



COUNTY OF HUMBOLDT

For the meeting of: 5/7/2019

File #: 19-577

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

SUBJECT:

Advanced Step Appointment for Engineering Technician I, in the Public Works Road Engineering Division (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve advanced step appointment for Russell Dutra, to be hired as an Engineering Technician I (Class 0322, Salary Range 392, Step A, Position 06) in the Public Works Road Engineering Division, effective May 5, 2019 (4/5 vote required).

SOURCE OF FUNDING:

Public Works Road Engineering 1200 321

DISCUSSION:

Mr. Dutra has been working for the Humboldt County Assessor's Office since January of 2018, as a Cadastral Drafting Technician. He will bring technology-related skills from that position to the Road Engineering Division, which has been shorthanded and heavily impacted by storm damage projects. Typically, advanced step requests are considered by the County Administrative Office. However, due to the fact that Mr. Dutra is already employed by the county, this action can only be approved by the Board, per the county's labor memorandums of understanding. Public Works believes this advanced salary step is justified by his skill level.

FINANCIAL IMPACT:

For the remaining fiscal year, the benefitted costs would be \$12,384. The additional \$517 for the step advancement from 1A to A is included in the total. This funding has already been included in the FY 2018-19 budget for Roads Engineering 1200-321. There will be no impact on the General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by investing in county employees.

OTHER AGENCY INVOLVEMENT:

File #: 19-577

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny this request for advanced salary step for Russell Dutra, but Engineering Division believes this advanced salary step is justified by his skill level.

ATTACHMENTS:

N/A

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A