



AGENDA ITEM NO.

C-7

COUNTY OF HUMBOLDT

For the meeting of: October 14, 2014

Date: October 6, 2014

To: Board of Supervisors

From: Phillip Smith-Hanes, County Administrative Officer *PSH*

Subject: Approval of Agreement with AT&T for CALNET 3 Telecommunication Services

RECOMMENDATION(S):

That the Board of Supervisors:

1. Authorize the Chair of the Board to sign the two attached Authorization to Order under State Contract agreements (C3-A-12-10-TS-01 and C3-B-12-10-TS-01) with AT&T for CALNET 3 Telecommunication services;
2. Authorize the County Purchasing Agent to execute extensions, modifications and service changes under the CALNET 3 agreement.

SOURCE OF FUNDING:

Communications and Information Technology Internal Service Funds.

Prepared by Cheryl Dillingham

CAO Approval *Amy Olsen*

REVIEW:

Auditor _____ County Counsel *Sm* Human Resources _____ Other _____

TYPE OF ITEM:

Consent

Departmental

Public Hearing

Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Fennell* Seconded by Supervisor *Bass*

Ayes: *Smith, Lovelace, Bohm, Bass, Fennell*

Nays _____

Abstain _____

Absent _____

PREVIOUS ACTION/REFERRAL:

Board Order No. C-8

Meeting of: 12/11/2007

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *October 14, 2014*

By: *Kathy Hayes*

Kathy Hayes, Clerk of the Board

DISCUSSION:

The State of California periodically enters into reduced price service contracts to provide lower rates for telecommunication services, and allows local governments to benefit from these contracts. The State of California has entered into a contract with AT&T California for telecommunications services known as California Integrated Information Network (CALNET). The specific services involved are long distance, toll-free calling, voice over internet protocol (VoIP), network services, and internet. The County has had a contract for these reduced priced services as far back as 1998.

The State of California has updated its contract with AT&T California from CALNET 2 to CALNET 3. The two attached Authorization to Order (ATO) under State Contract agreements with AT&T for CALNET 3 Telecommunication services need to be executed in order for the County to participate in the services. Accordingly, staff recommends that the Board authorize the Chair to sign ATO C3-A-12-10-TS-01 and ATO C3-B-12-10-TS-01. Additionally to allow for changes in services that may be required and possible extensions to the CALNET 3 program it is recommended that the County Purchasing Agent be authorized to execute extensions, modifications and service changes under the CALNET 3 agreement.

FINANCIAL IMPACT:

Contracting with AT&T California through CALNET 3 is financially advantageous for the County. By updating the County's contract to CALNET 3 the County will continue to receive lower than market rates for telecommunication services. It is estimated that updating the contract will result in county wide savings of \$3,500 per month.

OTHER AGENCY INVOLVEMENT:

All County departments are involved.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Not participating in CALNET 3 would require the County to bid out telecommunication services. However, it is not likely the County could negotiate a lower rate than CALNET 3. In addition, the library would be ineligible for E-rate.

ATTACHMENTS:

Authorization to Order (ATO) C3-A-12-10-TS-01 and C3-B-12-10-TS-01
Sample Form 20 – Telecommunications Service Request

**ATTACHMENT 4 - AUTHORIZATION TO ORDER (ATO)
AUTHORIZATION TO ORDER UNDER STATE CONTRACT**

AT&T and the State of California ("State") have entered into a Contract for CALNET 3 Statewide Contract A (SWC-A), **C3-A-12-10-TS-01**, for the following Subcategories and terms. The State may, at its sole option, elect to extend the Contract term for up to the number of additional periods of one (1) year each as indicated below.

<u>Subcategory</u>	<u>Contract Award</u>	<u>Contract End</u>	<u>1 year Optional Extensions</u>
1.1 Dedicated Transport	November 15, 2013	June 30, 2018	
1.2 MPLS, VPN and Converged VoIP	November 15, 2013	June 30, 2018	
1.3 STANDALONE VOICE OVER INTERNET PROTOCOL (VoIP)	November 15, 2013	June 30, 2018	
1.4 Long Distance Calling	November 15, 2013	June 30, 2018	
1.5 Toll-Free Calling	November 15, 2013	June 30, 2018	
1.6 Legacy Telecommunications	November 15, 2013	June 30, 2017	

Pursuant to the Contract, which is incorporated herein by reference, any public agency, as defined in Government Code section 11541, is allowed to order services and products ("Services") solely as set forth in the Contract.

