

**BOARD OF SUPERVISORS**

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MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Chair – Third District  
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Vice-Chair – Fourth  
District  
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ELISHIA HAYES  
County Administrative  
Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA - Final**

**Tuesday, March 3, 2026**

**9:00 AM**

**Regular Meeting - Hybrid**

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**The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).**

**The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.**

**REMOTE/TELECONFERENCE PARTICIPATION**

**Conference Line: 720 707 2699**

**Meeting ID: 830 5539 3951**

**Please note: This meeting will be conducted in accordance with Assembly Bill 707. Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom. The County of Humboldt will comply with Assembly Bill 707 in the event technological problems are encountered with Zoom, which may involve a recess where a good faith effort will be made to remedy any technical issues. However, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.**

**Zoom Public Comment:**

**When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.**

**Email Public Comment:**

**To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.**

**Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.**

**Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions.**

**Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)**

**You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>**

**A. ROLL CALL****B. SALUTE TO THE FLAG****C. MODIFICATIONS TO THE AGENDA****D. CONSENT CALENDAR****Board of Supervisors****[26-132](#)**

1. Arcata Chamber of Commerce Award Recognition Certificates

**Recommendation:** That the Board of Supervisors:

1. Ratify the Chair's signature on the Certificates of Recognition.

**Sponsors:** Supervisor Wilson

**Attachments:** [Staff Report](#)  
[Certificates of Recognition](#)

**[26-161](#)**

2. Proclaim March 2026 as Social Worker Appreciation Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**Sponsors:** Supervisor Wilson

**Attachments:** [Staff Report](#)  
[Social Worker Appreciation Month Proclamation](#)

**Clerk of the Board****[26-127](#)**

3. Submittal of Supervisors' Monthly Expense Report for January 2026, Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[January 2026 Monthly Expense Reporting Forms](#)

**[26-140](#)**

4. Approval of the Action Summary - Meeting of February 10, 2026

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of February 10, 2026, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Minute Sheet](#)  
[Action Summary - February 10, 2026](#)

**Department of Health and Human Services: Public Health**

[26-66](#)

5. State Standard Agreement # C25635006 with California Department of Parks and Recreation Regarding Tick Testing Services in the Amount of \$1,020

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Professional Services Agreement by and between the County of Humboldt and California Department of Parks and Recreation for the amount of \$1,020 for Fiscal Years 2025-26 through 2028-29; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute the attached Professional Services Agreement by and between the County of Humboldt and California Department of Parks and Recreation for Fiscal Years 2025-26 through 2028-29; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Professional Services Agreement with California Department of Parks and Recreation after review and approval by County Counsel, Risk Management, and the County Administrative Office.

**Attachments:** [Staff Report](#)  
[State Standard Agreement # C25635006 with California Department](#)  
[26-131](#)

6. Accept Award Allocation from California Department of Public Health for STI Prevention and Collaboration in the Amount of \$484,625

- Recommendation:** That the Board of Supervisors:
1. Accept award allocation 26-STI08 in the amount of \$484,625 from the California Department of Public Health for the term of July 1, 2026, through June 30, 2031; and
  2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to sign the attached Award Acceptance Letter from the California Department of Public Health for award allocation 26-STI08; and
  3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent agreements, amendments, certifications, attestations, and documents directly associated with the attached award allocation 26-STI08 from the California Department of Public Health, after review and approval by County Counsel, Risk Management and the County Administrative Office.

- Attachments:** [Staff Report](#)  
[Award Acceptance Letter from California Department of Public Health](#)  
[Attachment 2 - CDPH 26-STI08 Allocation Letter](#)  
[Attachment 3 - CDPH 26-STI08 Award Table](#)  
[Attachment 4 - CDPH 26-STI08 Workplan Template](#)  
[Attachment 5 - CDPH 26-STI08 Budget Template](#)

[26-136](#)

7. Professional Nursing Clinical Education Affiliation Agreement by and between County of Humboldt and California State University - Chico

- Recommendation:** That the Board of Supervisors:
1. Approve the Professional Nursing Clinical Education Affiliation Agreement by and between the County of Humboldt and California State University - Chico; and
  2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute the attached Professional Nursing Clinical Education Affiliation Agreement by and between the County of Humboldt and California State University - Chico for Fiscal Years 2025-26 through 2027-28; and
  3. Authorize the Department of Health and Human Services -

Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Professional Nursing Clinical Educations Affiliation Agreement by and between the County of Humboldt and California State University - Chico after review and approval by County Counsel, Risk Management and the County Administrative Office.

