

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
ESTELLE FENNEL  
Vice-Chair - Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501**

**SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, August 20, 2019

9:00 AM

Regular Meeting

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*Supervisor Mike Wilson was absent from this meeting.*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Agricultural Commissioner**

1. Approval of Cooperative Agreement No. 19-0625-000-SA, Nursery Inspection Program Contract

***Recommendation:*** That the Board of Supervisors:

1. Approve Standard Agreement No. 19-0625-000-SA, known as the Nursery Inspection and Enforcement Program contract with the California Department of Food and Agriculture in the amount of \$1,673.00;
2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

2. Approval of Cooperative Agreement No. 19-0267-021-SF Sudden Oak Mortality Regulatory Program Contract

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 19-0267-021-SF known as the Sudden Oak Mortality Regulatory Program contract with the California Department of Food and Agriculture;
2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return the signed agreement to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

3. Approval of Cooperative Agreement No. 18-0684-000-SA, Industrial Hemp Cultivation Program Agreement in the Amount of \$2,000.00 and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 18-0684-000-SA, known as the Industrial Hemp Cultivation Program agreement and attached supplemental budget (4/5 vote required);
2. Authorize the Chair to sign the agreement and return all copies to the Agricultural Commissioner's Office for further processing;
3. Direct the Auditor-Controller to execute the attached supplemental budget; and
4. Grant a waiver from the provisions of the Nuclear Free Ordinance.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

4. Approval of Standard Agreement No. 19-0064, High-Risk Pest Exclusion Contract in the Amount of \$20,534.75

**Recommendation:** That the Board of Supervisors:

1. Approve Standard Agreement No. 19-0064, the High-Risk Pest Exclusion Program Contract with the California Department of Food and Agriculture;
2. Authorize the Chair to sign the original agreement, one copy of the cover page and the Contractor Certification Form, and direct the Clerk of the Board to return all copies to the Agriculture Department for further processing;
3. Grant a waiver from the provisions of the Nuclear-Free Ordinance.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Assessor

5. Approve Unfreezing 2.0 Full-Time Equivalent (FTE) Principal Appraiser Positions in Budget Unit 113 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the unfreezing of 2.0 FTE Principal Appraiser positions (class 0656, salary range 433, position 01 and 02), effective immediately (4/5 vote required).

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Board of Supervisors

6. Breastfeeding Awareness and Promotion Week Proclamation (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Proclamation.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

7. Lieutenant Marco Luna Retirement Resolution (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the resolution.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

8. Certificate of Appreciation to Marianne Pennekamp for 30 Years of Service on the Humboldt County Behavioral Health Board (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the certificate of appreciation.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

9. Resolution Recognizing Judy Taylor on her Retirement (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the resolution.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

10. Appoint Brian Renner to the Aviation Advisory Committee as an At-Large Member (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Appoint Mr. Renner to the Aviation Advisory Committee as an At-Large Member.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

11. Appoint Martha Spencer to the Williamson Act Advisory Commission Representing District 3 (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

### Clerk of the Board

12. Approval of the Action Summary - Meeting of July 30, 2019

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of July 30, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

13. Announcement of a Vacancy on the Humboldt County Behavioral Health Board

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

14. Approval of the Action Summary - Meeting of August 7, 2019

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 7, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**County Administrative Office**

15. Second Amendment to the Services Agreement between the County of Humboldt and the Humboldt County Office of Education

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board, or Designee, to sign the Services Agreement Amendment as attached hereto in substantial form; and
2. Direct the Clerk of the Board to return an executed copy of the attached amendment to the Executive Director of the Humboldt County Workforce Development Board (HC-WDB).

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

16. Revised Americans with Disabilities Act (ADA) Compliance Effective Communication Policy

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached revised ADA Compliance Effective Communication Policy.

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

17. Humboldt County Workforce Innovation and Opportunity Act Regional and Local Plans 2017-2021: 2-Year Modifications

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair to sign the Humboldt County Workforce Innovation and Opportunity Act (WIOA) Local Plan;
2. Approve the Humboldt County WIOA Regional Plan, no signature required; and
3. Direct the Clerk of the Board to return the executed copies of the WIOA Local Plan and approved Regional Plan to the Economic Development Department.

