, 2016

Date: November 15, 2016

To: Board of Supervisors

From: Amy S. Nilsen, County Administrative Officer *AN*

Subject: Board Appointed Commissions – Planning and Human Rights

RECOMMENDATION(S):

That the Board of Supervisors:

1. Receive the staff report on the makeup of Planning and Human Rights Commissions in other California counties; and
2. Take other action as appropriate.

SOURCE OF FUNDING:

General Fund

DISCUSSION:

Prepared by Amy S. Nilsen

CAO Approval *Eushia Hayes*

REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Human Resources \_\_\_\_\_ Public Works \_\_\_\_\_

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. G-2

Meeting of: 8/23/2016

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**  
Upon motion of Supervisor \_\_\_\_\_ Seconded by Supervisor \_\_\_\_\_

- Ayes
- Nays
- Abstain
- Absent

**SEE ACTION SUMMARY**

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Kathy Hayes, Clerk of the Board

On August 23 your Board approved a request from the McKinleyville Municipal Advisory Committee that the General Manager of the McKinleyville Community Services District be allowed to vote. As a result of this discussion, your Board further discussed the need for review of other Board appointed committees/commissions to appropriately provide representation to respective districts. Your Board directed the County Administrative Office (CAO) to research like-size counties on the makeup of their Planning and Human Rights Commissions.

**Planning Commission**

Planning Commissions are governed by California Government Code Section 65100 et. seq. The legislative body of each county and city in California shall by ordinance assign the functions of the planning agency to a planning department, one or more planning commissions, administrative bodies or hearing officers, the legislative body itself, or any combination thereof. Further, the legislative body shall specify the membership of the commission or commissions. In any event, each planning commission shall consist of at least five members, all of whom shall act in the public interest.

Humboldt County Code Section 1.3.1 establishes the Planning Commission as the planning agency of the county. The Planning Commission consists of seven (7) members selected by your Board as follows: five (5) members selected by each Board member so that each is a resident of a different supervisorial district; and two (2) members selected at large by majority vote of your Board.

The CAO reviewed the Planning Commission makeups in the following counties.

<b>County</b>	<b>Population</b>	<b>Makeup</b>	<b>County Code Section</b>
El Dorado	182,917	Five (5) members, one (1) selected by each member of the Board of Supervisors (BOS).	Title 2, Chapter 2.20, Article IX of the El Dorado County Code
Imperial	184,760	Ten (10) members, each member of the BOS shall appoint two planning commissioners from each supervisorial district.	Title 9, Division 1, Chapter 3 of Imperial County Code
Kings	149,813	Five (5) members, one (1) from each supervisorial district.	Chapter 19 of Kings County Code of Ordinances
Madera	154,982	Five (5) members, one (1) from each supervisorial district.	Title 2, Chapter 2.42 of the Madera County Code
Mendocino	88,379	Seven (7) members, one (1) appointed from each supervisorial district; two (2) additional members appointed from the county at large.	Chapter 2.48 of the Mendocino Code of Ordinances
Napa	141,625	Five (5) members appointed by the BOS. Each supervisor shall nominate one person, who may reside within or without the supervisor's district.	Section 2.50.020 of the Napa County Code of Ordinances

Nevada	97,946	Five (5) members, one (1) from each supervisorial district.	Title 1, Chapter 2, Article 42 of the Nevada County Code
Shasta	178,795	Five (5) members appointed, one (1) from each supervisorial district.	Section 2.48.030 of the Shasta County Code of Ordinances
Sutter	97,701	Seven (7) members; five (5) of which are appointed by the BOS representing each of the five districts and one member is from the City of Live Oak and one is from the Yuba City Planning Commission.	<a href="https://www.co.sutter.ca.us/doc/government/depts/cs/pc/cs_planning_commission">https://www.co.sutter.ca.us/doc/government/depts/cs/pc/cs_planning_commission</a>
Tehama	63,975	Five (5) members appointed, one (1) per Board member.	Title 2, Chapter 2.20 of the Tehama County Code

Several larger counties, Sonoma and Yolo counties, had more than five members. Based on the information that was gathered from the above counties, and for discussion purposes, your Board has several options should your Board choose to review the makeup of the Planning Commission. These options include:

- Take no action and leave the commission as is.
- As with seven of the ten counties surveyed, change the membership to five (5) members only, one per district, the same number as the Board of Supervisors.

