

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNELL
Second District
MARK LOVELACE
Chair - Third District
VIRGINIA BASS
Vice Chair - Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

CHERYL DILLINGHAM
Interim County Administrative
Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, February 9, 2016

9:00 AM

Regular Meeting

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Board of Supervisors

1. Certificate of Recognition for Fire Chief Ken Woods on his Retirement (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Certificate of Recognition.

Attachments: [Certificate of Recognition for Fire Chief Ken Woods.pdf](#)

2. Appreciation Letter to Barbara Caldwell for her Services on the Human Rights Commission (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

Attachments: [Letter of Appreciation for Service on Human Rights Commission.pdf](#)

3. Appreciation Letter to Donna Matthews for her Services on the Human Rights Commission (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

Attachments: [Appreciation Letter for Service on Human Rights Commission.pdf](#)

Clerk of the Board

4. Approval of the Action Summary - Special Meeting of January 28, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the special meeting of January 28, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 1-28-2016.pdf](#)

5. Approval of the Action Summary - Special Meeting of January 29, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the special meeting of January 29, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 1-29-2016.pdf](#)

6. Approval of the Action Summary - GPU Meeting of February 1, 2016

Recommendation: That the Board of Supervisors approve the Action Summary for the General Plan Update (GPU) meeting of February 1, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for GPU Meeting of 2-1-2016.pdf](#)

7. Approval of the Action Summary - Meeting of February 2, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of February 2, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 2-2-2016.pdf](#)

County Counsel

8. Legal Services Agreement with Water and Power Law Group

Recommendation: That the Board of Supervisors approve the Legal Services Agreement for hiring of the Water and Power Law Group to assist in water rights relating to the 1955 Trinity River Division Authorization Act; and authorize the Chair to sign the agreement.

Attachments: [Legal Services Agreement with Water and Power Law Group.pdf](#)

Department of Health and Human Services: Public Health

9. AIDS Drug Assistance Program Funding Increase for Fiscal Years 2016-17

Recommendation: That the Board of Supervisors authorize the Chair to sign four (4) original signature pages of Amendment 01 to the State Standard Agreement 15-10478 with the California Department of Public Health (CDPH) - Office of AIDS in the amount of \$20,504 in Fund 1175, Budget Unit 437-CARE North Coast AIDS Project (NorCAP) for the period of July 1, 2015 through June 30, 2017; direct the Clerk of the Board to return four (4) signed originals to Department of Health and Human Services (DHHS) Contract Unit; and authorize the Director of Public Health Director or designee to sign any subsequent amendments and documents directly related to agreement number 15-10478.

Attachments: [AIDS Drug Assistance Program](#)

Department of Health and Human Services: Social Services

10. Second Amendment to Lease with Fred Lundblade for Office and Warehouse Space Located at 790 West Clark Street, in Eureka

Recommendation: That the Board of Supervisors approve the Second Amendment to Lease (Attachment 3) with Fred Lundblade for office and warehouse space located at 790 West Clark Street, Eureka, CA for the time period of May 1, 2016 through April 30, 2019; authorize the Chair to sign two (2) originals of the Second Amendment To Lease with Fred Lundblade; and direct the Clerk of the Board to return one (1) original of the executed Second Amendment to Lease to Public Works-Real Property Division for transmittal to Lessor.

Attachments: [Second Amendment to Lease at 790 West Clark Street, Eureka.pdf](#)

11. Second Amendment to July 1, 2014 Agreement between Remi Vista, Inc. and Humboldt County for the Provision of Mental Health Services for Fiscal Years 2014-15 and 2015-16

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the Second Amendment to the July 1, 2014 Agreement with Remi Vista, Inc. for the provision of Mental Health Services (Attachment 1) for fiscal year 2015-16; direct the Clerk of the Board to return two (2) executed originals of the of the Second Amendment to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Children and Family Services Administration.

Attachments: [Second Amendment to Agreement with Remi Vista, Inc.pdf](#)

District Attorney

12. Grant Application for Fiscal Year (FY) 2016-17 Unserved/Underserved Victim Advocacy and Outreach Program

Recommendation: That the Board of Supervisors authorize the Chair to sign both the Grant Sub-Award Face Sheet and the Certification of Assurance of Compliance; and direct the Clerk of the Board to process and return the executed original copy of the Grant to the District Attorney's Office, attention Rachelle Davis, for submission to the State.