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**County Clerk/Recorder/Registrar of Voters**

18. Reallocate One Full-Time Equivalent (1.0 FTE) to a Senior Recordable Documents Examiner Position in Budget Unit 271

**Recommendation:** That the Board of Supervisors:

1. Approve the reallocation of one full-time equivalent (1.0 FTE) Senior Microfilm Technician position (salary range 351, class 154) into 1.0 FTE Senior Recordable Documents Examiner position (salary range 342, class 158) in budget unit 271 effective immediately.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**Department of Health and Human Services: Administration**

19. Memorandum of Understanding (MOU) with Humboldt County Office of Education and Department of Health and Human Services - Child Welfare Services (DHHS-CWS) to Retain a Qualified Professional to Provide and Coordinate Educational Support for County Foster Youth (Title IV-E Foster Care Administrative Activities)

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the MOU with Humboldt County Office of Education for the period of July 1, 2019 through June 30, 2021 to provide and coordinate Educational Support for County Foster Youth (Title IV-E Foster Care Administrative Activities);
2. Authorize the DHHS - CWS Director to amend program elements of the agreement as necessary after review and approval by County Counsel and Risk Management for the term of July 1, 2019 through June 30, 2021; and
3. Direct the Clerk of the Board to route the fully executed agreement to DHHS-Contract Unit for further processing.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**Department of Health and Human Services: Mental Health**

20. Professional Services Agreement with Restpadd Health Corporation Regarding the Provision of Adult and Youth Psychiatric Inpatient Services to Eligible Medi-Cal Beneficiaries Residing in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Restpadd Health Corporation regarding the provision of adult and youth psychiatric inpatient services to eligible Medi-Cal beneficiaries residing in Humboldt County for the period of July 1, 2019 through June 30, 2021;
2. Authorize the Department of Health and Human Services - Mental Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Restpadd Health Corporation after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return two fully executed original copies of the attached professional services agreement to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**21. Professional Services Agreement with California Psychiatric Transitions, Inc. Regarding the Provision of Long-Term Residential Mental Health Treatment Services**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with California Psychiatric Transitions, Inc. regarding the provision of long-term residential treatment services to adults with severe mental illnesses for the period of July 1, 2019 through June 30, 2022;
2. Authorize the Department of Health and Human Services - Mental Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with California Psychiatric Transitions, Inc. after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with California Psychiatric Transitions, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**22. Professional Services Agreement with Alcohol Drug Care Services, Inc. Regarding the Provision of Residential Substance Use Disorder Treatment, Counseling and Detoxification Services**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Alcohol Drug Care Services, Inc. regarding the provision of residential substance use disorder treatment, counseling and detoxification services for the period of July 1, 2019 through June 30, 2020;
2. Authorize the Department of Health and Human Services - Mental Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Alcohol Drug Care Services, Inc. after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one executed original copy of the attached professional services agreement with Alcohol Drug Care Services, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**23. Professional Services Agreement with North Coast Substance Abuse Council, Inc. Regarding the Provision of Residential Substance Use Disorder Treatment and Counseling Services**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with North Coast Substance Abuse Council, Inc. regarding the provision of residential substance use disorder treatment and counseling services for the period of July 1, 2019 through June 30, 2020;
2. Authorize the Department of Health and Human Services - Mental Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with North Coast Substance Abuse Council, Inc. after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with North Coast Substance Abuse Council, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

24. Letters of Support for Behavioral Health State Legislative Bills Requested by the County Behavioral Health Board

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to sign the attached letters of support for various state legislative bills relating to mental health, as requested by the Humboldt County Behavioral Health Board.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

### **Department of Health and Human Services: Public Health**

25. Grant Agreement #19-10355 with the California Department of Public Health (CDPH) Nutrition Education and Obesity Prevention Branch (NEOPB) for the Term of October 1, 2019 through September 30, 2022

**Recommendation:** That the Board of Supervisors:

1. Approve the grant agreement #19-10355 with CDPH in an amount up to \$645,174 for the term of October 1, 2019 through September 30, 2022;
2. Authorize the Chair to sign four originals of the attached grant agreement #19-10355, one original Federal Terms and Conditions (Exhibit F), and one original of the Contractor Certifications (CCC 307);
3. Authorize the Director of Public Health, or designee, to sign any subsequent amendments and documents directly related to the grant agreement #19-10355 upon County Counsel and Risk Management review and approval; and
4. Direct the Clerk of the Board to return four signed originals of the grant agreement, one executed original Federal Terms and Conditions (Exhibit F), and one executed original of the Contractor Certifications (CCC 307) to the Department of Health and Human Services (DHHS)- Contract Unit for transmittal to DHHS - Public Health.