Should your Board choose to adjust the makeup of the Planning Commission staff will need to return to your Board with an ordinance effectuating any change(s).

### **Human Rights Commission**

The Humboldt County Code (Title II Administration, Division 2 Boards, Commissions and Committees Chapter 8 228-1 et. seq.) sets forth the establishment, purpose, authority and responsibility of your Board with respect to the Commission on Human Rights. The purpose of the Commission on Human Rights is to promote tolerance and mutual respect between all persons, and to promote positive human relationships for the purpose of insuring public peace, health, safety and the general welfare. The Commission consists of 15 members who are appointed by your Board. Each member of the Board is required to appoint three (3) members.

Section 228-6 provides the responsibilities of this commission.

- To foster mutual respect and understanding among all people, including people subject to prejudice and discrimination due to race, creed, color, national origin, ancestry, physical disability, mental disability, marital status, gender, sexual orientation, socioeconomic status, civic interest, or any other factors.*
- To make any studies in any field of human relationships in the County as, in the judgment of the Commission, will aid in effectuating its general purposes.*

*(c) To inquire into incidents of tension and conflict among or between people, including people subject to prejudice and discrimination due to race, religious creed, color, national origin, ancestry, physical disability, mental disability, marital status, gender, sexual orientation, socioeconomic status, civic interest, or any other factors, and to take action by means of conciliation, conference and persuasion to alleviate those tensions and conflict.*

*(d) To conduct and recommend any educational programs as, in the judgment of the Commission, will increase good will among inhabitants of the County and open new opportunities into all phases of community life for all inhabitants.*

The CAO, with assistance from the California Clerk of the Board of Supervisors Association, reviewed the Human Rights Commission makeups in the following counties.

<b>County</b>	<b>Notes:</b>	<b>Makeup</b>	<b>County Code Section</b>
Del Norte		No Human Rights Commission	
El Dorado		No Human Rights Commission	
Imperial		No Human Rights Commission	
Kings		No Human Rights Commission	
Madera		No Human Rights Commission	
Marin Human Resources Department	Staff for the Human Rights Commission is appointed by the Human Resources Director. This position is thirty (30) hours per week and is responsible for the Women's Commission, Human Rights Commission, Equal Employment Commission and is the Equal Rights Officer. Staff prepares draft agendas and minutes, MLK Humanitarian award and conducts research.	The seven members of the commission shall be residents of Marin County and shall be generally representative of five supervisorial districts with each supervisor nominating one member for appointment by the Board of Supervisors; the remaining two members shall be representative of the entire county and shall be nominated and appointed at large.	Chapter 2.45, of the Marin County Code

	The Human Rights Commission shall sunset (expire) on August 15, 2018. The Board of Supervisors may take action by resolution to either continue or discontinue the commission prior to this date.		
Mendocino		No Human Rights Commission	
Napa		No Human Rights Commission	
Nevada		No Human Rights Commission	
Shasta		No Human Rights Commission	
Solano		No Human Rights Commission	
Sonoma Human Resources Department	A full-time staff person is assigned to the Commission on the Status of Women and the Commission on Human Rights (CHR). This staff person prepares agendas, takes minutes and helps with commission projects. The commissioners work with the Board members that appointed them. The CHR does have autonomy and Board members provide direction on topics/projects. CHR sponsors resolutions.	The commissioners shall be appointed and confirmed by the Board of Supervisors of Sonoma County. Three (3) Commissioners shall be appointed by each district supervisor to represent the five (5) supervisorial districts of the county. Total of 15 members.	Chapter 2, Article XXII of the Sonoma County Code
Sutter		No Human Rights Commission	
Tehama		No Human Rights Commission	

Yolo		No Human Rights Commission	
------	--	----------------------------	--

Of the fifteen counties that were surveyed, two have a Human Rights Commission. Information gathered suggests that county commissions such as the Mental Health Advisory Board, or in Humboldt County's case the Behavioral Health Board and the Grand Jury serve a similar purpose to the Human Rights Commission.

