



# COUNTY OF HUMBOLDT

For the meeting of: 10/17/2023

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File #: 23-1345

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**To:** Board of Supervisors  
**From:** County Administrative Office  
**Agenda Section:** Consent

**Vote Requirement:** 4/5th

**SUBJECT:**

Supplemental Budget and Appropriation Transfer for the Radio Infrastructure Project in Communications (4/5 Vote Required)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve the attached supplemental budget in the amount of \$600,000 for the Radio Infrastructure Project in Communications (3521151), (4/5 vote required);
2. Approve the attached appropriation transfer in the District Attorney (DA) Budget (1100205); and
3. Approve funds in the amount of \$230,000 be transferred from fund the DA Asset Forfeiture fund to Communications (3521) for the DA's contribution to the Radio Infrastructure Project.

**SOURCE OF FUNDING:**

General Fund, District Attorney (1100205)  
Communications (3521)

**DISCUSSION:**

Motorola Solutions, the vendor contracted to perform the replacement of the county's radio infrastructure, submitted Change Order #4 in the amount of \$795,062.31 on Feb. 17, 2022, and signed by the County Administrative Officer (CAO) March 2, 2022. On Dec. 18, 2018, your Board authorized the CAO, or a designee thereof, to execute any and all amendments and/or change orders to the attached communications system and services agreement with Motorola Solutions, Inc. after review and approval by County Counsel and Risk Management.

Change Order #4 order added: tower analysis and antenna & line work and foundation improvement at Shelter Cover; Generator, ATS and PG&E trench work at Horse Mountain; Generator, ATS and PG&E trench work at Mount Pierce; Generator and ATS work at Pratt Mountain and Courthouse site work.

In FY 2022-23 a purchase order was created to encumber funds for Change Order #4. Unspent funds were not rolled into the current year’s budget creating a need to supplement the Communications budget.

The estimated completion date of the project is Dec. 30, 2024.

**FINANCIAL IMPACT:**

<b>Expenditures (3521,151)</b>	<b>FY23-24</b>
Budgeted Expenses	
Additional Appropriation Requested	\$600,000
<b>Total Expenditures</b>	<b>\$600,000</b>
<b>Funding Sources (3521,151 )</b>	<b>FY23-24 Adopted</b>
Fees/Other (1100,205)	\$230,000
Fund Balance (3521,151)	\$370,000
<b>Total Funding Sources</b>	<b>\$600,000</b>

*\*Projected amounts are estimates and are subject to change.*

**Narrative Explanation of Financial Impact:**

Funding for this change order was not included in the FY 2023-24 adopted budget for the County Administrative Office - Communications (3521151). The requested action would increase revenues and expenditures in this budget unit. Funding for this change order in the amount of \$370,000 is available in the Communications’ fund balance (3521). The District Attorney’s Office (DA) has committed \$230,000 from DA Asset Forfeiture funds for this project and has included those funds in their adopted FY 2023-24 budget. The attached appropriation transfer will transfer for those funds in the DA budget (1100250) to allow for a journal of funds to the communications budget (3521151) should your Board approve the appropriation transfer and the use of asset forfeiture funds.

**STAFFING IMPACT:**

**Narrative Explanation of Staffing Impact:**

There is no staffing impact with this item.

**STRATEGIC FRAMEWORK:**

This action supports the following areas of your Board’s Strategic Framework.

Core Roles: Provide for and maintain infrastructure

New Initiatives: Provide community-appropriate levels of service

Strategic Plan: N/A

**OTHER AGENCY INVOLVEMENT:**

N/A

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

Your Board could choose to disapprove the supplemental budget and appropriation transfer. This action

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is not recommended as the county has invested heavily into replace its radio infrastructure and this change will ensure payment to critical components of the Radio Infrastructure Project.

ATTACHMENTS:

1. Change Order #4
2. Supplemental Budget
3. Appropriation Transfer

PREVIOUS ACTION/REFERRAL:

Meeting of: Dec. 18, 2018

File No.: 18-1612