*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**26. Ground Ambulance Permits for Fiscal Year 2019-20**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Health Officer to renew ambulance operating permits for fiscal year (FY) 2019-20 for the following ground ambulance providers: Arcata-Mad River Ambulance for Service Area I (Northwest - Arcata/McKinleyville), K'ima:w Medical Center Rescue Ambulance for Service Area II (East - Hoopa), City Ambulance of Eureka for Service Area III (Central - Eureka) and Service Area IV (South - Fortuna and Garberville Sub-Zones), and Southern Trinity Area Rescue for Service Area IV (Southern Trinity/Eastern Humboldt - Highway 36).

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**Human Resources**

**27. Amendment of the July 1, 2017 - June 30, 2020 Compensation Plan for American Federation of State, County & Municipal Employees (AFSCME) to include the New Job Class of Social Worker III**

**Recommendation:** That the Board of Supervisors:

1. Adopt the new classification of Social Worker III (class 0727, salary range 475, unit 219) into the classification plan; and
2. Adopt Resolution No. 19-76 Attachment A approving the amendment of Appendix A of the July 1, 2017 - June 30, 2020 American Federation Of State, County & Municipal Employees (AFSCME) Memorandum of Understanding to include the new job class of Social Worker III (class 0727, salary range 475, unit 219) effective immediately following approval by the Board.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**28. Adopt New Merit System Services Classification of Eligibility Specialist Trainee and Revised Merit System Services Classifications of Eligibility Specialist I/II, Eligibility Specialist III, and Eligibility Supervisor**

**Recommendation:** That the Board of Supervisors adopt a resolution which:

1. Adopts the new Merit System Services classification of Eligibility Specialist Trainee 40 hours per week (class #1731, salary range 313) into the classification plan effective the pay period following Board approval;
2. Adopts the revised Merit System Services classifications of Eligibility Specialist I/II 40 hours per week (class #1731, salary range 332/353), Eligibility Specialist III (class #1731, salary range 371) and Eligibility Supervisor 40 hours per week (class #1729, salary range 404) effective the pay period following Board approval; and
3. Grandfathers all incumbents in the following classifications into the new and revised classifications effective the pay period following Board approval:
  - Eligibility Worker I (class #1731, salary range 313) into revised Eligibility Specialist I (class #1731, salary range 332) classification
  - Eligibility Worker II (class #1731, salary range 345) into revised Eligibility Specialist II (class #1731, salary range 353) classification
  - Eligibility Worker III (class #1731, salary range 371) into revised Eligibility Specialist III (class #1731, salary range 371) classification
  - Eligibility Supervisor (class #1729, salary range 404) into revised Eligibility Supervisor (class #1729, salary range 404) classification

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**29. Amendment of the Classification Plan and Associated Resolution to Comply with State Minimum Wage Requirements**

**Recommendation:** That the Board of Supervisors:

1. Assign Library Materials Mender - 40 hour (class 0152) from salary range 267 to 277
2. Assign Election Worker - 40-hour (class 0191) from salary range 272 to 277;
3. Assign Office Assistant I 40-hour (class 0179) from salary range 272 to 277;
4. Assign Office Assistant I 37.5-hour (class 0180) from wage range 259 to 264; and
5. Adopt Resolution No.19-78 (attached) approving the amendment to the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1864 for Units 1-4.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**30. Temporary Increase in Pay for Kacy Green, Risk Manager, Pursuant to Resolution No. 18-82 Regarding Compensation Plans for Designated Management and Confidential Employees**

**Recommendation:** That the Board of Supervisors:

1. Authorize a temporary increase in pay for Risk Manager, Kacy Green, (Class 0700, Range 491) as though promoted to Assistant Human Resources Director (Class 0651, Range 524) effective immediately and continue until the position is filled on a permanent basis or other solution is identified.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

### Libraries

31. Fiscal Year 2019-20 Supplemental Budget Request for County Library Budget Unit 1500-621 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget request for the County Library budget unit 1500-621 in the amount of \$21,118 in fiscal year (FY) 2019-20 (4/5 vote required).