Based on the information that was gathered from the above counties your Board has several options should your Board choose to review the makeup of the Human Rights Commission. These options include:

- Take no action and leave the commission as is.
- Both Marin and Sonoma counties have large population bases from which to draw commission members. As there have been difficulties filling vacancies your Board may want to consider reducing the membership.

In addition, your Board discussed placing the HRC within a department to allow the possibility of an allocation of funds. Should your Board choose to take action on this element possible options are below:

- Take no action and leave the commission as is.
- Place the HRC within Human Resources – Personnel (budget unit 130) similar to Marin and Sonoma counties, or other county departments such as the Board of Supervisors (budget unit 101) or the Department of Health and Human Services.

Should your Board choose to adjust the makeup or the placement of the Human Rights Commission staff will need to return to your Board with an ordinance effectuating any change(s).

FINANCIAL IMPACT:

By receiving this report there is no additional financial impact as staff costs associated with the research necessary to complete this report have been included in the fiscal year 2016-17 budget.

This supports your Board's Strategic Framework, Priorities for New Initiatives by providing community-appropriate levels of service and managing resources to ensure sustainability of services.

OTHER AGENCY INVOLVEMENT:

Not applicable.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board discretion.

ATTACHMENTS:

- 1) Planning Commission Code

- El Dorado County
- Imperial County
- Kings County
- Madera County
- Mendocino County
- Napa County
- Nevada County
- Shasta County
- Sutter County
- Tehama County

2) Human Rights Commission Code

- Sonoma County
- Marin County
- Humboldt County

## Attachment 1 – Planning Commission



Sec. 2.20.600. - Membership.

The County Planning Commission shall consist of five members, one to be selected by each member of the Board of Supervisors. The appointees should reside within the supervisorial district of the supervisor who selects them, shall reside within the County, shall be registered voters of the County, and shall not be County officers at time of their appointment.

(Prior Code, § 9103; Code 1997, § 2.27.030; Ord. No. 4290, 1993)

90103.01 - Creation and organization.

The planning commission shall consist of ten (10) members as appointed by the board of supervisors. Each member of the board of supervisors shall appoint two planning commission members and the commission member(s) shall reside in the supervisorial district of the appointing supervisor. A supervisor shall make an appointment in writing to the clerk of the board and the planning director. The clerk of the board shall then place the name of the appointee on the next board of supervisor's agenda as a public information item at which time the appointment shall be deemed effective.

(Prior code § 90103.01)

Sec. 19-19. - Commission members—Number; terms; vacancies.

- (a) *Number.* The planning commission shall consist of five members selected from each of the five supervisorial districts within the county.
- (b) *Staggered terms of initial members.* Members first appointed under this article shall serve terms of office as follows:
  - Members from supervisorial districts one and two—One year;
  - Members from supervisorial district three—Two years;
  - Members from supervisorial district four—Three years;
  - Members from supervisorial district five—Four years.
- (c) *Terms generally.* Terms of office of members following the initial terms shall be four years.
- (d) *Commencement of terms.* The terms of office shall commence on July 1st.
- (e) *Vacancies.* Vacancies shall be filled by appointment for the unexpired portion of the term.
- (f) [Reserved.]

(Ord. No. 307, §§ 5—9, 5-27-69; Ord. No. 418, § 1, 8-3-82; Ord. No. 615, § 1, 2-25-03)

2.42.020 - Commission membership and appointment.

The commission shall consist of five commissioners appointed by the board of supervisors. Each member of the board of supervisors shall recommend to the board one resident of his or her district for appointment by the board to the commission. Any change of residence by a commissioner after appointment shall not affect the commissioner's ability to serve.

