



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-4

For the meeting of: April 28, 2015

Date: April 17, 2015
To: Board of Supervisors
From: Supervisor Rex Bohn
Subject: Approval of the Humboldt County Resource Conservation District Conflict of Interest Code

RECOMMENDATION(S): That the Board of Supervisors approve the Humboldt County Resource Conservation District Conflict of Interest Code.

SOURCE OF FUNDING: N/A

DISCUSSION: Government Code Section 81000, et seq. requires that state and local government agencies adopt a Conflict of Interest Code. The Humboldt County Resource Conservation District has developed the attached Conflict of Interest Code and is recommending approval by the Board of Supervisors.

FINANCIAL IMPACT: N/A

OTHER AGENCY INVOLVEMENT: N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS: Board discretion.

ATTACHMENTS: HCRCD Resolution # 15-07 and Proposed Conflict of Interest Code.

Prepared by Kathy Hayes

Signature 

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

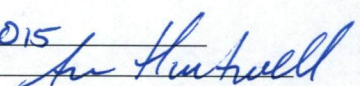
BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Lovelace Seconded by Supervisor Bass

Ayes Sundberg, Lovelace, Fennell, Bohn, Bass
Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: April 28, 2015

By: 
Kathy Hayes, Clerk of the Board

Humboldt County Resource Conservation District

5630 South Broadway, Eureka, CA 95503-6905

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www.humboldtrcd.org

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT (HCRCO) BOARD OF DIRECTORS

RESOLUTION NO. 15-07

SUMMARY: Resolution adopting a Conflict of Interest Code for the Humboldt County Resource Conservation District as required under Government Code Section 81000, et seq.

WHEREAS, the Humboldt County Resource Conservation District (HCRCO) was formed by order of Humboldt County Board of Supervisor's Resolution 89-95; and

WHEREAS, HCRCO is operating as a Special District established under Division 9 of the California Public Resources Code to deliver and facilitate natural resources conservation services in coordination with private landowners of Humboldt County; and

WHEREAS, the Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate a conflict-of-interest code; and

WHEREAS, HCRCO has duly developed the attached conflict-of-interest code; and

WHEREAS, HCRCO understands that any Conflict of Interest Code it develops is subject to approval by the Humboldt County Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED THAT: The Board of Directors of the Humboldt County Resource Conservation District does hereby approve this Resolution adopting the attached Conflict of Interest Code and directing staff to provide it to the Humboldt County Board of Supervisors for review and approval.

Approved and Adopted by the Board of Directors of the Humboldt County Resource Conservation District this 12th day of March, 2015.

I, the undersigned, hereby certify that the foregoing Resolution Number 15-07 was duly adopted by the Board of Directors following roll call vote:

Ayes: RENNER, MOORE, KLOPPER, BUSSMAN, MARKEGARD, COHOON

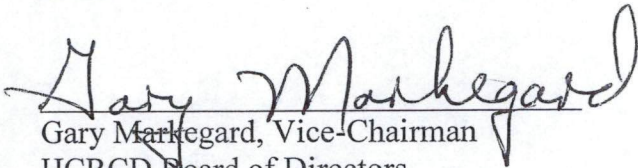
Noes: 0

Absent: BELL



Dan Cohoon, Chairman
HCRCB Board of Directors

ATTEST:



Gary Markgard, Vice-Chairman
HCRCB Board of Directors

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT

CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate a conflict-of-interest code. The code defines its terms, designates positions required to file Statements of Economic Interests (Form 700), and assigns disclosure categories specifying types of interests to be reported. The Fair Political Practices Commission (FPPC) has adopted regulation 18730 (2 C.C.R. section 18730) that contains all information required for a conflict-of-interest code and allows for amendments, as required, to include legislative and regulatory changes that affect the main body of a conflict of interest code.

1. TERMS OF THE CODE

The terms of 2 C.C.R. Section 18730, and any amendments duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix "A" designating positions and Appendix "B" establishing disclosure requirements shall constitute the conflict-of-interest code of the Humboldt County Resource Conservation District.

Upon receipt of the statements of the Board Members/Directors, the District shall make and retain a copy and forward the original of these statements to the Clerk of the Humboldt County Board of Supervisors. The original statements for all designated employees will be retained by the District. Individuals serving as consultants or holding designated positions shall file their statements, as applicable, with the District, which will retain the statements and make the statements available for public inspection and reproduction. (Gov. Code Section 81008.)

HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT

APPENDIX "A"

DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of the Board of Directors	1,2,3,4
Executive Director	1,2,3,4
Program Manager	2,3,4
Office Manager	3
Consultants/New Positions	*

*Consultants/New Positions shall disclose to the broadest disclosure category in the code subject to the following limitation:

Should this designated position perform a range of duties that is of limited scope as defined in regulation and thereby not meet the requirements to comply with disclosure requirements, the Board of Directors of the Humboldt County Resource Conservation District may make a written determination to this effect. Such written determination shall include a description of the positions' duties and based upon the description, a statement of extent of disclosure requirements. The Board's determination is public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

**CONFLICT OF INTEREST CODE
OF THE
HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT**

**APPENDIX "B"
DISCLOSURE CATEGORIES**

Category 1: Designated positions must report all interests in real property located within the District's boundaries, or within a two mile radius of the District's boundaries, or of any land owned or used by the District. Interests include any leasehold, beneficial or ownership interest, or an option to acquire an interest in real property as well as investments, business positions and sources of income, including gifts, loans and travel payments.

Category 2: Designated positions must report all investments, business positions and income, including; receipt of gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the Humboldt County Resource Conservation District or that provide products or services related to water quality, nutrient management, and habitat improvement.

Category 3: Designated positions must report all investments, business positions and income, including; receipt of gifts, loans and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized for the District's administrative purposes.

Category 4: Designated positions must report investments and business positions in business entities of the type to receive grants or other funds from or through the District.