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

32. Grant Agreement with First 5 Humboldt for Fiscal Year (FY) 2019-20

**Recommendation:** That the Board of Supervisors:

1. Approve and execute the Grant Agreement between First 5 Humboldt and the County of Humboldt (Attachment I);
2. Authorize the Chair to sign three (3) copies of the attached grant agreement; and
3. Direct the Clerk of the Board to return three (3) copies of the grant agreement to the Humboldt County Library.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

### Planning and Building Department

33. French Lot Line Adjustment, Zone Boundary Adjustment and Joint Timber Management Plan  
File No.: APNs 108-301-001 (por.), 221-251-001 (por.)  
Case No.: LLA-18-011, ZBA-18-001, JTMP-18-003  
Ettersburg Area

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution adding Exhibits A (legal description) and B (map) to Ordinance No. 2631 which was previously adopted on June 25, 2019.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

34. Resolution Authorizing the Submittal of a Department of Housing and Community Development (HCD) Grant Application for the Planning Grant Program (PGP), SB 2 (2017), to Support Planning Efforts to Accelerate Housing Production and Streamline Residential Approvals

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached Resolution No. 19-80;
  - a. Authorizing an application to be submitted to the HCD for the 2019 Planning Grants Program application in the amount of \$310,000;
  - b. Authorizing and directing the Planning and Building Director to sign this application and act on the County's behalf in all matters pertaining to this application;
  - c. Authorizing and directing the Planning and Building Director to sign contracts or agreements to carry out grant activities upon the review and approval by County Counsel and Risk Management;
  - d. In connection with the PGP grant, if the application is approved, the Board of Supervisors authorizes and directs the Planning and Building Director to enter into, execute, and deliver a State of California Agreement ("Standard Agreement") for the amount of \$310,000, and any documents necessary to secure the PGP grant;
  - e. Acknowledging the County of Humboldt shall be subject to the terms and conditions as specified in the Standard Agreement, the SB 2 Planning Grants Program Guidelines, and any applicable PGP guidelines published by HCD. Funds are to be used for allowable expenditures as specifically identified in the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The Humboldt County Board of Supervisors hereby agrees to use funds for eligible uses in the manner presented in the application approved by HCD and in accordance with the NOFA, the Planning Grants Program Guidelines, and 2019 Planning Grant Program Application;
  - f. Authorizing the Chair of the Board of Supervisors to execute the Letter of Designation in Attachment 3 designating the Planning and Building Director as the County's designee for this application and to act on the County's behalf;
  - g. If the application is approved, authorizing the Planning and Building Director to sign Funds Requests and other reporting forms;
  - h. Should HCD determine and notify the County that the Safe Parking Pilot Program activity, also referenced herein as Activity #4A, is not eligible for PGP funding, the Planning and Building Director is hereby authorized and directed to replace this activity with PGP Activity #4B amending the Humboldt County Zoning Regulations and General Plan for Emergency Shelters, Transitional and Supportive Housing, and Accessory Dwelling Units as described in Attachment 2;
  - i. Authorizing the Planning and Building Director to initiate an appeal if HCD notifies the County that the application does not meet the necessary criteria; and
  - j. Authorizing General Fund contributions to fund Long-Range Planning staff for implementation of the Housing Element in FY 2019-2020, (account #1100-282), and reimbursed by the PGP to be placed in the trust account of the Humboldt County Housing Trust Fund and Homelessness Solutions Committee and designated to be used for the development of affordable housing or shelter consistent with the approved Housing Element.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

35. Temporary Employment of Retired Annuitant as Information Systems Analyst in the Planning & Building Department

**Recommendation:** That the Board of Supervisors:

1. Approve the employment of William Evans as a temporary retired annuitant Department Information Systems Analyst with the Planning & Building Department (Class 0762, Range 418, Step E); and
2. Adopt the attached resolution for an exception to the 180-day wait period.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**36. Close Planning & Building Office from Noon to 5 p.m. on Sept. 20, 2019 for Departmental Meeting**

