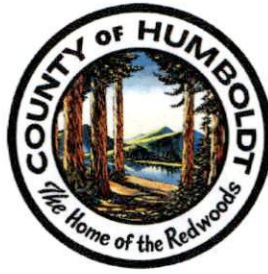


BOARD OF SUPERVISORS

REX BOHN  
Vice-Chair - First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, September 12, 2023

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Bohn and seconded by Supervisor Bushnell to approve the  
Consent Calendar. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Aviation**

23-1232

1. Resolution Authorizing the Humboldt County Department of Aviation to Accept U.S Department of Transportation (DOT) Federal Aviation Administration (FAA) Bipartisan Infrastructure Law (BIL) Grant Offer No. 3-06-0010-058-2023

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Humboldt County, Director of Aviation, or designee thereof, to execute any and all documents necessary to secure and accept the attached Grant Offer for BIL Grant No. 3-06-0010-058-2023 in the amount of \$1,605,929; and
2. Authorize the Director of Aviation, or designee thereof, to execute future amendments to BIL Grant No. 3-06-0010-058-2023, after review by County Counsel, Risk Management, and the County Administrative Office

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1248](#)

2. Authorize the Humboldt County Department of Aviation to Accept U.S Department of Transportation (DOT) Federal Aviation Administration (FAA) Anticipated Grant Offer No. 3-06-0072-019-2023 in the Amount of \$90,000 and Anticipated Grant Offer No. 3-06-0072-020-2023 in the Amount of \$52,200 Upon Receipt

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Humboldt County, Director of Aviation, or designee thereof, and County Counsel to execute any and all documents necessary to secure and accept the anticipated Grant Offers for Grant No. 3-06-0072-019-2023 in the amount of \$90,000 and Grant No. 3-06-0072-020-2023 in the amount of \$52,200; and
2. Authorize the Director of Aviation, or designee thereof, to execute future amendments to Grant No. 3-06-0072-019-2023 and Grant No. 3-06-0072-020-2023, after review by County Counsel, Risk Management, and the County Administrative Office

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1230](#)

3. Resolution Authorizing the Humboldt County Department of Aviation to Accept U.S Department of Transportation (DOT) Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant Offer No. 3-06-0010-057-2023 and Bid Award Authorization for Rehabilitation of Airport Lighting System, Project Number AV-2023-01

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Humboldt County, Director of Aviation, or designee thereof, to execute any and all documents necessary to secure and accept the attached Grant Offer for AIP Grant No. 3-06-0010-057-2023 in the amount of \$5,169,058;
2. Authorize the Director of Aviation, to execute future amendments to AIP Grant No. 3-06-0010-057-2023 after review by County Counsel, Risk Management, and the County Administrative Office;
3. Receive and file the bids for Rehabilitation of Airport Lighting System, Project Number AV-2023-01;
4. Award the contract to St. Francis Electric, LLC for the total amount of \$4,647,811.90;
5. Authorize the Director of Aviation to execute a Construction Project Agreement that is substantially similar to the sample agreement attached hereto with St. Francis Electric, LLC, for an amount not to exceed \$4,647,811.90, upon submittal of the appropriate bonds and insurance and approval of Risk Management;
6. Authorize the Director of Aviation to execute contract change orders up to the amount of \$244,890.60;
7. Authorize the Director of Aviation, or designee thereof, to execute the Professional Services Agreement with Armstrong Consultants, Inc. for California Redwood Coast-Humboldt County Airport Rehabilitate Airport Lighting System construction administration, for an amount not to exceed \$660,416 after approval by Risk Management; and
8. Find that the California Redwood Coast-Humboldt County Airport Rehabilitate Airport Lighting System project is exempt from environmental review pursuant to Section 15301 of the California Environmental Quality Act (CEQA) Guidelines and direct the Clerk of the Board to file the attached NOE.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors**23-1109

4. Proclaim September 17 through September 23, 2023 as Constitution Week in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation; and
2. Send the original Proclamation to Joan Tempas, 761 Dorothy Court, Arcata, CA 95521.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1173