A non-State public Entity (herein "Non-State Entity") shall also be required to complete and submit this Authorization to Order (ATO) Under State Contract prior to ordering Services. A description of the Service(s), applicable rates and charges and the specific terms and conditions under which the Service(s) will be provided to a Non-State Entity are fully set forth in the Contract. Access to the Contract is available at <http://marketing.dts.ca.gov/calnet3>.

COUNTY OF HUMBOLDT ("Non-State Entity") desires to order Service(s), and Contractor agrees to provide such Service(s), as identified in the State of California, Telecommunications Service Request (Form. 20), pursuant to the terms and conditions and rates contained in the Contract.

E-Rate Customers

Only complete if applying for ERate funding:

_____ intends to seek Universal Service Funding (E-Rate) for eligible services provided under this ATO.

The Service(s) ordered under this ATO shall commence on _____ ("Service Date"). Upon the Service Date, this ATO supersedes and replaces any applicable serving arrangements between Contractor and Non-State Agency for the Service(s) being ordered under this ATO.

This ATO shall become effective upon execution by Non-State Entity, Contractor, and the Office of Technology Services, Statewide Telecommunications and Network Division (OTech/STND). No Service(s) shall be ordered by Non-State Entity or provided by Contractor until this ATO has been executed by both parties and approved by OTech/STND.

By executing this ATO, Non-State Entity agrees to subscribe to the selected services, and Contractor agrees to provide selected services, in accordance with the terms and conditions of this ATO and the Contract. Upon execution of this ATO by Non-State Entity and Contractor, Contractor shall deliver this ATO to OTech/STND for review and approval. The State may, at its sole discretion, revoke any applicable previously approved ATO.

The OTech/STND will provide Contract management and oversight, and upon request by the Non-State Entity or Contractor, will advocate resolving any Contract service issues. The ATO, and any resulting Form 20, is a Contract between the Non-State Entity and the Contractor. The State will not represent the Non-State Entity in resolution of litigated disputes between the parties.

Non-State Entity may terminate this ATO, for specific Service(s) or in total, prior to termination of the Contract, by providing the Contractor with thirty (30) calendar days' of written notice of cancellation. This ATO shall not exceed the term of the CALNET 3 Contract.

Non-State Entity, upon execution of this ATO, certifies that Non-State Entity understands that Contractor and the State may, from time to time and without Non-State Entity's consent, amend the terms and conditions of the Contract thereby affecting the terms of service Non-State Entity receives from Contractor.

Non-State Entity, upon execution of this ATO, certifies that it has reviewed the terms and conditions, including the rates and charges, of the Contract.

Non-State Entity, upon execution of this ATO, certifies the Non-State Entity understands that billing invoices for Service(s) subscribed to under the Contract are subject to review and/or audit by the State, pursuant to provisions of the Contract.

All Service(s) ordered under this ATO will be submitted using the Form 20, signed by the Non-State Entity's authorized signatory. Any additions or deletions to Service(s) shall likewise be accomplished by submission of a Form 20, noting changes. The Non-State Entity understands that Form 20s are subject to review by the CALNET 3 CMO to ensure contract compliance.

Non-State Entity, upon execution of this ATO, certifies the Non-State Entity understands that the Contractor shall provide CALNET 3 CMO all data, reports, and access to trouble tickets for Service(s) subscribed to under the Contract, pursuant to provisions of the Contract.

Non-State Entity may, by placing Service orders issued by its duly authorized representative with Contractor, order any of the Service(s) listed in the Contract and selected below. Contractor shall bill Non-State Entity, and Non-State Entity shall pay Contractor according to the terms and conditions and rates set forth in the Contract for such Service(s).