**Recommendation:** That the Board of Supervisors:

1. Authorize the closure of the Planning & Building Office on 3105 H Street, Eureka from noon to 5 p.m. on Friday, Sept. 20, 2019.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**37. Bob Howard Lot Line Adjustment and Joint Timber Management Plan (4/5 Vote Required)**

APNs: 223-044-010, 223-045-007

Case Nos.: LLA-18-013, JTMP-18-004

**Recommendation:** That the Board of Supervisors:

1. Approve the Joint Timber Management Plan (JTMP) and Guide (Attachment B) prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.) (4/5 vote required);
2. Find the project exempt from environmental review pursuant to Sections 15061(b) (3) and 15305 of the State California Environmental Quality Act (CEQA) Guidelines and make the required findings (Attachment D) to approve the Lot Line Adjustment;
3. Direct the Planning Division staff to record the Declaration with the JTMP and the Notices of Lot Line Adjustment and Certificate of Subdivision Compliance;
4. Direct the Clerk of the Board to give notice of the decision to owners, the County Assessor's Office and any other interested party.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**38. Reclassify Current Senior Office Assistant to Executive Secretary (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. That the Board of Supervisors approve the reallocation of the Senior Office Assistant position (salary range 338, class 0135) currently held by Suzanne Lippre in budget unit 277 to an Executive Secretary position (salary range 348, class 0163, Step E) in budget unit 277 effective retroactively to November 21, 2018 - Final Class Study Report from Koff and Associates. (4/5 vote required)

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

### **Probation**

39. Approval of Joint Agency Fugitive Apprehension Team Memorandum of Understanding and Fiscal Year 2019-20 Supplemental Budget for Budget Unit 295 to Reimburse Law Enforcement Overtime Costs (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the MOU between Humboldt County and local law enforcement agencies to provide realignment fugitive apprehension services;
2. Authorize the Chief Probation Officer, Sheriff, and District Attorney to sign on behalf of Humboldt County, and to sign future renewals of the MOU on substantially similar terms and conditions after review of County Counsel and Risk Management; and
3. Approve the corresponding supplemental budget for budget unit 295 to reimburse agencies the cost of staff overtime incurred by executing this program.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

40. Professional Services Agreement between County of Humboldt and Joanne Bond Coaching, LLC and Supplemental Budget for Budget Unit 235 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached agreement between County of Humboldt and Joanne Bond Coaching, LLC; and
2. Approve the corresponding supplemental budget for budget unit 235 (4/5 vote required).

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

### **Public Works**

41. First Amendment to the Agreement for Consultant Services with Crawford & Associates, Inc. Regarding the Provision of On-Call Professional Geotechnical Investigation and Engineering Services

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached first amendment to the agreement for consultant services with Crawford & Associates, Inc. regarding the provision of on-call professional geotechnical investigation and engineering services; and
2. Direct the Clerk of the Board to return two (2) fully executed original copies of the attached first amendment to the Department of Public Works for further processing.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

42. Bid Award Authorization Regarding Storm Damage Repairs to Wilder Ridge Road (C5B010) at Post Mile 5.33 and Post Mile 5.70

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bid proposals received for the Wilder Ridge Road (C5B010) Post Mile 5.33 and Post Mile 5.70 Storm Damage Repair Project;
2. Award the Wilder Ridge Road (C5B010) Post Mile 5.33 and Post Mile 5.70 Storm Damage Repair Project to William Gray Construction for the total amount of Two Hundred Forty-Nine Thousand Nine Hundred Sixteen Dollars (\$249,916.00);
3. Approve, and authorize the Chair of the Board to execute, the attached construction agreement with William Gray Construction upon submittal of the appropriate bonds and insurance; and
4. Direct the Auditor-Controller to establish new object codes 1200321-0343 Wilder Ridge P.M. 5.33 and 1200321-0344 Wilder Ridge P.M. 5.70 and transfer Three Hundred Twelve Thousand Five Hundred Dollars (\$312,500.00) from 1200321-2118 to the new object codes per the attached appropriation transfer.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

43. Supplemental Budget Request Regarding Phase II of the Humboldt Community Wildfire Protection Plan Implementation Project (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve, and direct the Humboldt County Auditor-Controller to process, the attached supplemental budget request regarding Phase II of the Humboldt Community Wildfire Protection Plan Implementation Project (4/5 vote required).

