

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, October 18, 2016

9:00 AM

Regular Meeting

NOTE: MORNING MEETING ONLY

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 9:00 a.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. PUBLIC COMMENT ON NON-AGENDA ITEMS – 9:00 A.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 8:55 a.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign In Sheet

Attachments: Public Comment Sign In Sheet

D. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Assessor

1. Request to Execute Agreement and Addendum between ParcelQuest and County of Humboldt

Recommendation: That the Board of Supervisors approve the Agreement between ParcelQuest and County of Humboldt and authorize Mari Wilson, Assessor, to sign said Agreement for the County with regard to Assessor's records only; and approve Addendum between ParcelQuest and County of Humboldt and authorize John Bartholomew, Treasurer-Tax Collector, to sign said Addendum.

Attachments: [Addendum with ParcelQuest](#)

2. Agreement with California Assessors' Association and Harold W. Bertholf, Inc., for Petroleum and Geothermal Property Sales Study

Recommendation: That the Board of Supervisors approve the Agreement for Petroleum and Geothermal Property Sales Study and authorize the Assessor to sign said agreement.

Attachments: [Agreement with CA Assessors' Assoc., Harold W. Bertholf, Inc.](#)

Board of Supervisors

3. Resolution Honoring the Life of Fortuna City Councilmember Linda Gardner (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Resolution.

Attachments: [Linda Gardner Resolution](#)

4. Resolution Honoring the Life of Timothy Thomas Smith, Fortuna Volunteer Fire Department Captain, Company 5 (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Resolution.

Attachments: [Tim Smith Resolution](#)

5. Appoint Seth McGrath to the Fortuna Cemetery District Board of Directors (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors appoint Seth McGrath to the Fortuna Cemetery District Board of Directors to fill the remaining term of Ross Rowley expiring on June 30, 2018.

Attachments: [Appointment of Seth McGrath to Fortuna Cemetery District Board](#)

6. Kiwanis of Henderson Center Business Woman of the Year, Woman of Distinction and Non-Profit Woman of the Year Certificates (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Certificates.

Attachments: [Kiwanis of Henderson Center Certificates](#)

Clerk of the Board

7. Approval of the Action Summary - Meeting of October 4, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of October 4, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 10-4-2016](#)

8. Approval of the Action Summary - Meeting of October 11, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of October 11, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 10-11-2016](#)

Code Enforcement Unit

9. Administrative Abatement Funding Transfer and Supplemental Budget (4/5th Vote).
Monique Parker, 301 Church Lane, Carlotta, California; AP# 206-441-004

Recommendation: That the Board of Supervisors authorize the cost of abatement to be advanced by the County of Humboldt, pursuant to Humboldt County Code section 351-31, and if unpaid by the property owner, that a lien be placed against the parcel in the amount of the costs of abatement pursuant to Humboldt County Code sections 351-33 to 351-44; authorize a transfer from the Code Enforcement Trust Fund, account #3440000, in the amount of \$22,100 to the County Counsel's revenue account #1100-121-631-130 to cover the cost of the abatement, and to pay the expenses associated with the abatement out of account 1100-121-2-403; and authorize the Auditor-Controller to execute the supplemental budget shown

in Attachment "A" for fiscal year 2016-2017 (4/5th Vote).

Attachments: [Parker Abatement Funding Transfer](#)

Department of Health and Human Services: Administration

10. Allocate Three Full Time Equivalent (FTE) Mental Health Clinician I/II's in Budget Unit 424

Recommendation: That the Board of Supervisors approve the allocation of three (3.0 FTE) Mental Health Clinician I/II (class 0909, salary range 418/448) positions in budget unit 424; effective immediately upon Board approval.

Attachments: [Allocation of Mental Health Clinicians](#)

Department of Health and Human Services: Public Health

11. California Department of Public Health (CDPH), Office of AIDS State Standard Agreement for the AIDS Drug Assistance Program (ADAP) Enrollment Site for Fiscal Years 2017-19

Recommendation: That the Board of Supervisors approve the State Standard Agreement number 16-10408 with California Department of Public Health (CDPH), Office of AIDS for the period of July 1, 2016 through June 30, 2019; authorize the Director of Public Health to sign four (4) originals of the cover page of the Agreement and Certifications; and authorize the Director of Public Health to approve all future amendments to Agreement Number 16-10408 with CDPH.

Attachments: [CDPH Office of AIDS Standard Agreement](#)

Department of Health and Human Services: Social Services

12. Operational Agreement with Two Feathers Native American Family Services for American Indian Child Abuse Treatment Program

Recommendation: That the Board of Supervisors ratify all previous actions taken by the Department of Health and Human Services (DHHS) Children & Family Services and Two Feathers Native American Family Services (NAFS) pertaining to the American Indian Child Abuse Treatment (AICHAT) Program; and direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS-Contract Unit.

Attachments: [Operational Agreement with Two Feathers](#)

13. Agreement with LMT & Associates Consulting, Inc. for Fiscal Years 2016-2017 through 2017-2018 to Provide Consultation on Implementation of Complex Continuum of Care and Katie A. Services in Accordance with State and Federal Regulations

Recommendation: That the Board of Supervisors approve the agreement with LMT & Associates Consulting, Inc. for fiscal years 2016-2017 through 2017-2018; authorize the Chair of the Board to execute three (3) originals of the agreement (Attachment

1); and direct the Clerk of the Board to return two (2) executed originals of the agreement to the Department of Health and Human Services (DHHS)-Contract Unit.

