

**BOARD OF SUPERVISORS**

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First District  
ESTELLE FENNEL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, May 10, 2016

9:00 AM

Regular Meeting

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***NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.***

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion*

**Agricultural Commissioner**

1. Approval of United States Department of Agriculture Wildlife Services Agreement No. 16-73-06-0254-RA

***Recommendation:*** That the Board of Supervisors authorize the Chair to sign three (3) copies each of the United States Department of Agriculture Animal Plan Health Inspection Service Wildlife Services (USDA-APHIS-WS) Work and Financial Plan No.

16-73-06-0254-RA, and return all signed copies to the Commissioner's Office for further processing.

*Attachments:* [USDA Wildlife Services Agreement.pdf](#)

### **Auditor/Controller**

#### **2. Contract for External Audit for Fiscal Year 2015-2016**

*Recommendation:* That the Board of Supervisors approve the Professional Services and HIPAA Business Associate Agreements with the accounting firm of Gallina LLP, CPAs, of Roseville, California regarding the County's financial audit for the year ended June 30, 2016; authorize the Chair of the Board to sign two (2) originals of the proposed Professional Services Agreement as well as the engagement letter and HIPAA Business Associate Agreement attached thereto; and direct the Clerk of the Board to return one (1) signed original of the proposed Professional Services Agreement to the Auditor-Controller.

*Attachments:* [Contract for External Audit for FY 2015-2016.pdf](#)

### **Clerk of the Board**

#### **3. Approval of the Action Summary - Meeting of May 2, 2016**

*Recommendation:* That the Board of Supervisors approve the Action Summary for the meeting of May 2, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*Attachments:* [Action Summary for Meeting of 5-2-2016.pdf](#)

#### **4. Approval of the Action Summary - Meeting of May 3, 2016**

*Recommendation:* That the Board of Supervisors approve the Action Summary from the meeting of May 3, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*Attachments:* [Action Summary for Meeting of 5-3-2016.pdf](#)

### **County Administrative Office**

#### **5. Set Public Hearing for Public Input on the Proposed Fiscal Year 2016-17 Budget**

*Recommendation:* That the Board of Supervisors direct the Clerk of the Board to schedule and notice a public hearing on Monday, June 20, 2016, at 1:30 pm. and 6:00 p.m. or as soon thereafter as the matter may be heard, for consideration of proposed fiscal year (FY) 2016-17 budget.

*Attachments:* [Public Hearing for Proposed Fiscal Year 2016-17 Budget.pdf](#)

6. Supplemental Budget for Fund 1120, Budget Unit 287, Workforce Development Board, Fiscal Year 2015-2016 (4/5th Vote)

**Recommendation:** That the Board of Supervisors approve a supplemental budget in Fund 1120, Budget Unit 287, Workforce Development Board; and direct the Auditor-Controller to incorporate the supplemental budget as outlined on the attached.

**Attachments:** [WDB Supplemental Budget.pdf](#)

7. New Appointment to the Humboldt County Workforce Development Board (HC-WDB)

**Recommendation:** That the Board of Supervisors review the attached membership application for Lee Cunningham; and appoint Lee Cunningham to the HC-WDB for a term of two years effective immediately, in accordance with the HC-WDB bylaws.

**Attachments:** [Appointment to WDB.pdf](#)

**Department of Health and Human Services: Administration**

8. Security Guard Services and/or Secure Transportation Services

**Recommendation:** That the Board of Supervisors receive and file the proposals in response to Request for Proposals DHHS - RFP No.DHHS2016-01 for provision of security guard services and/or secure transportation services; approve awarding a combined contract for the provision of security guard services and secure transportation services to SVT GRUPPE, Inc.; approve the Department of Health and Human Services (DHHS) to enter into negotiations with SVT GRUPPE Inc. to sign a contract for the provision of security guard services and secure transportation services; authorize the DHHS-Director to execute a contract for the provision of security guard services and secure transportation services with SVT GRUPPE Inc. upon approval of County Counsel and Risk Management that is substantially similar to the sample agreement for security guard services and secure transportation services attached as Attachment D to RFP No. DHHS2016-01; and direct the Clerk of the Board to forward one (1) certified Board report to the DHHS-Contract Unit.