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

### Sheriff

44. Approval of Subtenant Agreement with Long Prairie Gun and Archery Club for Use of Facility for Pistol, Rifle, and Shotgun Training.

**Recommendation:** That the Board of Supervisors:

1. Approve the subtenant agreement retro-actively to June 27, 2019 between the County of Humboldt and Long Prairie Gun and Archery Club (LPGAC) for use of their facility for range training; and
2. Authorize the Chair of the Board of Supervisors to sign the subtenant agreement and all amendments, extensions, revisions, or termination of the agreement; and
3. Direct the Clerk of the Board to return three fully executed subtenant agreements to the Public Works Real Property Division for transmittal to LPGAC.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

45. Position Allocation Modification to Sheriff's Office (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the reallocation of the Legal Office Services Supervisor position (salary range 380, class 1150) currently occupied by Melva Paris in budget unit 221 to Legal Office Services Manager (salary range 401, class 0133) effective Aug. 25, 2019 (4/5 Vote Required).

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

46. Fiscal Year 2018-19 Equitable Sharing Agreements and Certifications

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board of Supervisors and the Sheriff to sign the Equitable Sharing Agreements and Certifications for FY 2018-19 asset forfeiture funds for CA0120000 Humboldt County Sheriff's Office and CA0121200 Humboldt County Drug Task Force.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**Treasurer/Tax Collector**

47. County Policy Memorializing Practice of Interest Expense with Quarterly Apportionment

**Recommendation:** That the Board of Supervisors:

1. Formally recognize the long-standing practice of charging interest expense to interest bearing funds which carry a negative average daily balance during any interest apportionment period; and
2. Authorize by Resolution No.19-82 that charging an interest expense, also known as negative interest, is a recognized and authorized practice which has been used and will continue to be used during the quarterly interest apportionment process to all interest-bearing funds participating in the County Treasury Pool.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

48. MOU with CSAC Finance Corporation to Participate in CalTRECS Intercept Program

**Recommendation:** That the Board of Supervisors:

1. Execute the attached Memorandum of Understanding and Agreement with the California State Association of Counties - Finance Corporation Tax Refund Exchange and Compliance System (CalTRECS) in conjunction with the Franchise Tax Board (FTB) to intercept tax refunds and lottery winnings to pay delinquent unsecured taxes owed the county.



*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

#### **D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

#### **E. SPECIAL PRESENTATIONS**

#### **F. MATTERS SET FOR TIME CERTAIN**

#### **Closed Session - Board of Supervisors**

1. 11 a.m. - A conference with legal counsel pursuant to Government Code section 54956.9(a)(1) in the matter of Jeffrey S. Blanck v. Lisa Dematteo et al.-- case number DR190340.

*The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9(a)(1) in the matter of Jeffrey S. Blanck v. Lisa Dematteo et al.— case number DR190340. There was no action to report.*

2. 11 a.m. - It is the intention of the Board of Supervisors to meet in closed session pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel.

*The Board of Supervisors met in closed session pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel. The Board authorized a contract with Todd Simonson for the purposes of concluding an investigation.*

3. 11 a.m. - A conference with legal counsel pursuant to Government Code section 54956.9(a)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number CV190389.

*The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9(a)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number CV190389. There was no action to report.*

4. 11 a.m. - A conference with legal counsel pursuant to Government Code section 54956.9(a)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number 1:19-cv-3055.

*The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9(a)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number 1:19-cv-3055. There was no action to report.*

5. 11 a.m. - Conference with Legal Counsel: Initiation of Litigation pursuant to Government Code Section 54956.9, subd. (d)(4) regarding one potential case.