5. Proclaim September 22, 2023 as California Native American Day in Humboldt County (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Proclamation.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1179](#)

6. Proclaim September 2023 as Disability Accessibility Month in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Proclamation.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1199](#)

7. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1201](#)

8. Retirement Resolution for Troy Setterlund for his Service in the Department of Health and Human Services (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Resolution.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1202](#)

9. Suicide Prevention and Awareness Proclamation (Supervisor Steve Madrone)

*Recommendation:* That the Board of Supervisors:

1. Authorize the Chair to sign the proclamation.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1213](#)

10. Appoint Dustin Rossman to the Fortuna Fire Protection Board of Commissioners (Supervisor Michelle Bushnell)

*Recommendation:* That the Board of Supervisors:

1. Appoint Dustin Rossman to the Fortuna Fire Protection Board of Commissioners.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1244](#)

11. Certificate of Adjournment for Dave Fisch (Supervisor Michelle Bushnell)

*Recommendation:* That the Board of Supervisors:

1. Sign the Certificate of Adjournment for Dave Fisch.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1251](#)

12. Letter of Support for the City of Fortuna's Grant Application to Caltrans Reconnecting Communities Highways to Boulevards (RC-H2B) (Supervisor Michelle Bushnell)

*Recommendation:* That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.
2. Email and mail the letter to Caltrans District 1 as seen on the letter.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Clerk of the Board**

[23-1198](#)

13. Approval of the Action Summary - Meeting of August 22, 2023

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 22, 2023 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Administration**

23-957

14. Lease with 80 West Third Eureka, LLC, for Navigation Center

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the lease with 80 West Third Eureka, LLC;
2. Direct the Clerk of the Board to return one executed original of the lease to Department of Public Works - Real Property;
3. Rescind Resolution 18-15 "Resolution of the County of Humboldt Declaring the Existence of a Shelter Crisis in Accordance with Government Code Section 8698-8698.2";
4. Issue revised "Resolution of the County of Humboldt Declaring the Existence of a Shelter Crisis in Accordance with Government Code Section 8698-8698.2" with additional language regarding flexibilities to address the urgent crisis; and
5. Approve the budget adjustment to create a fixed asset line to account for the capital asset.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1194

15. Professional Services Agreement between County of Humboldt and Area 1 Agency on Aging for FY 2023-2026 and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the Professional Services Agreement (PSA) by and between the County of Humboldt Department of Health and Human Services- Public Health (DHHS- Public Health) and Area 1 Agency on Aging (A1AA);
2. Authorize the Director of Public Health, or designee thereof, to sign the PSA;
3. Authorize the Director of Public Health, or designee thereof, to sign all future amendments and documents directly related to this PSA upon review and approval of County Counsel and Risk Management; and
4. Approve the attached supplemental budget in the amount of \$50,000 for Fiscal Year (FY) 2023-24 for the Department of Health and Human Services - Public Health Fund - Outdoor Equity Budget Unit 1175-433002 (4/5 vote required).

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1212](#)

**16. Certification of Annual Opioid Settlement Revenue and Expenditure Reports**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all certifications, attestations, agreements and other documents needed to comply with the annual reporting requirements applicable to the expenditure of opioid settlement funds for the period of 2020 through 2038; and
2. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order related to this item.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Behavioral Health**

[23-1165](#)

**17. Reappointment to the Humboldt County Behavioral Health Board**

**Recommendation:** That the Board of Supervisors:

1. Reappoint Tim Doty to the Humboldt County Behavioral Health Board for a three-year term.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Public Health**

[23-1191](#)

**18. Grant Agreement with Harm Reduction Coalition for the California Harm Reduction Initiative to Expand Harm Reduction and Support and Services for Fiscal Year 2023-24 and Supplemental Budget (4/5 vote required)**

**Recommendation:** That the Board of Supervisors:

1. Approve Grant Agreement with Harm Reduction Coalition for the period of July 1, 2023, through December 31, 2023;
2. Authorize the Director of Public Health or a designee thereof to sign one original of the signature page of the agreement;
3. Authorize the Director of Public Health or a designee thereof to sign all future amendments and documents directly related to this grant agreement upon review and approval of County Counsel and Risk Management;
4. Direct the Clerk of the Board to return one (1) copy of the certified board report to the Department of Health and Human Services (DHHS) - Contract Unit; and
5. Direct the Auditor-Controller to supplement Fund 1175, Budget Unit 437003-Needle Exchange for fiscal year (FY) 2023-24 (4/5 vote required).