ATTACHMENT 4 - AUTHORIZATION TO ORDER (ATO)

Whenever any notice or demand is given under this Contract to Contractor or Non-State Entity, the notice shall be in writing and addressed to the following:

Non-State Entity:
 COUNTY OF HUMBOLDT
 825 Fifth Street Room 111
 Eureka, CA. 95501

Non-State Entity:
 AT & T
 2700 Watt Avenue
 Room 1213
 Sacramento, CA. 95821
 Contract Program Manager

Notices delivered by overnight courier service shall be deemed delivered on the day following mailing. Notices mailed by U.S. Mail, postage prepaid, registered or certified with return receipt requested, shall be deemed delivered five (5) State business days after mailing. Notices delivered by any other method shall be deemed given upon receipt.

IN WITNESS WHEREOF, the parties hereto have caused this ATO to be executed on the date shown below by their respective duly authorized representatives:

NON-STATE ENTITY	CONTRACTOR
By: Authorized Signature 	By: Authorized Signature
Printed Name and Title of Person Signing Rex Bohn, Chair	By: Authorized Signature
Date Signed: October 14, 2014	Date Signed:

Approved By:
 State of California
 Department of Technology,
 Statewide Telecommunications and Network Division

By: Authorized Signature
Printed Name and Title of Person Signing
Date Signed:

ATTACHMENT 4 - AUTHORIZATION TO ORDER (ATO)

COUNTY OF HUMBOLDT

Select Services for

AT&T C3-A-12-10-TS-01		
Selected Services	Dedicated Transport Subcategory 1.1	Customer Initials
<input checked="" type="checkbox"/>	Carrier DS0 Service	RB
<input checked="" type="checkbox"/>	Carrier DS1 Service	RB
<input checked="" type="checkbox"/>	Carrier DS3 Service	RB
<input checked="" type="checkbox"/>	ISDN Primary Rate Interface Service	RB
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Service	RB
<input checked="" type="checkbox"/>	Services Related Hourly Support	RB
Selected Services	MPLS, VPN and Converged VoIP Subcategory 1.2	Customer Initials
<input checked="" type="checkbox"/>	MPLS Port Transport Speed Service	RB
<input checked="" type="checkbox"/>	MPLS Port & Access Bundled Transport Speed Service	RB
<input checked="" type="checkbox"/>	MPLS Port, Access Router Bundled Transport Speed Service	RB
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled On-Net Transport Speed Service	RB
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled Off-Net Transport Speed Service	RB
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled Ethernet On-Net Transport Speed Service	RB
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled Ethernet Off-Net Transport Speed Service	RB
<input type="checkbox"/>	Converged VoIP Service	
<input type="checkbox"/>	Converged Voice Mail Service	
<input checked="" type="checkbox"/>	Audio Conferencing Service	RB
<input checked="" type="checkbox"/>	Session Initiated Protocol (SIP) Trunking Service	RB
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	RB
<input checked="" type="checkbox"/>	Services Related Hourly Support	RB
Selected Services	STANDALONE VOICE OVER INTERNET PROTOCOL (VoIP) Subcategory 1.3	Customer Initials
<input checked="" type="checkbox"/>	Standalone VoIP Service	RB
<input checked="" type="checkbox"/>	VoIP Voice Mail Service	RB
<input checked="" type="checkbox"/>	Audio Conferencing Service	RB
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	RB
<input checked="" type="checkbox"/>	Services related Hourly Support	RB
Selected Services	Long Distance Calling Subcategory 1.4	Customer Initials
<input checked="" type="checkbox"/>	Long Distance Network Access Transport Service	RB
<input checked="" type="checkbox"/>	Long Distance Domestic Calling Service	RB
<input checked="" type="checkbox"/>	Long Distance International Calling Service	RB
<input checked="" type="checkbox"/>	Calling Cards	RB
<input checked="" type="checkbox"/>	Operator Services	RB
<input checked="" type="checkbox"/>	Audio Conferencing Service	RB
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	RB
<input checked="" type="checkbox"/>	Services related Hourly Support	RB

ATTACHMENT 4 - AUTHORIZATION TO ORDER (ATO)