Attachments: [Grant Application for Unserved-Underserved Victim Advocacy.pdf](#)

Planning and Building Department

13. Memorandum of Understanding (MOU) with City of Fortuna for Assistance with State of California Housing and Community Development (HCD) Program Administration

Recommendation: That the Board of Supervisors review, approve and authorize the Board Chair to sign the attached Memorandum of Understanding with the City of Fortuna for assistance administering and managing HCD programs.

Attachments: [MOU with Fortuna for HCD Program Administration.pdf](#)

Treasurer/Tax Collector

14. Resolution to Auction Tax-Defaulted Properties

Recommendation: That the Board of Supervisors approve Resolution # _____ (Attachment 1) for sale of properties tax-defaulted, subject to sale; and direct the Clerk of the Board to provide the Treasurer-Tax Collector with four certified copies of the Resolution by February 16, 2016. Approval is given to re-offer, within 90 days of the original sale date, unsold parcels in accordance with Revenue and Taxation Code, section 3698.5.

Attachments: [Resolution to Auction Tax-Defaulted Properties.pdf](#)

D. SPECIAL PRESENTATIONS**E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****County Administrative Office**

1. Mid-Year Budget Review for Fiscal Year (FY) 2015-16, Budget Outlook for FY 2016-17, and Recommendations for Budget Adjustments (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Receive and file a review of the current (FY 2015-16) and projected (FY 2016-17) budget years;
2. Direct the County Administrative Office (CAO) to prepare the FY 2016-17 budget based on the following parameters:
 - a. Set departmental allocations from the General Fund distributing 90 percent of the revenue growth to departments based on current year General Fund allocations;

- b. Accept and consider requests for additional General Fund appropriations that demonstrate a potential to generate future savings in the General Fund;
 - c. Refund \$600,000 in excess fund balance in the Workers' Compensation fund (3523) to be distributed proportionately to the county funds' past contribution to this fund;
 - d. Refund \$300,000 based on excess fund balance in the Purchased Insurance Fund, to be distributed proportionately to the county funds' past contribution to this fund;
 - e. Allocate the General Fund monies received as a result of the above approved recommendations c and d to the Liability Fund (3524) in the amount of \$358,483 for FY 2016-17;
3. Allocate \$532,926 in on-going Measure Z funding to the Department of Health and Human Services (DHHS) to increase rural child welfare/protection services, mental health and substance abuse treatment and public health services to protect and provide home-based services to the children and families;
 4. Approve transferring Measure Z salary savings consistent with the Citizens' Advisory Committee's recommendations to 1100-197 Measure Z for North Coast Substance Abuse Council in the amount of \$113,150 and to 1100-298 Public Works Measure Z in the amount of \$230,000;
 5. Roll \$2 million in unspent Measure Z funds from FY 2015-16 to FY 2016-17 for recommended distribution by the Citizens' Advisory Committee for one-time expenditures;
 6. Accept one-time proposals from current Measure Z recipients that support and enhance service sustainability for remaining unspent FY 2015-16 Measure Z funds;
 7. Provide direction to staff with respect to which of the departmental reorganizations listed on page 11 of this report;
 8. Approve the list of budget adjustments shown on Attachment 1 and authorize CAO staff to make any technical corrections necessary to effectuate the Board's direction (4/5 vote required);
 9. Allocate a 1.0 FTE Agricultural/Weights and Measures Inspector (class 648, salary range 346) to budget unit 261 Agricultural Commissioner;
 10. Approve the concept of a pilot medical marijuana track and trace program as described on page 16 and direct the Agricultural Commissioner to return with a proposal for the program;
 11. Direct the Auditor-Controller to transfer \$800,000 in FY 2015-16 from the Tax Loss Reserve Fund to the General Fund; and
 12. Provide additional direction to staff as appropriate.

Attachments: [Mid-Year Budget Review for Fiscal Year \(FY\) 2015-16.pdf](#)

I. CLOSED SESSION

1. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd. (a); Verizon California, Inc. v. California State Board of Equalization, et al; Sacramento Superior Court Case No. 34-2011-00116029.

2. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS

L. PUBLIC HEARINGS

Planning and Building Department

1. Vacation Home Rental Zone Reclassification Petition, County-wide; Application Number 9986; Case Number ZRP-15-003

Recommendation: That the Board of Supervisors open the public hearing and receive the staff report and public comment; close public hearing; accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; direct the Clerk of the Board to give notice of the decision to the Planning and Building Department, the Assessor's Office and any other interested party.

Attachments: [Vacation Home Rental Zone Reclassification Petition.pdf](#)
[Supplemental Info No. 1.pdf](#)
[Supplemental Info No. 2.pdf](#)
[Public Comment.pdf](#)

M. AFTERNOON DISCUSSION ITEMS

Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>