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1196](#)

19. Grant Award from the California Department of Public Health, Substance and Addiction Prevention Branch (4/5 vote required)

**Recommendation:** That the Board of Supervisors:

1. Approve grant agreement # 22-11114 with the California Department of Public Health (CDPH) Substance and Addiction Prevention Branch to implement local cannabis education and youth prevention for \$600,000 for the term of July 1, 2023, through June 29, 2026;
2. Authorize the Department of Health and Human Services - Public Health Director or a designee thereof to sign the agreement;
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute all subsequent amendments, and any other agreements, certifications, attestations, and documents directly related to the attached grant agreement, including subcontracts, after review and approval by County Counsel and Risk Management;
4. Approve the supplemental budget (Attachment 2) in the amount of \$203,774 in fund 1175 Public Health, budget unit 452001- Substance and Addiction Prevention Branch to implement local cannabis education and youth prevention for FY 2023-2024, (4/5 vote required); and
5. Direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS - Contract Unit.

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1208](#)

20. Supplemental Budget for CDPH Youth Suicide Prevention for FY 2022-23 (4/5 Vote Required)



**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget in the amount of \$23,000 for Fiscal Year (FY) 2022-23 for Department of Health and Human Services - Public Health Fund 1175, Budget Unit 454001 (4/5 Vote Required).

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Social Services**

23-1189

21. Professional Services Agreement with Cal Poly Humboldt Sponsored Programs Foundation, on Behalf of the California Center for Rural Policy, Regarding the Provision of Strategic Planning, Performance Assessment and Administrative Support Services that are Designed to assist the Department of Health and Human Services - Child Welfare Services with the Development and Implementation of System-Wide Quality Assurance and Performance-Related Improvements

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Cal Poly Humboldt Sponsored Programs Foundation, on behalf of the California Center for Rural Policy, regarding the provision of strategic planning, performance assessment and administrative support services that are designed to assist the Department of Health and Human Services - Child Welfare Services with the development and implementation of system-wide quality assurance and performance related improvements in an amount not to exceed Three Hundred Ninety-Nine Thousand Two Hundred Eighty-Nine Dollars (\$399,289.00) for the period of September 12, 2023, through June 30, 2027;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Cal Poly Humboldt Sponsored Programs Foundation, on behalf of the California Center for Rural Policy, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Cal Poly Humboldt Sponsored Programs Foundation, on behalf of the California Center for Rural Policy, to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1204

22. State Standard Agreement with the California Department of Social Services Regarding the Provision of Local Agency Adoption Services in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached state standard agreement with the California Department of Social Services;
2. Approve, and authorize the Chair of the Board to execute, the attached state standard agreement with the California Department of Social Services regarding the provision of local agency adoption services in Humboldt County in amount not to exceed Three Million Seventy-Three Thousand Four Hundred Seventy-Five Dollars (\$3,073,475.00) for the period of July 1, 2021 through June 30, 2026;
3. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached state standard agreement with the California Department of Social Services, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached State Standard Agreement with the California Department of Social Services to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye:           5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Human Resources**