**Attachments:** [Staff Report.pdf](#)  
[Request for Proposals \(118 pages\).pdf](#)  
[Responses to Proposers \(105 pages\).pdf](#)  
[Request for Clarification \(138 pages\).pdf](#)  
[Clarification, Responses, Scoring.pdf](#)

9. Extension of Extra Help Hours Past the 960 Hour Limit

**Recommendation:** That the Board of Supervisors approve the extension of extra help hours for Amanda Burnfin, Mental Health Clinician I to 1100 hours through June 30, 2016.

**Attachments:** [DHHS Extension of Extra Help Hours.pdf](#)

10. Reallocate Vacant 1.0 Full Time Equivalent (FTE) Crisis Specialist Position to a 1.0 FTE Mental Health Clinician I/II Position in Budget Unit 424

**Recommendation:** That the Board of Supervisors approve the reallocation of one vacant 1.0 FTE Crisis Specialist (classification 0900, salary range 404, position 05) position in budget unit 424 to one 1.0 FTE Mental Health Clinician I/II (classification 0909A/B, salary 414/444) position in budget unit 424; effective immediately upon Board approval.

**Attachments:** [Reallocation of Vacant Position.pdf](#)

**Department of Health and Human Services: Public Health**

11. Amended State Standard Agreement with California Department of Public Health (CDPH) for Supplemental Funding for Ebola Preparedness and Response for FY 2015-16 and 2016-2017

**Recommendation:** That the Board of Supervisors approve Amended State Standard Agreement #15-10356, A-01, which allows for funds previously designated for Ebola Virus Disease to be accessed for the Zika Virus and which extends the termination date of the Agreement from September 30, 2016 to June 30, 2017; authorize the Chair of the Board to sign three (3) originals of the attached Amended State Standard Agreement #15-10356, A-01; authorize the Director of Public Health to sign any subsequent amendments and documents directly related to Amended State Standard Agreement #15-10356, A-01; and direct the Clerk of the Board to return the signed documents; and two (2) copies of the Board Motion to the Department of Health and Human Services (DHHS)-Contract Unit for transmittal to DHHS-Public Health.

**Attachments:** [Amended State Standard Agreement with CDPH](#)

**District Attorney**

12. California Governor's Office of Emergency Services (Cal OES) Certification of Assurance of Compliance Fiscal Year (FY) 2015-16 Victim Witness Assistance Program (Requires 4/5 Vote)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the attached Certification of Assurance of Compliance for the District Attorney's Victim Witness Assistance Program (requires 4/5 vote); and direct the Clerk of the Board to process and return the Certification of Assurance of Compliance to the District Attorney's Office, attention Rachelle Davis, for submission to Cal OES.

**Attachments:** [Cal OES Victim Witness Program.pdf](#)

**Human Resources**

13. Adopt Revised Merit System Services Classifications of Social Worker I/II, Social Worker III, Social Worker Supervisor I, and Social Worker Supervisor II

**Recommendation:** That the Board of Supervisors adopt the revised Merit System Services classifications of Social Worker I/II 37.5 hours per week (class #0726, salary range 334/359) Social Worker I/II 40 hours per week (class # 0727, salary range 347/372), Social Worker III 37.5 hours per week (class #0726, salary range 375), Social Worker III 40 hours per week (class# 0727, salary range 388), Social Worker Supervisor I (class #1708, salary range 441), Social Worker Supervisor II 37.5 hours per week (class #0704, salary range 454) and Social Worker Supervisor II 40 hours per week (class #0714, salary range 467).

**Attachments:** [Revised Merit System Services Classifications.pdf](#)

**Planning and Building Department**

14. 4S Management Joint Timber Management Plan Application. Case Number JTMP-16-001, Assessor Parcel Number 101-291-007. West Side of Crosby Road, Approximately 4.0 Miles South from the Intersection of Grizzly Bluff Road and Crosby Road. Ferndale Area (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve (by 4/5 vote) the Joint Timber Management Plan (Attachment A); direct the Planning Staff to record the Declaration of Covenants, Conditions and Restrictions (Declaration) and Joint Timber Management Plan with the County Recorder; and direct the Clerk of the Board to give notice of the decision to the applicant, the Planning Division, and any other interested party.

