

Humboldt County  
**Supplemental Request - Detail**  
 For the Period Ending June 30, 2024

**199 - Contributions to Other Funds**

1100199 - Contributions - Other

0 - 7233 - Trellis Equity FY22-23 Match

CAO Recommended: True

Board Approved: False

**Explanation of why there is a need for the Supplemental Budget:**

In FY 2022-23, your Board directed staff to move forward with pursuing Trellis Equity state grant funding. As part of that process, \$347,000 was required in match dollars. Due to an error, those dollars were never distributed from the General Fund to the Economic Development fund. This supplemental will allow those dollars to be journaled to the Economic Development fund to comply with the match requirements.

**Explanation of the Funding Sources:**

The match dollars were previously approved by the Board via a General Fund allocation, therefore due to the error, in FY 2023-24, staff recommend a transfer from Contingencies. Contingencies has \$960,331 before this transfer and will have \$613,331 remaining after this use.

**Explanation of Timing - Why does this need to happen now?**

It is necessary to complete this in FY 2023-24 as the match was for FY 2022-23 grant funding. As budget adjustments are not available for FY 2022-23 at this time, the soonest available is preferred.

The Cannabis Equity Grants Program as administered by the California Governors Office for Economic Development (GO-Biz) supports local jurisdictions in promoting economic justice for those most affected by cannabis criminalization. It aids in removing barriers for equity program applicants and licensees entering the regulated cannabis industry.

**Explanation of Services to be Provided - What is the impact on the community?**

For eligibility for future state grants, local equity programs (counties and cities) must meet a funding match requirement. This requirement, initially set for this fiscal year, is postponed to the next fiscal year. However, local jurisdictions that can provide matching funds this fiscal year for Funding Request Type 2 grants will receive priority. Applications with a matching funds commitment must include the GO-Biz Matching Funds Budget Spreadsheet.

From fiscal year 2024-2025, Funding Request Type 2 grants over \$500,000 will require a 1:1 match from the local jurisdiction for the amount above \$500,000. Grants up to \$500,000 won't require a match. In-kind contributions, except for local staff wages and benefits for equity program services, cannot count as matching funds. Matching funds must be spent on eligible activities as approved by GO-Biz.

**Other Agencies Involved?**

GO-Biz

Object	Object Name	One-Time	Ongoing	Requested Increase (Decrease)	Justification
<b>Revenue</b>					



Humboldt County  
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Object	Object Name	One-Time	Ongoing	Requested Increase (Decrease)	Justification
<b>75 Other Financing Sources</b>					
710050	Fund Balance Transfer	-	-	-	
<b>Total Other Financing Sources</b>		-	-	-	
<b>Total Revenue</b>		-	-	-	
<b>Expense</b>					
<b>02 Services and Supplies</b>					
2015	Contingencies	(347,000)	-	(347,000)	
<b>Total Services and Supplies</b>		(347,000)	-	(347,000)	
<b>97 Other Financing Uses</b>					
6117	Contribution to Econ Dev	347,000	-	347,000	
<b>Total Other Financing Uses</b>		347,000	-	347,000	
<b>Total Expense</b>		-	-	-	
<b>Net Revenues Over (Under) Expenditures</b>		-	-	-	

Humboldt County  
**Supplemental Request - Detail**  
 For the Period Ending June 30, 2024

**221 - Sheriff**

1100221500 - Special Services

0 - 7230 - Diesel Engine Upgrade

CAO Recommended: True

Board Approved: False

**Explanation of why there is a need for the Supplemental Budget:**

One of the Special Services trucks donated to motorpool was up for replacement. The truck is used to tow heavy equipment and the gas engine was not sufficient for safe towing of this equipment. The vehicle was replaced with a truck with a diesel engine. The additional cost for upgrading the replacement vehicle was \$23,362.00 and must be paid from the Sheriff's budget.

**Explanation of the Funding Sources:**

General fund dollars from the Sheriff's Office armory budget. The Sheriff's Office will manage its armory purchases to make sure its within budget.

**Explanation of Timing - Why does this need to happen now?**

The vehicle needed replacement and was done as part of the annual motorpool vehicle replacement process.

**Explanation of Services to be Provided - What is the impact on the community?**

The Special Services team handles Search and Rescue, large animal enforcement, boating and waterways, and off-highway vehicle programs. They also assist with emergencies and Marijuana Enforcement when necessary.