23-1174

23. Adoption of New Job Classifications and Position Allocation Modification for the Board of Supervisors

**Recommendation:** That the Board of Supervisors:

1. Adopt the amended and retitled classification for Administrative Assistant/Deputy Clerk of the Board I/II/III (class # 1115A/B/C, salary range 412/432/452), retitled to Board Services Specialist I/II (class # 1210A/B, salary range 432/452) into the classification plan effective the pay period following board approval;
2. Adopt the new job classification of Senior Board Services Specialist (class # 1211, salary range 472) into the classification plan effective the pay period following board approval;
3. Adopt the amended and retitled job specification for Administrative Support Manager/Clerk of the Board (class # 0102, salary range 480), retitled to Board Services Manager/Clerk of the Board (class # 0102) into the classification plan effective the pay period following board approval;
4. Approve the equity increase for Board Services Manager/Clerk of the Board (class # 0102), from salary range 480 to 502, effective the pay period following board approval;
5. Approve the reallocation of 1.0 full-time equivalent (FTE) Administrative Assistant/Deputy Clerk of the Board III (class # 1115C, salary range 412/432/452) in Fund 1100, budget unit (BU) 101, Board of Supervisors, to 1.0 FTE Senior Board Services Specialist (class # 1211, salary range 472) effective the pay period following board approval;
6. Classify Brooke Eberhardt and Nicole Turner as Board Services Specialist IIs (class # 1210, salary range 452) effective the pay period following board approval;
7. Reclassify Tracy D'Amico from 1.0 FTE Administrative Assistant/Deputy Clerk of the Board III (class # 1115C, salary range 452) in Fund 1100, budget unit (BU) 114, Board of Supervisors, to 1.0 FTE Senior Board Services Specialist (class # 1211, salary range 472) effective the pay period following board approval;
8. Adopt the Resolution (Attachment 1) approving the amendment of the January 1, 2022 - December 31, 2024, Compensation Plan for Designated Management and Confidential Employees; and
9. Adopt the Comprehensive Compensation Schedule and Classification Summary effective Sept. 17, 2023 (Attachment 2).

***A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1187](#)

**24. Year-End Supplemental Budget for Fiscal Year (FY) 2022-23 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget to cover overdrafts in the Personnel budget (1100-130) and in the Risk Management Insurance Internal Services Funds (ISF) for FY 2022-23 (4/5 Vote Required).

***A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Planning and Building Department**23-1157

25. Accept Grant Funds from the California Coastal Commission (CCC) to Update and Implement the Humboldt Bay Area Plan and Authorize an Agreement with LACO Associates to Provide Professional Services Related to the Work for Which Grant Funds Have Been Awarded (4/5 vote required)

**Recommendation:** That the Board of Supervisors:

1. Approve acceptance of the grant funds in the amount of \$499,746 from the California Coastal Commission for the term of Aug. 15, 2023, through Nov. 15, 2025, to update and implement the Humboldt Bay Area Plan (HBAP); and
2. Approve the attached Supplemental Budget for budget unit 1100282-601; and
3. Authorize the Director of Planning and Building to enter into an agreement with LACO Associates to carry out the professional services necessary to update and implement the Humboldt Bay Area Plan including any amendments, following review and approval by County Counsel and Risk Management.

***A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1195

26. Stokes General Plan Text Amendment and Zone Reclassification Petition  
APNs: 017-015-034, 017-041-008  
Case No.: PLN-2023-18149

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution (Attachment 1) to approve the petition to accept the applications for a General Plan Amendment and Rezone; and
2. Direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

***A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1200

27. Supplemental Budget and Change Order Authorization for the Clark Complex ADA Modification Project, Project Number 2022-401 and Other Building Improvements (4/5 vote required)

**Recommendation:** That the Board of Supervisors:

- 1. Approve the attached supplemental budget in the amount \$270,000 from the General Fund and establish a fixed asset line 8186-Building Improvements County Owned in budget unit 1100277 (4/5 Vote Required); and
- 2. Authorize the Purchasing Agent to sign Change Order 1 for the Clark Complex ADA Modification Project, Project Number 2022-401 in the amount of \$51,246 and add 60 Calendar Days to the Project Completion Time. (4/5 Vote Required)

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1214

- 28. Carry Forward Supplemental Budget for Completion of Work Associated with Community Development Block Grants (CDBG) for Redwoods Rural Health Center (RRHC) in Redway and Boyd Road Night Shelter in Arcata (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