**Attachments:** [4S Management Joint Timber Management Plan Application.pdf](#)

**Probation**

15. Second Amendment to Lease Agreement with Elaine Joyce Foote Revocable Trust at 404 H Street, Eureka

**Recommendation:** That the Board of Supervisors approve the Second Amendment to Lease with Elaine Joyce Foote Revocable Trust for office space at 404 H Street, in Eureka; and direct the Clerk of the Board to return one original of the Second Amendment to Lease to Public Works-Real Property Division for transmittal to Lessor.

**Attachments:** [2nd Amendment to Lease at 404 H Street, Eureka.pdf](#)

**Public Works**

16. Sanitary Sewer Easement and Quit Claim of Existing Sewer Easement from St. Joseph Hospital of Eureka for the New Juvenile Hall Facility and Supplemental Budget for FY 2015-16 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors authorize the Director of Public Works to execute a purchase agreement with St. Joseph Hospital of Eureka, an easement deed, and any associated escrow documents for the purchase of a new sewer line easement, and a quit claim deed for an existing sewer line across County property, after approval by Risk Management and County Counsel as appropriate; authorize the Director of Public Works to execute an easement deed granting the sanitary sewer easement to the City of Eureka after the sanitary sewer has been constructed to the satisfaction of the City of Eureka; adopt the attached supplemental budget of \$20,010 for Budget Unit 1100170 Capital Projects (4/5 vote required); and authorize payment of acquisition, escrow costs and fees in the amount of \$ 18,660.00.

**Attachments:** [Sewer Easement from St. Joseph Hospital.pdf](#)

17. Sanitary Sewer Easement from SHG Resources LP for the New Juvenile Hall Facility and Supplemental Budget for FY 2015-16 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the attached agreement and authorizes the Director of Public Works to execute the attached Agreement, easement deed, and any associated escrow documents (Attachments 1 and 2 containing escrow instructions, agreement and deed); authorize the Director of Public Works to execute the easement deed granting the sanitary sewer easement to the City of Eureka after the sanitary sewer has been constructed to the satisfaction of the City of Eureka (Attachment 3); adopt the attached Supplemental Budget of \$3,850 for Budget Unit 1100170 Capital Projects for required side development related to the Juvenile Hall replacement project; and authorize payment of escrow costs and fees in the amount of \$6,625.00.

**Attachments:** [Sanitary Sewer Easement for New Juvenile Hall.pdf](#)

18. Resolution Authorizing Humboldt Waste Management Authority to Submit Applications on Behalf of the County of Humboldt for Payment Programs and Related Authorizations with the California Department of Resources Recycling and Recovery

**Recommendation:** That the Board of Supervisors adopt the attached resolution authorizing Humboldt Waste Management Authority ("HWMA") to submit applications on behalf of the County of Humboldt for payment programs and related authorizations with the California Department of Resources Recycling and Recovery ("CalRecycle").

**Attachments:** [Resolution on Recycling Applications.pdf](#)

**Recorder/County Clerk**

19. Lease for Facilities Located at 2426A Sixth Street, Eureka, between County of Humboldt and Humboldt Partners for the Period of July 1, 2016, through June 30, 2021

**Recommendation:** That the Board of Supervisors approve and authorize the Chair of the Board to sign two (2) originals of the Lease with Humboldt Partners (Lessor) for facilities located at 2426A Sixth Street, Eureka, for the use and operations of the Humboldt County Elections Department for the period of July 1, 2016, through June 30, 2021; and direct the Clerk of the Board to return one (1) executed original of the Lease to the Public Works Real Property Agent for transmittal to Lessor.

**Attachments:** [Lease with Humboldt Partners.pdf](#)

**D. SPECIAL PRESENTATIONS**

**Board of Supervisors**

1. Proclaim May 2016 as Mental Health Month in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Mental Health Month Proclamation.pdf](#)

2. Proclaim May 9th - May 14th, 2016 as National Salvation Army Week (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [National Salvation Army Week Proclamation.pdf](#)

3. Proclaim May 6th - May 12th, 2016 as Nurses Week in Humboldt County (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Nurses Week Proclamation.pdf](#)

4. Foster Parent Appreciation Month Proclamation (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors Adopt the Proclamation.