(Ord. 462A § 1, 1986; Ord. 462 § 2(part), 1981).

## CHAPTER 2.48 - THE PLANNING COMMISSION

## Sec. 2.48.010 - Establishment and Appointment of Planning Commissioners.

There is hereby created a Planning Commission for the County of Mendocino. Said Commission shall consist of seven (7) members. One (1) member shall be appointed from each supervisorial district. Two (2) additional members shall be appointed from the County at large, one (1) member shall possess a demonstrated knowledge of agriculture and the other member shall possess a demonstrated knowledge of forestry. All members shall be appointed by the Board of Supervisors upon nomination by any member of the Board of Supervisors. Each member representing a supervisorial district shall serve a term coextensive with the term served by the Supervisor from that district. If a vacancy occurs during a Supervisor's term, a vacancy will be deemed to have occurred in the office of the Planning Commissioner from that Supervisor's district. Planning Commissioners appointed at large shall serve staggered terms. One (1) shall be appointed for an initial term of two (2) years and the other shall be appointed for an initial term of four (4) years. Thereafter, the at-large Commissioners shall serve four (4) year terms. Commissioners serve at the will and pleasure of the Board of Supervisors and may be removed at any time by a four-fifths (4/5) vote of the Board of Supervisors. The members of the Commission shall receive such compensation and expense reimbursement as authorized by law and as established by the Board of Supervisors.

(Ord. No. 300, Sec. 1, adopted 1945; Ord. No. 447, adopted 1963; Ord. No. 3816, adopted 1992.)

## 2.50.022 - Commission membership—Term of office—Removal conditions.

- A. The commission shall consist of five members, who are residents of the county, and shall be appointed by the board of supervisors. Each supervisor shall nominate one person, who may reside within or without the supervisor's district, to serve on the commission.
- B. Each member of the commission shall serve for a term which shall expire the date the member's nominating supervisor leaves office; provided, however, that this term may be lengthened as provided in subsection (B) of Section 2.50.024 or shortened as provided in subsection (C) of this section.
- C. Commissioners serve at the will and pleasure of the appointing authority, and may be removed from the commission prior to the expiration of the term established by subsection (B) of this section by either of the following actions:
  - 1. By a majority vote of the board of supervisors upon the request of the nominating supervisor, but only after the supervisor has given the commission written notice of his or her intent to request that the board remove the commissioner; or
  - 2. In all other cases, a commissioner may be removed from office only by a four-fifths vote of the board of supervisors favoring such removal.
- D. If a commissioner resigns or is removed pursuant to subsection (C) of this section, only the supervisor who nominated the commissioner shall be entitled to nominate a replacement to fill the vacancy. Any such nomination shall be made within sixty days after the vacancy occurs.
- E. When a commissioner's term ends due to his or her nominating supervisor leaving office, only the newly elected or appointed supervisor is entitled to nominate a replacement to fill the vacancy.

(Ord. 1256 § 1 (part), 2005)

<b>Nevada County Code</b>							
<a href="#">Up</a>	<a href="#">Previous</a>	<a href="#">Next</a>	<a href="#">Main</a>		<a href="#">Search</a>	<a href="#">Print</a>	<a href="#">No Frames</a>

[TITLE 1 ADMINISTRATIVE CODE](#)  
[CHAPTER II: ADMINISTRATION](#)  
[ARTICLE 42 COMMUNITY DEVELOPMENT AGENCY](#)

[ [remove highlighting](#) ]

---

### **Sec. A-II 42.5 Planning Commission Established, Composition and Member Appointment**

Pursuant to the provisions of the **Planning** and Zoning Law, Title 7 of the California Government Code, there is hereby established a **Planning Commission** in and for the County of Nevada. The Nevada County **Planning Commission** shall consist of five (5) members of the Nevada County **Planning Agency**; one (1) to be appointed by each Supervisor from his/her supervisorial district. Such appointee shall serve at the pleasure of the appointing Supervisor.