- 1. Approve the supplemental budget for RRHC - Roads (budget unit 1100282131) in the amount of \$124,943 (4/5 vote required)
- 2. Approve the supplemental budget for RRHC - Sidewalks (budget unit 1100282133) in the amount of \$75,794 (4/5 vote required)
- 3. Approve the supplemental budget for Boyd Road Night Shelter (budget unit 110028232) in the amount of \$22,940 (4/5) vote required)

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Public Works**

23-1082

- 29. Adoption of Ordinance Authorizing the Director of Public Works or Designee to Acquire and Accept Interest in Real Property on Behalf of the Board of Supervisors

**Recommendation:** That the Board of Supervisors:

- 1. That the Board of Supervisors adopt Ordinance No. \_\_\_\_\_, relating to Section 25350.60 of Government Code, which provides that the Board of Supervisors may, by ordinance, authorize a county officer to perform any or all acts necessary to approve and accept for the county the acquisition of any interest in real property.

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1188

30. Professional Services Agreement with Abound Food Care, Regarding SB 1383 Edible Food Recovery Program Management for Humboldt County and Participating Jurisdictions and Multijurisdictional Memorandum of Understanding for Funding

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Abound Food Care, regarding State Bill (SB) 1383 Edible Food Recovery Program Management for Humboldt County and participating jurisdictions for the period of Aug. 18, 2023 through Aug. 8, 2024;
2. Authorize the Department of Public Works Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Abound Food Care after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Abound Food Care, to the Department of Public Works - Solid Waste Division for further processing; and
4. Authorize the Director of Public Works to sign the attached Memorandum of Understanding (MOU) with participating jurisdictions establishing a proportional cost sharing program for Edible Food Recovery manager's work.

***A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1197](#)

31. Accept Completed Contract for Storm Damage Repair to Briceland Thorne Road (C5A010) Post Mile 3.76

**Recommendation:** That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between GR Wilcox Enterprises, Inc., and Humboldt County for construction of Storm Damage Repair to Briceland Thorne Road (C5A010) Post Mile 3.76; and
2. Approve the final claim for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amount of \$232.55, which will bring the total amount paid to 100% of the contract.

***A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1205](#)

32. Request for Qualifications No. DPW 2023-004 Regarding the Provision of Construction Management Services for the Honeydew Bridge Replacement Project

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Director of Public Works to advertise and distribute, the attached request for qualifications regarding the provision of construction management services for the Honeydew Bridge Replacement Project.

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1220

33. Accept Completed Contracts for Storm Damage Repair to Mattole Road (F3C010) Post Miles 5.00 and 13.67 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Public Works Director to execute, the attached change order to Contract Number 217224 for the total amount of \$50,000 (4/5 Vote Required);
2. Accept the completed contracts, including all change orders approved by the Public Works Department, between Mercer-Fraser Company and Humboldt County for construction of Storm Damage Repair to Mattole Road (F3C010) Post Miles 5.00 and 13.67; and
3. Approve the final claims for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amounts of \$50,000 for Post Mile 5.00 and \$225 for Post Mile 13.67, which will bring the total amount paid to 100% of the contracts.

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Sheriff

23-1223

34. Establish a Fixed Asset Line for Budget Unit 1100-221960 Proposition (Prop) 64 Grant and Approve Appropriation Transfer and Supplemental Budget (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve an appropriation transfer (Attachment 1) to establish the fixed asset line in fiscal year (FY) 2023-24 for the Proposition 64 Grant to purchase a surveillance drone system; and
2. Approve a supplemental budget (Attachment 2) for the same fixed asset line in fiscal year (FY) 2023-24 for the Prop 64 Grant to purchase the surveillance drone system.

