



# COUNTY OF HUMBOLDT

For the meeting of: 12/15/2020

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File #: 20-394

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**To:** Board of Supervisors

**From:** Clerk of the Board

**Agenda Section:** Consent

**SUBJECT:**

Submittal of Supervisor's Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Receive and file the report.

**SOURCE OF FUNDING:**

General Fund

**DISCUSSION:**

Government Code Section 53232.3(d) requires if a local agency reimburses members of a legislative body for actual and necessary expenses incurred in the performance of official duties, then a local agency shall provide expense report forms to be filed by the members of the legislative body for reimbursement for actual and necessary expenses incurred on behalf of the local agency in the performance of official duties. Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel.

**FINANCIAL IMPACT:**

Within approved budget allocations for budget unit 1100101 for the current fiscal year

**STRATEGIC FRAMEWORK:**

This action supports your Board's Strategic Framework by setting forth policies, key objectives and performance measures for economic development, administration, health and human services, infrastructure and public safety.

**OTHER AGENCY INVOLVEMENT:**

N/A

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

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Board discretion

ATTACHMENTS:

- A. Expense Reporting Forms: District #1, #2, #3, #4 and #5

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A