---

View the [mobile version](#).

## 2.48.030 - Planning commission—Membership—Appointment.

The commission is composed of five members, each of whom shall be a resident of Shasta County. Each member of the board of supervisors shall nominate for appointment or propose for reappointment to the commission one member of the public, who shall be a resident of the district represented by that supervisor. The nomination of a new commissioner shall be made at a meeting held not less than six days prior to the meeting at which the commissioner is appointed to the commission. When a supervisor is proposing the reappointment of a sitting member of the commission, a nomination is not required. Instead, the supervisor may propose the incumbent commissioner for reappointment and the board may reappoint the commissioner at a single meeting.

(Ord. 93-4 § 1, 1993; Ord. 92-1 § 1, 1992; Ord. 494-336 § 1A, 1989; prior code § 4031A)



## Planning Commission

---

The Planning Commission acts in both an advisory role to the Board of Supervisors for projects such as general plan amendments and rezones, and in an approving role for use permits, variances and land divisions.

The Commission consists of seven members; five of which are appointed by the Board of Supervisors representing each of the Supervisorial Districts. One member is a Planning Commissioner from the City of Live Oak and the final member from the Yuba City Planning Commission. They serve a maximum term of eight consecutive years. The Commission meets on the first and third Wednesdays of each month at 6:00 p.m. at the Board of Supervisor's Chambers, Hall of Records located at 466 Second Street, Yuba City.

## Current Membership

---

Rick Cole, District 1  
Richard Doscher, District 2  
Paul Basi, District 3  
Jackie Sillman, District 4  
Zac Repka, District 5  
Vacant, City of Live Oak  
Jana Shannon, City of Yuba City

## Contact Information

---

<b>Principal Planner:</b>	Doug Libby
<b>Address:</b>	1130 Civic Center Blvd. Yuba City, CA 95993
<b>Phone Number:</b>	(530) 822-7400
<b>Fax Number:</b>	(530) 822-7109
<b>E-mail:</b>	<a href="#">Send Message</a>
<b>Map:</b>	<a href="#">Show Location</a>

## HCP Documents

---

- [Final Natomas Basin Habitat Conservation Plan Volume 1](#)
- [Final Natomas Basin Habitat Conservation Plan Volume 2](#)
- [National Basin Habitat Conservation Plan - Final Environmental Impact Report/Environmental Impact Statement Volume 1](#)

- [National Basin Habitat Conservation Plan - Final Environmental Import Report/Environmental Impact Statement Volume 2](#)

## **Additional Links**

---

- [Agendas & Staff Reports](#)
- [Hearing Notices](#)
- [Minutes](#)

2.20.010 - Members—Appointment.

The planning commission shall consist of five members. Each member of the board of supervisors shall nominate one member of the planning commission, subject to confirmation by the full board of supervisors.

(Ord. 1302 § 2, 1985)

(Ord. No. 1963, §§ 1, 2, 1-24-2012)

## Attachment 2 – Human Rights Commission

# COUNTY OF SONOMA

H

**Residents**  
Discover, Engage & Thrive

**Business**  
Trends, News & Resources

**Visitors**  
Explore Sonoma County



## Ordinance 5870

**Ordinance Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Amending Article XXII Of Chapter 2 Of The Sonoma County Code Relating To The Commission On Human Rights.**

The Board of Supervisors of the County of Sonoma, State of California, ordains as follows:

### Section I.

The Sonoma County Code, Chapter 2, Article XXII, Sections 2-322 through 2-326 be amended to read as follows. Make any other ordinance changes as needed to reflect these amendments.

#### Title

The Commission on Human Rights

#### Section 2-322. Number and Diversity – Appointing Authority – Terms – Limitations – Attendance – Compensation and Reimbursement.