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**E. ITEMS PULLED FROM CONSENT****F. PUBLIC COMMENT ON NON-AGENDA ITEMS****G. MATTERS SET FOR TIME CERTAIN****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**23-1186

1. Form an Ad Hoc Working Group to Review the County of Humboldt Facilities Master Plan (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:

1. Approve the formation of an Ad Hoc working group to review the County of Humboldt Facilities Master Plan; and
2. Appoint two Supervisors to the Ad Hoc working group to review the County of Humboldt Facilities Master Plan.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson to appoint Supervisor Wilson and Supervisor Arroyo to the Ad Hoc working group for a term of one year; and at that time come back to the Board with an update.*

*The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**I. DEPARTMENT REPORTS****Clerk of the Board**23-1177

1. Appointment to the Board of Directors of the Shelter Cove Resort Improvement District

**Recommendation:** That the Board of Supervisors:

1. Make an appointment to the board of directors of the Shelter Cove Resort Improvement District.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn to appoint Tesia Beauchene to the Board of Directors of the Shelter Cove Resort Improvement District.*

*The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**County Administrative Office**23-1169

2. Fiscal Year 2022-23 Grand Jury Responses: "Custody and Corrections, and Other Humboldt County



Facilities,” “Humboldt County Emergency Preparedness: Ready or Not?” and “The Humboldt County Child Abuse Services Team”

**Recommendation:** That the Board of Supervisors:

1. Review and modify as necessary the proposed Grand Jury responses from the Board of Supervisors. (Attachments 2, 5 and 8);
2. Approve the documents, as may be modified, as the response;
3. Direct the Clerk of the Board, within 5 working days, to submit the final response with an accompanying Board Order to the 2022-23 Grand Jury and the Presiding Judge of the Superior Court;
4. Direct the Clerk of the Board, within 5 working days, to submit a copy of all attached responses to the County Clerk/Recorder, together with a copy of the original report; and
5. Direct the Clerk of the Board, within 5 working days, to submit two copies of all attached responses to the Clerk of the Court, one of which will be forwarded to the State Archivist, together with a copy of the original report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to receive and file the reports. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## J. PUBLIC HEARINGS

### Planning and Building Department

23-1192

1. Appeal by Daniel Escajeda of the Planning Commission Approval of a Conditional Use Permit and a Special Permit for a Quasi-Public Use consisting of 50 units of housing, a community center with commercial kitchen, a greenhouse, barn, associated site improvements, including an access road, walking trails, wetland creation, riparian planting, and community access, and indoor and outdoor events with associated parking. The Special Permit is to allow a building exceeding the 35-foot height limit (45 feet) for the zone, and for the creation and enhancement of wetland and streamside habitat areas.

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by the appellant (applicant), and testimony from the public on any of the additionally submitted information; and
2. Close the public hearing; and
3. Adopt the resolution (Resolution 23-\_\_). (Attachment 1) which does the following:
  - a. Upholds the Appeal submitted by Daniel Escajeda; and
  - b. Directs the Planning and Building Department to conduct additional technical studies and revise the CEQA analysis and recirculate for public review;
  - c. Remands the Conditional Use Permit and Special Permit back to the Planning Commission for reconsideration based upon updated CEQA information.
4. Direct the Clerk of the Board to give notice of the decision to the appellant, the Planning and Building Department, and any other interested party.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo to continue this item to a date uncertain and keep the Public Hearing open.*

*The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## **K. CLOSED SESSION**

### 23-1245

1. Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

*There was no reportable action.*

### 23-1216

2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Christine Bennett v. Humboldt County Tax Collector's Office, Humboldt County Superior Court Case No. CV2301228

*The Board voted unanimously to authorize the Humboldt County Counsel's Office to defend the case of Christine Bennett v. Humboldt County Tax Collector's Office, Humboldt County Superior Court Case No. CV2301228.*

### 23-1235

3. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(3) regarding exposure to litigation in one potential case: claim for refund of property taxes submitted by Pacific Gas and Electric Company

*This item was pulled from the agenda.*

## **L. ADJOURNMENT**

*I, BROOKE EBERHARDT, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*BROOKE EBERHARDT*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

\_\_\_\_\_  
*September 13, 2023*



MINUTES

Tuesday, September 12, 2023

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, September 26, 2023 with the vote as shown below.

AYES:	Supervisors:	Bohn, Madrone, Wilson, Arroyo
NAYS:	Supervisors:	--
ABSENT:	Supervisors:	-- Bushnell
ABSTAIN:	Supervisors:	--

Nikki Turner  
Deputy Clerk of the Board

Steve Madrone  
Chair of the Board