

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

Certified copy of portion of proceedings, Meeting of December 20, 2022

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE HUMBOLDT COUNTY BOARD OF SUPERVISORS IMPLEMENTING COST OF LIVING ADJUSTMENTS SCHEDULED FOR THE FIRST FULL PAY PERIOD IN JANUARY 2023 FOR AMERICAN FEDERATION OF STATE, COUNTY & MUNICIPAL EMPLOYEES LOCAL 1684 UNITS 1 – 4 EARLY EFFECTIVE DECEMBER 25, 2022; IMPLEMENTING PHASE 1 EQUITY INCREASES FOR CERTAIN CLASSIFICATIONS IN UNITS – 4; AND ADOPTING A COMPREHENSIVE COMPENSATION SCHEDULE**

**WHEREAS**, the Board of Supervisors of the County of Humboldt (County) is authorized by the provisions of Section 25300 of the Government Code of the State of California to provide for the number, compensation, tenure, appointment and conditions of employment of County employees by resolution; and

**WHEREAS**, on January 4, 2022, the Board of Supervisors adopted Resolution No. 22-02, providing for the implementation of the 2022-2024 Memorandum of Understanding for the American Federation of State, County & Municipal Employees, Local 1684 Representation Units 1 – 4; and

**WHEREAS**, the Board of Supervisors desires to adopt a new resolution approving and providing for Phase 1 equity increases and compliance with 2023 California minimum wage requirements; and implement the negotiated two (2) percent increases for Units 1 – 4 scheduled for the first full pay period in January 2023, early effective December 25, 2022, for all classifications in AFSCME Units 1 - 4; and

**WHEREAS**, California Employees Retirement System (CalPERS) requires all government agencies to provide and make available to the public the salary of all full-time, part-time employees and Elected Officials in a single salary format specified by CalPERS.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS:**

1. The two (2) percent Cost of Living Adjustments (COLAs) scheduled for the first full pay period in January 2023 and the Phase 1 equity increases, shall be implemented early effective the pay period beginning December 25, 2022, by assigning the following classifications to the following salary ranges:
  - a. Animal Shelter and Care Attendant I – 40 hour (Class #0440) from salary range 325 to 333;
  - b. Assessment Technician I – 40 hour (Class #0172) from salary range 323 to 333;
  - c. Child Care Worker – 40 hour (Class #1732) from salary range 323 to 333;
  - d. Child Support Assistant I – 40 hour (Class #0366) from salary range 323 to 333;
  - e. Custodian – 40 hour (Class #0276) from salary range 323 to 333;
  - f. Election Specialist I – 40 hour (Class #0132) from salary range 337 to 343;
  - g. Election Worker – 40 hour (Class #0191) from salary range 328 to 333;
  - h. Election Worker - Rover – 40 hour (Class #0192) from salary range 323 to 333;

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- i. Fiscal Assistant I – 40 hour (Class #0177) from salary range 323 to 333;
- j. Laborer – 40 hour (Class #0266) from salary range 323 to 333;
- k. Legal Clerk I – 40 hour (Class #0351) from salary range 323 to 333;
- l. Legal Clerk II – 40 hour (Class #0351) from salary range 338 to 343;
- m. Legal Office Assistant I – 37.5 hour (Class #0153) from salary range 310 to 320;
- n. Legal Office Assistant I – 40 hour (Class #0178) from salary range 323 to 333;
- o. Legal Office Assistant II – 37.5 hour (Class #0153) from salary range 324 to 330;
- p. Legal Office Assistant II – 40 hour (Class #0178) from salary range 337 to 343;
- q. Library Assistant I – 37.5 hour (Class #0157) from salary range 310 to 320;
- r. Library Assistant II – 37.5 hour (Class #0157) from salary range 317 to 330;
- s. Library Shipping Clerk – 37.5 hour (Class #0156) from salary range 313 to 320;
- t. Mail Services Driver – 40 hour (Class # 0162) from salary range 323 to 333;
- u. Medical Clinic Assistant I – 40 hour (Class #0513) from salary range 323 to 333;
- v. Medical Clinic Assistant II – 40 hour (Class #0513) from salary range 323 to 343;
- w. Medical Office Assistant I – 37.5 hour (Class #0570) from salary range 310 to 320;
- x. Medical Office Assistant I – 40 hour (Class #0574) from salary range 323 to 333;
- y. Mental Health Cook's Aide – 40 hour (Class #0435) from salary range 323 to 333;
- z. Mental Health Worker I – 40 hour (Class #0911) from salary range 324 to 343;
- aa. Mental Health Worker II – 40 hour (Class #0911) from salary range 343 to 353;
- bb. Office Assistant I – 37.5hour (Class #0181) from salary range 310 to 320;
- cc. Office Assistant I – 40 hour (Class #0179) from salary range 323 to 333;
- dd. Office Assistant II – 37.5 hour (Class #0180) from salary range 310 to 330;
- ee. Office Assistant II – 40 hour (Class #0179) from salary range 323 to 343;
- ff. Parent Partner I – 40 hour (Class #0578) from salary range 323 to 333;
- gg. Parent Partner II – 40 hour (Class #0578) from salary range 323 to 343;
- hh. Parent Partner III – 40 hour (Class #0578) from salary range 323 to 353;
- ii. Peer Coach I – 40 hour (Class #0576) from salary range 323 to 333;
- jj. Peer Coach II – 40 hour (Class #0576) from salary range 323 to 343;
- kk. Peer Coach III – 40 hour (Class #0577) from salary range 323 to 353;
- ll. Recordable Documents Examiner I – 37.5 hour (Class #0155) from salary range 310 to 320;
- mm. Recordable Documents Examiner I – 40 hour (Class #0155) from salary range 311 to 333;
- nn. Secretary – 37.5 hour (Class #0165) from salary range 329 to 336;
- oo. Secretary – 40 hour (Class #1168) from salary range 342 to 353;
- pp. Senior Custodian – 40 hour (Class #0280) from salary range 333 to 343;
- qq. Services Support Assistant I – 40 hour (Class #1137) from salary range 323 to 333;
- rr. Social Service Aide (MSS) – 40 hour (Class #0708) from salary range 324 to 353;
- ss. SSB-Secretary I – 40 hour (Class #0183) from salary range 342 to 353;
- tt. Stock Clerk – 40 hour (Class #1733) from salary range 323 to 333;

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- uu. Student Professional Worker – 40 hour (Class #0673) from salary range 328 to 333;
  - vv. Vocational Assistant – 40 hour (Class #0742) from salary range 323 to 343;
  - ww. Vocational Trainee – 40 hour (Class #0742) from salary range 323 to 333;
2. Excluding the classifications in Recommendation #1, the two (2) percent COLAs scheduled for the first full pay period in January 2023, shall be implemented early effective the pay period beginning December 25, 2022, for all other classifications in AFSCME Local 1684 Units 1 – 4.
  3. Resolution No. \_\_\_\_\_ is adopted amending the Memorandum of Understanding (MOU) between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1864 for Units 1-4.
  4. The amended December 25, 2022 Comprehensive Compensation Schedule is adopted.

Dated: December 20, 2022

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Virginia Bass, Chair of the Board  
Humboldt County Board of Supervisors

Adopted on motion by Supervisor, Seconded by Supervisor, and the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA)

County of Humboldt)

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be an original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors. KATHY HAYES Clerk of the Board of Supervisors of the County of Humboldt, State of California.