**Other Agencies Involved?**

Humboldt County Public Works Motorpool Division

Object	Object Name	One-Time	Ongoing	Requested Increase (Decrease)	Justification
<b>Expense</b>					
<b>02 Services and Supplies</b>					
2123	Special Department Expense	-	-	-	
2125	Transportation & Travel	(23,362)	-	(23,362)	
<b>Total Services and Supplies</b>		<b>(23,362)</b>	<b>-</b>	<b>(23,362)</b>	
<b>08 Fixed Assets</b>					
8771	Vehicles	23,362	-	23,362	
<b>Total Fixed Assets</b>		<b>23,362</b>	<b>-</b>	<b>23,362</b>	
<b>Total Expense</b>		<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>	



Humboldt County  
**Supplemental Request - Detail**  
 For the Period Ending June 30, 2024

1100221900 - Boating Safety Grant

0 - 7229 - Trailer Fixed Asset

CAO Recommended: True

Board Approved: False

**Explanation of why there is a need for the Supplemental Budget:**

The boating grantor approved purchase of a boat trailer after acceptance of the grant. The trailer is \$12,948.00 and a fixed asset is needed. There are sufficient funds in the services and supplies category for an appropriation transfer.

**Explanation of the Funding Sources:**

California State Parks and Recreation Boating Safety and Enforcement Grant (BS&E)

**Explanation of Timing - Why does this need to happen now?**

The grant funds must be spent in FY2023-24.

**Explanation of Services to be Provided - What is the impact on the community?**

The Sheriff's Office BS&E program focuses mainly on boating safety through education and outreach. This is achieved through vessel inspections for safety equipment and current registrations. Inspections are most often done during field contacts at local marinas and boat ramps, as well as boat patrols on the waterways. In addition, the BS&E program assists with search and rescue operations for over 500 miles of freshwater river systems and over 400 square miles of saltwater along the Humboldt Bay.

**Other Agencies Involved?**

California State Parks and Recreation

Object	Object Name	One-Time	Ongoing	Requested Increase (Decrease)	Justification
<b>Expense</b>					
<b>02 Services and Supplies</b>					
2122	Minor Equipment	(1,948)	-	(1,948)	
2123	Special Department Expense	(11,000)	-	(11,000)	
<b>Total Services and Supplies</b>		<b>(12,948)</b>	<b>-</b>	<b>(12,948)</b>	
<b>08 Fixed Assets</b>					
8986	Equipment	12,948	-	12,948	
<b>Total Fixed Assets</b>		<b>12,948</b>	<b>-</b>	<b>12,948</b>	
<b>Total Expense</b>		<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>	



Humboldt County  
**Supplemental Request - Detail**  
 For the Period Ending June 30, 2024

3495126 - Cal-ID/Remote Area Network

0 - 7223 - Cal-ID/RAN Mid-Year Adjustment

CAO Recommended: True

Board Approved: False

**Explanation of why there is a need for the Supplemental Budget:**

The annual live scan machine maintenance costs, contribution to other government agencies, and purchasing charges were more than budgeted.

**Explanation of the Funding Sources:**

Cal-ID/RAN (3495). With the adoption of resolution 98-86, Vehicle Code 9250.19 allows the county to charge a \$1.00 fee on vehicle registrations to fund local programs that enhance law enforcement to provide fingerprint and photo imaging identification equipment.

**Explanation of Timing - Why does this need to happen now?**

This is for FY2023-24 operating expenses.

**Explanation of Services to be Provided - What is the impact on the community?**

Live scan program for the county.

**Other Agencies Involved?**

CalPoly Humboldt  
 Fortuna Police Department  
 Eureka Police Department  
 Arcata Police Department

Object	Object Name	One-Time	Ongoing	Requested Increase (Decrease)	Justification
<b>Revenue</b>					
<b>75 Other Financing Sources</b>					
710050	Fund Balance Transfer	8,764	-	8,764	
<b>Total Other Financing Sources</b>		<b>8,764</b>	<b>-</b>	<b>8,764</b>	
<b>Total Revenue</b>		<b>8,764</b>	<b>-</b>	<b>8,764</b>	

<b>Expense</b>					
<b>02 Services and Supplies</b>					
2112	Maintenance-Equipment	7,884	-	7,884	
<b>Total Services and Supplies</b>		<b>7,884</b>	<b>-</b>	<b>7,884</b>	
<b>03 Other Charges</b>					
3307	Contribution Other Gov Agency	879	-	879	
3940	Purchasing & Disposition Chg	1	-	1	
<b>Total Other Charges</b>		<b>880</b>	<b>-</b>	<b>880</b>	

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Object	Object Name	One-Time	Ongoing	Requested Increase (Decrease)	Justification
<b>Total Expense</b>		8,764	-	8,764	
<b>Net Revenues Over (Under) Expenditures</b>		(8,764)	-	(8,764)	



Humboldt County  
**Supplemental Request - Detail**  
 For the Period Ending June 30, 2024

**282 - Advanced Planning**

1100282701 - DCC Grant

0 - 7234 - DCC Unearned Revenue

CAO Recommended: True

Board Approved: False

**Explanation of why there is a need for the Supplemental Budget:**

The DCC grant funds were received in advance and are being recorded as unearned revenue. As of the end of 6/30/2023 there was only \$7,332,595 left but the department has \$9,277,445 budgeted in FY 2023-24.