Selected Services	Toll-Free Calling Subcategory 1.5	Customer Initials
<input checked="" type="checkbox"/>	Toll Free Network Access Transport Service	RB
<input checked="" type="checkbox"/>	Toll Free Domestic Service	RB
<input checked="" type="checkbox"/>	International Toll-Free Service	RB
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	RB
<input checked="" type="checkbox"/>	Services Related Hourly Support	RB
Selected Services	Legacy Telecommunications Subcategory 1.6	Customer Initials
<input checked="" type="checkbox"/>	Business Access Line Service	RB
<input checked="" type="checkbox"/>	Central Office Exchange Service	RB
<input checked="" type="checkbox"/>	Central Office Trunk service	RB
<input checked="" type="checkbox"/>	Intra-LATA Calling	RB
<input checked="" type="checkbox"/>	Locally Based Automatic Call Distributor (ACD)	RB
<input checked="" type="checkbox"/>	Voice Mail Services	RB
<input checked="" type="checkbox"/>	Analog Service	RB
<input checked="" type="checkbox"/>	ISDN Basic Rate Interface (BRI) Service	RB
<input checked="" type="checkbox"/>	Frame Relay Service	RB
<input checked="" type="checkbox"/>	Asynchronous Transfer Mode (ATM) Service	RB
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	RB
<input checked="" type="checkbox"/>	Station Wiring	RB
<input checked="" type="checkbox"/>	Services Related Hourly Support	RB

CREATOR COMMENT:

SUBMITTER COMMENT:

CONTRACTOR COMMENT:

STATE COMMENT:

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<u>Subcategory</u>	<u>Contract Award</u>	<u>Contract End</u>	<u>1 year Optional Extensions</u>
2 Network Based Web Conferencing Services	April 01, 2014	June 30, 2018	
3 Metropolitan Area Network (MAN) Ethernet	April 01, 2014	June 30, 2018	
4.2 SONET Point-to-Point Connectivity	April 01, 2014	June 30, 2018	
5 Managed Internet Services	April 01, 2014	June 30, 2018	
6.1 Hosted ACD/IVR	April 01, 2014	June 30, 2018	
7 Network Based Managed Security	April 01, 2014	June 30, 2018	

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NON-STATE ENTITY	CONTRACTOR
By: Authorized Signature	By: Authorized Signature
Printed Name and Title of Person Signing	By: Authorized Signature
Date Signed:	Date Signed:

Approved By:
State of California
Department of Technology,
Statewide Telecommunications and Network Division

By: Authorized Signature
Printed Name and Title of Person Signing
Date Signed:

COUNTY OF HUMBOLDT

Select Services for

AT&T C3-B-12-10-TS-01		
Selected Services	Network Based Web Conferencing Services Category 2	Customer Initials
<input checked="" type="checkbox"/>	Web Conferencing	RB
Selected Services	Metropolitan Area Network (MAN) Ethernet Category 3	Customer Initials
<input checked="" type="checkbox"/>	Metropolitan Area Ethernet (MAE) Services	RB
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	RB
<input checked="" type="checkbox"/>	Services Related Hourly Support	RB
Selected Services	SONET Point-to-Point Connectivity Subcategory 4.2	Customer Initials
<input type="checkbox"/>	Services Related Hourly Support	
<input type="checkbox"/>	SONET Point-to-Point Services (SPPS)	
<input type="checkbox"/>	Extended Demarcation Wiring Services	
Selected Services	Managed Internet Services Category 5	Customer Initials
<input checked="" type="checkbox"/>	Internet Flat Rate (InFRa) Service	RB
<input checked="" type="checkbox"/>	Internet Flat Rate with Managed Router (InFRaM) Service	RB
<input checked="" type="checkbox"/>	Internet Sustained Bandwidth Ethernet Transport (InSBET) Service	RB
<input checked="" type="checkbox"/>	Internet Sustained Bandwidth Ethernet Port Service (InSBEP) Service InSBET 100-Base-TX 2 Mbps through 1000-Base-SX/LX 1000 Mbps Ethernet Transport (NOT to be provisioned with InSBET 10G-Base-LSR 10G Ethernet Transport)	RB
<input checked="" type="checkbox"/>	Internet Sustained Bandwidth Ethernet Port (InSBEP) Service InSBET 10G-Base-LSR 10,000 Mbps (To to be provisioned with InSBET 10G-Base-LSR 10,000 Mbps Ethernet Transport)	RB
<input checked="" type="checkbox"/>	Internet Sustained Bandwidth Ethernet Port with Managed Router (InSBEPM) Service InSBET 100-Base-TX 2 Mbps through 1000 Mbps Ethernet Transport (NOT to be provisioned with InSBET 10G Ethernet Transport)	RB
<input checked="" type="checkbox"/>	Internet Sustained Bandwidth Ethernet Port with Managed Router (InSBEPM) Service (to be provisioned with InSBET 10G Ethernet Transport)	RB
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	RB
<input checked="" type="checkbox"/>	Services Related Hourly Support	RB
Selected Services	Hosted ACD/IVR Subcategory 6.1	Customer Initials
<input checked="" type="checkbox"/>	NBACD System Administrator Software Package	RB
<input checked="" type="checkbox"/>	Network Based Contact Center (NBCC) General Features	RB
<input checked="" type="checkbox"/>	Network Based Automatic Call Distributor (NBACD) Basic Agent Package	RB
<input checked="" type="checkbox"/>	Network Based Automatic Call Distributor (NBACD) Supervisor's Package	RB
<input checked="" type="checkbox"/>	Network Based Interactive Voice Response (NBIVR) Services	RB
Selected Services	Network Based Managed Security Category 7	Customer Initials
<input checked="" type="checkbox"/>	Distributed Denial of Services (DDoS) Detection and Mitigation	RB
<input checked="" type="checkbox"/>	Email Monitoring and Scanning Service	RB
<input checked="" type="checkbox"/>	Web Security and Filtering Service	RB
<input checked="" type="checkbox"/>	Security Information and Event Management (SIEM)	RB

ATTACHMENT 4 - AUTHORIZATION TO ORDER (ATO)

Page 5 of 5

CREATOR COMMENT:

SUBMITTER COMMENT:

CONTRACTOR COMMENT:

STATE COMMENT:

Print Form

Reset Form

1. AGENCY REQUEST NUMBER
2. DATE

3. TYPE OF REQUEST

Attach additional information as needed

Check all boxes that apply to this request	CONTRACTOR NAME
<input type="checkbox"/> SERVICE <input type="checkbox"/> EQUIPMENT - Needs a Form 65 STMM Forms <input type="checkbox"/> OTHER	

4. AGENCY INFORMATION

DEPARTMENT (Agency, Office, etc.)	CONTACT NAME	TELEPHONE NUMBER	FAX NUMBER
DIVISION (Unit, etc.)	GENERAL SERVICES AGENCY CODE	EMAIL ADDRESS	
PRESENT SERVICE ADDRESS:	REQUESTED SERVICE ADDRESS:	BILLING ADDRESS:	

5. ELIGIBILITY

<input type="checkbox"/> STATE GOVERNMENT	<input type="checkbox"/> LOCAL GOVERNMENT*	<input type="checkbox"/> FEDERAL GOVERNMENT*	STMM Forms
Complete Section 6 - CATR / ATR Information below		* Must complete a Non-State Agency Service Policy and an Authorization to Order (ATO) to obtain eligibility prior to first order.	

6. CATR/ATR INFORMATION

NAME (Please type or print)	EMAIL ADDRESS	TELEPHONE NUMBER	FAX NUMBER
ADDRESS	CITY	STATE	ZIP CODE
SIGNATURE - This request complies with State telecommunications policies	TITLE	DATE	

7. ORDER DETAIL

Additional Request

Delete Request

<input type="checkbox"/> ADD	<input type="checkbox"/> CHANGE	REQUESTED DATE OF SERVICE	QUANTITY	MONTHLY RECURRING COST (MRC)	NON-RECURRING COST (NRC)
<input type="checkbox"/> DISCONNECT	<input type="checkbox"/> MOVE				
STATE CONTRACT NUMBER	FEATURE ID / USOC	EXISTING BILLING ACCOUNT NUMBER			
DESCRIPTION					
COMMENT					

SAM

STMM

STMM Forms

STD. 20 Instructions