- a. **Number and Diversity**  
The Commission shall consist of fifteen (15) members, each of whom shall have a commitment to fostering better human relations in Sonoma County. The Commission shall reflect and represent the racial, ethnic, and cultural diversity of Sonoma County.
- b. **Appointing Authority**  
The Commissioners shall be appointed and confirmed by the Board of Supervisors of Sonoma County. Three (3) Commissioners shall be appointed by each district Supervisor to represent the five (5) supervisorial districts of the County.
- c. **Appointments**  
Of the initial fifteen (15) appointees to the Commission, eight (8) appointees shall serve terms of three (3) years while the remaining seven (7) Commissioners shall each serve two (2) year terms. All subsequent appointments by the Board shall be for two (2) year terms. The Commission may make recommendations on subsequent appointments and the filling of vacancies.

Contact

Tracy  
Deputy  
Human  
Comm  
Count

Contact  
Human  
Email:

Busin  
Mond:  
8:00

Contact  
Phone  
CA Rel

Address  
Sonoma  
Buildi  
575 Ac  
Suite 1  
Santa  
Google  
511 Pu

Follow  
Fe

Unit  
Decl  
Conv

Univer  
Rights

Conve  
Child

Intern  
Protec  
Migrat  
Their I

Intern  
and Pr

## 2.45.050 - Appointment of members—Terms.

The seven members of the commission shall be residents of Marin County and shall be generally representative of five supervisorial districts with each supervisor nominating one member for appointment by the board of supervisors; the remaining two members shall be representative of the entire county and shall be nominated and appointed at large. The board of supervisors shall endeavor to select individuals who have a special interest in the accomplishment of the purposes of this chapter and/or who possess special qualifications which will enhance their ability to serve as a commissioner. There is no requirement that a member of the commission live in the unincorporated area of Marin County but any member must reside within the geographical boundaries of Marin County.

The term of office shall be four years or until a successor is appointed. At its discretion, the board of supervisors may appoint three of the first seven members to an initial two year term. Thereafter, these appointments shall be for four-year terms. Commissioners shall serve a maximum of two terms or eight years, whichever is longer, and may reapply three years after the final term of service.

Any vacancies declared to exist by the board of supervisors for any cause shall be filled for the remainder of an unexpired term by board of supervisors appointment. Commissioners may be removed at any time, at the discretion of the board of supervisors. If a commissioner misses more than two consecutive, regular meetings, the chairperson or vice chairperson may file a notice to the board of supervisors. The board of supervisors may remove the absent commissioner unless the board of supervisors determines that the reason for the absence was satisfactory.

(Ord. No. 3629, § II, 2015)

CHAPTER 8

HUMBOLDT COUNTY COMMISSION ON HUMAN RIGHTS

**228-1. ESTABLISHMENT OF COMMISSION.**

The Humboldt County Commission on Human Rights is hereby established. (Ord. 1023, § 1, 4/22/75)

**228-2. AUTHORITY FOR ESTABLISHMENT.**

The Commission is established pursuant to Title 5, Division 1, Part 1, Chapter 1, Article 10 of the Government Code (§§ 50260-50265) and § 31000.1 of the Government Code. (Ord. 1023, §2, 4/22/75)

**228-3. PURPOSE OF COMMISSION.**

The purpose of the Commission on Human Rights is to promote tolerance and mutual respect between all persons, and to promote positive human relationships for the purpose of insuring public peace, health, safety and the general welfare. Committees may be established by the Commission. (Ord. 1023, § 5, 4/22/75; Ord. No. 2294, § 1, 02/25/2003)

**228-4. APPOINTMENT OF MEMBERS OF COMMISSION.**

The Commission shall consist of fifteen (15) members who shall be appointed by the Board of Supervisors. The Supervisors of each district shall appoint three (3) members. All appointments shall be for a term of four (4) years and shall expire on June 30 of the fourth year after the appointment. Members of the Commission shall serve at the pleasure of the Board of Supervisors. (Ord. 1023, § 3, 4/22/75; Ord. 1444, §4, 1/13/81; Ord. 2177, § 1, 10/6/98)