**Explanation of the Funding Sources:**

DCC funds were received upfront and are being tracked as unearned revenue.

**Explanation of Timing - Why does this need to happen now?**

This adjustment will reduce the budget in 1100-282701 to prevent overspending in the current year.

**Explanation of Services to be Provided - What is the impact on the community?**

**Other Agencies Involved?**

Department of Cannabis Control

Object	Object Name	One-Time	Ongoing	Requested Increase (Decrease)	Justification
<b>Revenue</b>					
<b>75 Other Financing Sources</b>					
9101	Transfer In	(1,944,850)	-	(1,944,850)	
<b>Total Other Financing Sources</b>		<b>(1,944,850)</b>	<b>-</b>	<b>(1,944,850)</b>	
<b>Total Revenue</b>		<b>(1,944,850)</b>	<b>-</b>	<b>(1,944,850)</b>	
<b>Expense</b>					
<b>03 Other Charges</b>					
3109	Grant Fund Disbursements	(1,944,850)	-	(1,944,850)	
<b>Total Other Charges</b>		<b>(1,944,850)</b>	<b>-</b>	<b>(1,944,850)</b>	
<b>Total Expense</b>		<b>(1,944,850)</b>	<b>-</b>	<b>(1,944,850)</b>	
<b>Net Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>	

Humboldt County  
**Supplemental Request - Detail**  
 For the Period Ending June 30, 2024

**295 - Measure Z**

1100297360 - Dispatch Measure Z

0 - 7215 - Sheriff's MZ Medical Dispatch Supplemental Request

CAO Recommended: True

Board Approved: False

**Explanation of why there is a need for the Supplemental Budget:**

The MZ committee approved a request to purchase medical dispatch software and training for the Sheriff's Office dispatchers in FY2022-23. Due to staffing challenges, the implementation was delayed to late FY2022-23. The invoice was not finalized and paid until FY2023-24. The Sheriff's Office is requesting a roll-over of the unspent funds of \$132,431.00 dedicated for this program to be added as a supplemental in FY2023-24.

**Explanation of the Funding Sources:**

Measure Z one-time funding approved in FY2022-23 for medical dispatch software and training. Funds were not spent in FY2022-23 and are being requested to roll-over.

**Explanation of Timing - Why does this need to happen now?**

The need to roll-over funding from FY2022-23 was first requested in September 2023, however at that time it was still thought the final invoice would be paid as of 6/30/2023 and therefore a supplemental was not brought forward at the end of first quarter. The final implementation was delayed resulting in the invoice not being paid until December 2023. A supplemental request is now needed.

**Explanation of Services to be Provided - What is the impact on the community?**

Medical Dispatch Software and training for the Humboldt County Sheriff's Office Emergency Communications Dispatchers.

**Other Agencies Involved?**

None.

Object	Object Name	One-Time	Ongoing	Requested Increase (Decrease)	Justification
<b>Revenue</b>					
<b>75 Other Financing Sources</b>					
710050	Fund Balance Transfer	132,431	-	132,431	
<b>Total Other Financing Sources</b>		<b>132,431</b>	<b>-</b>	<b>132,431</b>	
<b>Total Revenue</b>		<b>132,431</b>	<b>-</b>	<b>132,431</b>	

**Expense**



Humboldt County  
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Object	Object Name	One-Time	Ongoing	Requested Increase (Decrease)	Justification
<b>02 Services and Supplies</b>					
2118	Professional & Special Service	44,106	-	44,106	
2123	Special Department Expense	47,702	-	47,702	
2148	Computer Software	40,623	-	40,623	
<b>Total Services and Supplies</b>		<b>132,431</b>	<b>-</b>	<b>132,431</b>	
<b>Total Expense</b>		<b>132,431</b>	<b>-</b>	<b>132,431</b>	
<b>Net Revenues Over (Under) Expenditures</b>		<b>(132,431)</b>	<b>-</b>	<b>(132,431)</b>	



Humboldt County  
**Supplemental Request - Detail**  
 For the Period Ending June 30, 2024

1100298 - Public Works Measure Z

0 - 7236 - FY 2023-24 Roads Mid Year Measure Z

CAO Recommended: True

Board Approved: False

**Explanation of why there is a need for the Supplemental Budget:**

On Jan. 23, 2024, the Board of Supervisors approved \$1 million of Measure Z funds to be utilized for a set list of road maintenance repairs.