*The Board of Supervisors met in conference with Legal Counsel: Initiation of Litigation pursuant to Government Code Section 54956.9, subd. (d)(4) regarding one potential case. There was no action to report.*

#### **Auditor/Controller**

**6. 1:30 p.m. - Audit Reports for Fiscal Year 2017-2018**

**Recommendation:** That the Board of Supervisors:

1. Receive and file the audit reports prepared by CliftonLarsonAllen LLP, regarding the financial statements of the County of Humboldt for the fiscal year ended June 30, 2018;
2. Receive and file the Corrective Action Plan on behalf of the County of Humboldt as a response to the findings identified in the Single Audit report for the fiscal year ended June 30, 2018;
3. Approve and authorize the Chair of the Board, the Auditor-Controller, and the Aviation Director to execute the engagement letters regarding the provision of external audit services for fiscal year 2018-19.

*A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****Department of Health and Human Services: Public Health****1. Resolution Regarding Cannabis Use During Pregnancy and Breastfeeding**

**Recommendation:** That the Board of Supervisors:

1. Adopt the Resolution No. 19-83 regarding cannabis use during pregnancy and breastfeeding;
2. Receive a presentation from Department of Health and Human Services (DHHS) - Public Health, First 5 Humboldt and other members of the Perinatal Substance Use Disorder Project related to the resolution; and
3. Direct the Clerk of the Board to return a certified copy of the attached resolution to DHHS - Public Health for further processing.

*A motion was made by Supervisor Madrone, seconded by Supervisor Fennell, the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**J. PUBLIC HEARINGS****Planning and Building Department**

1. Continuance of the Public Hearing Regarding Zoning Text Amendments to Implement the General Plan - Group 2 - Land Use Element Agricultural & Forest Resources Related Zoning Changes to August 27, 2019

**Recommendation:** That the Board of Supervisors:

1. Continue this item to the August 27, 2019 Agenda.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

2. Adoption of 2019 Housing Element of the Humboldt County General Plan

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive the staff report and public testimony;
2. Close the public hearing and consider the Planning Commission's recommendations; and
3. Adopt Resolution (Resolution 19-84) Attachment 1 doing the following:
  - a. Finding the Board of Supervisors has considered the Environmental Impact Report for the Humboldt County General Plan, prepared in accordance with California Environmental Quality Act (CEQA) Guidelines Section 15168 (c)(2), and the Addendum to the General Plan Environmental Impact Report (EIR) in Attachment 4 and find that the EIR sufficiently addresses the potential environmental impacts associated with adoption of the 2019 Housing Element, and find that no new information has been presented to change the findings of the EIR in accordance with section 15162 of the state CEQA Guidelines;
  - b. Consider the findings of the Department of Housing and Community Development ("HCD") pursuant to Government Code Section 65585(e);
  - c. Consider the Planning Commission's findings and recommended 2019 Housing Element amendments;
  - d. Adopt the 2019 Housing Element;
  - e. Direct Planning staff to prepare and file a Notice of Determination with the County Clerk and the State Office of Planning and Research;
  - f. Direct Planning staff to promptly file the adopted 2019 Housing Element amendments with HCD pursuant to Government Code Section 65585(g); and
  - g. Direct Planning staff to promptly distribute the adopted amendments to the Housing Element to all public agencies and private entities that provide water or sewer services within Humboldt County with a written acknowledgment that public agencies and private entities providing water or sewer services shall grant a priority to developments that include housing units affordable to lower income households pursuant to Government Code Section 65589.7(a).

**A motion was made by Supervisor Fennell, seconded by Supervisor Bohn, that the recommendations be approved with the modifications discussed. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

**K. DISCUSSION ITEMS**

**L. CLOSED SESSION**

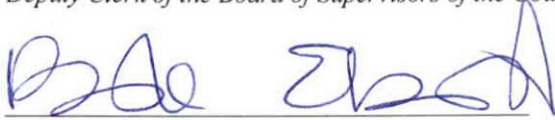
**M. ADJOURNMENT**

*I, BROOKE EBERHARDT, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*BROOKE EBERHARDT*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*



*August 22, 2019*



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MINUTES  
TUESDAY, AUGUST 20, 2019  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, August 27, 2019 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Wilson, Bass  
NAYS: Supervisors: --  
ABSENT: Supervisors: Madrone

BROOKE EBERHARDT  
Deputy Clerk of the Board

REX BOHN  
Chair of the Board