**228-5. OFFICERS AND THEIR DUTIES.**

The members of the Commission shall select a Chairman, a Vice Chairman and a Secretary. The Chairman shall preside at all meetings and shall provide the agenda for such meetings. The Vice Chairman shall preside in the absence of the Chairman and shall assist the Chairman in the conduct of his office. The Secretary shall keep the minutes of all meetings, prepare correspondence under the direction of the Chairman or Vice Chairman, send notices of meetings, maintain membership lists, and maintain the files of the Commission. (Ord. 1023, § 4, 4/22/75)

**228-6. RESPONSIBILITY OF COMMISSION.**

(a) To foster mutual respect and understanding among all people, including people subject to prejudice and discrimination due to race, creed, color, national origin, ancestry, physical disability, mental disability, marital status, gender, sexual orientation, socioeconomic status, civic interest, or any other factors.

(b) To make any studies in any field of human relationships in the County as, in the judgment of the Commission, will aid in effectuating its general purposes.

(c) To inquire into incidents of tension and conflict among or between people, including people subject to prejudice and discrimination due to race, religious creed, color, national origin, ancestry, physical disability, mental disability, marital status, gender, sexual orientation, socioeconomic status, civic interest, or any other factors, and to take action by means of conciliation, conference and persuasion to alleviate those tensions and conflict.

(d) To conduct and recommend any educational programs as, in the judgment of the Commission, will increase good will among inhabitants of the County and open new opportunities into all phases of community life for all inhabitants. (Ord. 1023, § 6, 4/22/75; amended by Ord. No. 2294, § 1, 02/25/2003)

**228-7. OBLIGATIONS OF COMMISSION.**

The Commission shall discharge the following obligations:

(a) To hold conferences and other public meetings in the interest of the constructive resolution of tensions, prejudice, and discrimination among or between groups of people, including people subject to prejudice and discrimination due to race, religious creed, color, national origin, ancestry, physical disability, mental disability, marital status, gender, sexual orientation, socioeconomic status, civic interest, or any other factors.

(b) To issue any publications and reports of investigation as in its judgment will tend to effectuate the purposes of this chapter.

(c) To enlist the cooperation and participation of a variety of people, including people subject to prejudice and discrimination due to race, religious creed, color, national origin, ancestry, physical disability, mental disability, marital status, gender, sexual orientation, socioeconomic status, civic interest, or any other factors, industry and labor organizations, media or mass communication, fraternal and benevolent associations, and other groups in an educational campaign devoted to fostering among the diverse groups of the County mutual esteem, justice and equity.

(d) To encourage and stimulate agencies under the jurisdiction of the Board of Supervisors to take any action as will fulfill the purposes of this chapter.

(e) To submit an annual report to the Board of Supervisors. (Ord. 1023, § 7, 4/22/75; amended by Ord. No. 2294, § 1, 02/25/2003)



**228-8. MEETINGS.**

The Commission shall hold regular monthly meetings at such time and place as shall be agreed upon by the Commission and such other special meetings as shall be required from time to time. Special meetings shall be called by the Chairman of the Commission or, in his absence from the County, by the Vice Chairman. Special meetings shall be effective for the transaction of business only if notice has been given to each member at least forty-eight (48) hours in advance of the special meeting, and the notice shall contain the subject of the special meeting. No action taken at either regular or special meetings shall be valid unless approved by a majority of the members of the Commission present and voting, and unless a quorum is present. A quorum shall consist of five (5) members of the Commission. (Ord. 1023, § 8, 4/22/75)

**228-9. REMOVAL OF MEMBERS FOR FAILURE TO ATTEND MEETINGS.**

In the event that any member of the Commission shall absent himself/herself from three (3) consecutive regular meetings of the Commission without showing good cause therefor to the Chairman, at the fourth such consecutive regular meeting from which he/she is absent his/her place shall automatically become vacant. Such vacancy shall be reported to the Board of Supervisors, and the Board of Supervisors shall appoint another member for the unexpired term of the member whose absence gave rise to the vacancy. (Ord. 1023, § 9, 4/22/75)