**Attachments:** [Foster Parent Appreciation Month Proclamation.pdf](#)

5. National Association of Letter Carriers' Food Drive Day Proclamation (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [National Association of Letter Carriers' Food Drive Day Proclamation.pdf](#)

#### **E. MATTERS SET FOR TIME CERTAIN**

#### **F. ITEMS PULLED FROM CONSENT**

#### **G. MATTERS INITIATED BY BOARD MEMBERS**

##### **Board of Supervisors**

1. Presentation and Submission of Priorities Established by the Local Child Care Planning Council (LCCPC) and Approval by the Board of Supervisors (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors approve the Local Child Care Planning Priorities, and direct the Clerk of the Board to return a signed copy to Judi Anderson, Coordinator of the LCCPC at the Humboldt County Office of Education.

**Attachments:** [Priorities for Local Child Care Planning Council](#)

2. Consider Signing on to Coalition Letter to the CPUC Regarding Baseload and Flexible Generation Power (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors sign on to the Coalition letter to CPUC regarding Baseload and Flexible Generation Power.

**Attachments:** [Letter of Support to the CPUC.pdf](#)  
[Public Comment.pdf](#)

3. Give Further Direction to Staff as it Relates to the Proposed Medical Marijuana (MMJ) Dispensary Ordinance (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors give further direction to staff as it relates to the proposed MMJ Dispensary Ordinance.

**Attachments:** [Medical Marijuana Dispensary Ordinance Discussion.pdf](#)  
[Public Comment.pdf](#)

## H. DEPARTMENT REPORTS

## I. CLOSED SESSION

1. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd. (a); Verizon California Inc., a California Corporation v. California State Board of Equalization, et al., Sacramento Superior Court Case No. 34-2011-00116029 [Consolidated].

**Attachments:** [Stipulated Judgment](#)

2. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd. (a); Wheeler, Lincks Jr. v. County of Humboldt, et al., Humboldt County Superior Court Case No. DR140650.
3. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd. (a); Laurence S. Hughes v. County of Humboldt, et al., Humboldt County Superior Court Case No. DR101000.

## J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

1. Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment Sign-In Sheet and Handouts.pdf](#)

## K. ADMINISTRATIVE ABATEMENT HEARINGS

### Code Enforcement Unit

1. Administrative Abatement Hearing: Nathan Edward Megazzi-Verco and Donald Anthony Garcia, 6147 Walnut Drive, Eureka, California, AP# 303-063-029

**Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code sections 351-21 and 351-22 open the hearing; hold an administrative hearing to determine whether a public nuisance exists on the subject property; adopt the attached Findings of Nuisance and Order of Abatement consistent with the evidence presented at the hearing; and close the hearing.

**Attachments:** [Abatement Hearing Walnut Drive, Eureka.pdf](#)

## L. PUBLIC HEARINGS

## M. AFTERNOON DISCUSSION ITEMS

### County Administrative Office

1. Creation of a Finance Department, Transfer of Revenue Recovery and Economic Development within the Aviation Division

**Recommendation:** That the Board of Supervisors receive a report on the creation of a Department of Finance and the subsequent steps involved and provide further direction to staff; adopt the attached Resolution containing the ballot measure questions of creating a Department of Finance and whether the director of this department should be an elected position for the November 8, 2016 ballot; direct County Counsel to develop an impartial analysis on the creation of a Department of Finance and an elected Director of Finance position; transfer the responsibility of the Revenue Recovery Team from the County Administrative Office to the Treasurer Tax Collector as of July 1, 2016; transfer a 1.0 Full-Time Equivalent (FTE) Senior Administrative Analyst (position # 01, class 0605, salary range 465) from budget unit 114 Revenue Recovery to budget unit 103 County Administrative Office; and provide additional direction to staff as appropriate.

**Attachments:** [Department Reorganization.pdf](#)  
[Public Comment.pdf](#)

### Board of Supervisors

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

## N. ADJOURNMENT

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**