**Explanation of the Funding Sources:**

This funding is available from Measure Z fund balance.

**Explanation of Timing - Why does this need to happen now?**

This is necessary as the Board allocated it in FY 2023-24 in order to for work to begin and funds to be spent.

**Explanation of Services to be Provided - What is the impact on the community?**

These funds will be used for a set list of road maintenance repair projects across Humboldt County unincorporated.

**Other Agencies Involved?**

N?A

Object	Object Name	One-Time	Ongoing	Requested Increase (Decrease)	Justification
<b>Revenue</b>					
<b>75 Other Financing Sources</b>					
710050	Fund Balance Transfer	1,000,000	-	1,000,000	
<b>Total Other Financing Sources</b>		<b>1,000,000</b>	<b>-</b>	<b>1,000,000</b>	
<b>Total Revenue</b>		<b>1,000,000</b>	<b>-</b>	<b>1,000,000</b>	
<b>Expense</b>					
<b>02 Services and Supplies</b>					
2118	Professional & Special Service	500,000	-	500,000	
2123	Special Department Expense	500,000	-	500,000	
<b>Total Services and Supplies</b>		<b>1,000,000</b>	<b>-</b>	<b>1,000,000</b>	
<b>Total Expense</b>		<b>1,000,000</b>	<b>-</b>	<b>1,000,000</b>	
<b>Net Revenues Over (Under) Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>	

Humboldt County  
**Supplemental Request - Detail**  
 For the Period Ending June 30, 2024

**424 - Mental Health Division**

1170427 - Mental Health Jail Programs

0 - 7208 - Budget Transfer

CAO Recommended: True

Board Approved: False

**Explanation of why there is a need for the Supplemental Budget:**

Request for budget transfer:  
 To increase expenditure appropriation for Locum Tenen doctor coverage for Jail Mental Health, budget unit 427.  
 There are sufficient balances in affected accounts, as budget appropriation for this Locum Tenen doctor coverage was approved in budget unit 498.

**Explanation of the Funding Sources:**

Funding source for Jail Mental Health physician MH services is Public Safety Realignment.

**Explanation of Timing - Why does this need to happen now?**

Mid-year appropriation transfer is requested to appropriately allocate expenditures for FY 2023-24.

**Explanation of Services to be Provided - What is the impact on the community?**

Mental Health Medication Support in jail setting.

**Other Agencies Involved?**

Humboldt Co Probation.

Object	Object Name	One-Time	Ongoing	Requested Increase (Decrease)	Justification
<b>Expense</b>					
<b>02 Services and Supplies</b>					
2118	Professional & Special Service	392,700	-	392,700	
<b>Total Services and Supplies</b>		<b>392,700</b>	<b>-</b>	<b>392,700</b>	
<b>Total Expense</b>		<b>392,700</b>	<b>-</b>	<b>392,700</b>	
<b>Net Revenues Over (Under) Expenditures</b>		<b>(392,700)</b>	<b>-</b>	<b>(392,700)</b>	



Humboldt County  
**Supplemental Request - Detail**  
 For the Period Ending June 30, 2024

1170498 - DHHS - MH - Medication Support

0 - 7209 - Budget Transfer

CAO Recommended: True

Board Approved: False

**Explanation of why there is a need for the Supplemental Budget:**

Request for budget transfer:  
 To transfer expenditure appropriation for Locum Tenen doctor coverage for Jail Mental Health to budget unit 427.  
 There are sufficient balances in affected accounts, as budget appropriation for this Locum Tenen doctor coverage was approved in budget unit 498.

**Explanation of the Funding Sources:**

Funding source for Jail Mental Health physician MH services is Public Safety Realignment.

**Explanation of Timing - Why does this need to happen now?**

Mid-year appropriation transfer is requested to appropriately allocate expenditures for FY 2023-24.

**Explanation of Services to be Provided - What is the impact on the community?**

Behavioral health-related medication support services to clients in jail setting.

**Other Agencies Involved?**

Humboldt County Probation.

Object	Object Name	One-Time	Ongoing	Requested Increase (Decrease)	Justification
<b>Expense</b>					
<b>02 Services and Supplies</b>					
2118	Professional & Special Service	(392,700)	-	(392,700)	
<b>Total Services and Supplies</b>		<b>(392,700)</b>	<b>-</b>	<b>(392,700)</b>	
<b>Total Expense</b>		<b>(392,700)</b>	<b>-</b>	<b>(392,700)</b>	
<b>Net Revenues Over (Under) Expenditures</b>		<b>392,700</b>	<b>-</b>	<b>392,700</b>	