Attachments: [Agreement with LMT & Associates Consulting, Inc.](#)

Public Works

14. United States Forest Service Funds to Support the Continuation of the Fire-Adapted Landscapes and Safe Homes Program and Supplemental Budget. Supplemental Budgets Require 4/5 Vote

Recommendation: That the Board of Supervisors review a staff report and associated supporting documents regarding funding provided by the United States Forest Service ("USFS"), intended to support the continuation of the Fire-Adapted Landscapes and Safe Homes ("FLASH") Program; authorize the Public Works Director, or a designee thereof, to execute a standard agreement and any other documents necessary to participate in the grant program, including, without limitation, professional services agreements to assist with the implementation of this program, after review and approval by County Counsel and Risk Management; and direct the Humboldt County Auditor-Controller to supplement the attached budget (4/5 vote required).

Attachments: [US Forest Service Funding](#)

15. Community Wildfire Protection Plan Certification of the Lower Mattole Fire Plan per the Standards of the Federal Healthy Forest Restoration Act

Recommendation: That the Board of Supervisors review the staff report and the Lower Mattole Community Wildfire Protection Plan ("CWPP"); certify that the Lower Mattole CWPP has adequately met the standards of the Healthy Forest Restoration Act ("HFRA") for consideration as a Community Wildfire Protection Plan by authorizing the Chair of the Board to sign, in duplicate, the Lower Mattole CWPP Certification and Agreement Signature Sheet; and direct the Clerk of the Board to return the original signed copies of the CWPP Certification and Agreement Signature Sheet to the Public Works Department.

Attachments: [Agreement Signature Sheet](#)
[2016 Lower Mattole Wildfire Plan](#)

E. SPECIAL PRESENTATIONS

Board of Supervisors

1. "The Great California SHAKE OUT" Proclamation (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Proclamation.

Attachments: [Great California Shake Out Proclamation](#)

F. MATTERS SET FOR TIME CERTAIN**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****County Administrative Office****1. Responses to 2015-16 Grand Jury Report: Police Training**

Recommendation: That the Board of Supervisors review and modify as necessary the proposed Grand Jury response from the Department of Health & Human Services (Attachment 2); approve the documents, as may be modified, as the response; direct the Clerk of the Board, within five working days, to submit the final response with an accompanying Board Order to the 2015-16 Grand Jury and the Presiding Judge of the Superior Court; and direct the Clerk of the Board, within five working days, to submit two copies of all responses to the County Clerk/Recorder, one of which will be forwarded to the State Archivist, together with a copy of the original report.

Attachments: [Responses to Grand Jury Report - Police Training](#)

Planning and Building Department**2. Analysis of Certification of Petition, Mobile Home Park Space Rent Stabilization**

Recommendation: That the Board of Supervisors receive a staff report on the impacts and possible costs associated with implementation of Mobile Home Park Space Rent Stabilization Initiative.

Attachments: [Mobile Home Park Space Rent Stabilization](#)

Public Works**3. Employment of Temporary Retired Annuitant as Business Manager in the Public Works Department**

Recommendation: That the Board of Supervisors resolve that the employment of Renee Fleek as a temporary "retired annuitant" Business Manager with the Public Works Department (budget unit 1200320) is necessary to fill a critically needed position and that Ms. Fleek's employment as a temporary "retired annuitant" is needed before the CalPERS "180-day wait period" has expired; adopt the attached resolution for an exception to the 180-day wait period.

Attachments: [Employment of Temporary Retired Annuitant](#)

J. CLOSED SESSION**K. ADMINISTRATIVE ABATEMENT HEARINGS****Clerk of the Board**

1. Appeal of the Code Enforcement Officer's Determination to the Notice and Order to Abate Unlawful Marijuana Cultivation, Served September 13, 2016. Property Owner: Roger Lechner: APN #109-071-012

Recommendation: That the Board of Supervisors open the public hearing and receive the staff report and public testimony, close the public hearing, and based on the findings in the Code Enforcement Officers Notice and Order (Attachment C), pursuant to 314-55.2.7.3 (outdoor cultivation on property without a permitted residence within the Shelter Cove Resort Improvement District) deny the appeal, Direct the Clerk of the Board to issue a written decision in the form of a resolution (Attachment E), including the findings relating to the existence or nonexistence of the nuisance, as well as findings concerning the property and means of abatement of the nuisance conditions set forth in the Notice and Order; and Direct the Clerk of the Board to give notice of the decision to the appellant, appellant's agent, Code Enforcement Officer, and any other interested party.

Attachments: [Lechner Code Enforcement Appeal](#)

2. Appeal of the Code Enforcement Officer's Determination to the Notice and Order to Abate Unlawful Marijuana Cultivation, Served September 14, 2016. Property Owner: Edward and Isabell Bush: APN #522-491-019

Recommendation: That the Board of Supervisors open the administrative hearing and receive the staff report and public testimony; close the administrative hearing, and based on the findings in the Code Enforcement Officers Notice and Order (Attachment C), pursuant to 314-55.2.7.2.2 (Total plant canopy exceeding two hundred (200) square feet on a parcel between one (1) acre and five (5) acres in size), deny the appeal; direct the Clerk of the Board to issue a written decision in the form of a resolution (Attachment E), including the findings relating to the existence or nonexistence of the nuisance, as well as findings concerning the property and means of abatement of the nuisance conditions set forth in the Notice and Order; and direct the Clerk of the Board to give notice of the decision to the appellant, appellant's agent, Code Enforcement Officer, and any other interested party.

Attachments: [Bush Code Enforcement Appeal](#)

L. PUBLIC HEARINGS

M. DISCUSSION ITEMS**Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>