**Attachments:** [Staff Report](#)  
[CM-1958 CSU Chico Education Affiliation Agreement - final](#)

### **Human Resources**

[26-113](#)

**8.** Correction to Personnel Allocations in the Human Resources Department

**Recommendation:** That the Board of Supervisors:

1. Allocate one position in the Senior Human Resources Analyst classification (# 0688) in Human Resources budget 359; and
2. Allocate three positions in the Human Resources Analyst I/II classification (# 0684A/B) in Human Resources budget 359; and
3. Deallocate one position in the recently abolished Senior Human Resources Analyst-Risk classification (# 0690) position 01; and
4. Deallocate three positions in the recently abolished Human Resources Analyst-Risk I/II classification (# 0697A/B) positions 01, 02 & 03; and
5. Transfer Rosam Ruiz Cortes, currently underfilling position #02 in the Human Resources Analyst-Risk I/II classification (# 0697A/B) as an Administrative Analyst I (# 0605A) to an Administrative Analyst I (# 0605A) underfilling the Human Resources Analyst I/II classification (# 0684A/B) in Human Resources budget 359.

**Attachments:** [Staff Report](#)

### **Probation**

[26-81](#)

**9.** Renewal of Professional Services Agreement in the Amount of \$258,786 with Arcata House Partnership for Residential Community Re-Entry Services

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize Chief Probation Officer Coral Sanders, to execute the attached professional services agreement with Arcata House Partnership regarding residential community re-entry services in the amount of \$129,393 for Fiscal Year (FY) 2025-26 and \$129,393 for FY 2026-27; and
  2. Authorize Chief Probation Officer, Coral Sanders, to execute any and all subsequent amendments to the attached professional services agreement with Arcata House Partnership pursuant to the Purchasing Policy, after review and approval by County Counsel, Risk Management and the County Administrative Office.

**Attachments:** [Staff Report](#)  
[AHP Executed Probation rm.pdf](#)

### **Sheriff**

[26-87](#)

10. Approval of the Professional Services Agreement for Autopsy Services with Neil Kushner, M.D.

- Recommendation:** That the Board of Supervisors:
1. Approve the Professional Services Agreement between Neil Kushner, M.D. and the County of Humboldt (Attachment 1) to provide autopsy services for fiscal years (FY) 2025-26 and 2026-27; and
  2. Authorize the Chair of the Board to execute any and all subsequent amendments or extensions to the attached Agreement with Dr. Kushner after review and approval by County Counsel, Risk Management and the County Administrative Office.

**Attachments:** [Staff Report](#)  
[Professional Services Agreement with Neil Kushner, M.D.](#)

[26-125](#)

11. Resolution to Authorize Revolving Petty Cash Fund for the Humboldt County Sheriff's Office Special Investigations and Supplemental Budget in the Amount of \$2,500 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve Resolution to authorize the revolving petty cash fund for the Humboldt County Sheriff's Office (HCSO) Special Investigations in the amount of \$2,000 (Attachment 1); and
  2. Approve a supplemental budget for Special Investigations in the Sheriff State Asset Forfeiture Fund 3642 for fiscal year (FY) 2025-26 in the amount of \$2,500 (Attachment 2) (4/5 Vote Required).

- Attachments:** [Staff Report](#)  
[Resolution](#)  
[Supplemental Budget](#)  
[Cash Handling Policy](#)

#### E. ITEMS PULLED FROM CONSENT

#### F. PUBLIC COMMENT ON NON-AGENDA ITEMS

#### G. MATTERS SET FOR TIME CERTAIN

##### Clerk of the Board

##### [26-126](#)

1. 11:30 AM - Consider Making an At-Large Appointment to the Humboldt County McKinleyville Municipal Advisory Committee

- Recommendation:** That the Board of Supervisors:
1. Consider making an at-large appointment to the Humboldt County McKinleyville Municipal Advisory Committee.

- Attachments:**
- [Staff Report](#)
  - [Heather Bergen MMAC Application](#)
  - [Asia Brunell MMAC Application](#)
  - [Paul Chamberlain MMAC Application](#)
  - [Clancy DeSmet MMAC Application](#)
  - [Samuel Gregorio MMAC Application](#)
  - [Tere Hicks MMAC Application](#)
  - [Linda Holland MMAC Application](#)
  - [Cassandra Kemic MMAC Application](#)
  - [Gordon Leppig MMAC Application](#)
  - [Suzanne Lippre MMAC Application](#)
  - [Carol Schmitt MMAC Application](#)
  - [Michael Smith MMAC Application](#)

**Board of Supervisors (Closed Session)**

[26-139](#)

2. 1:30 PM - Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

[26-155](#)

3. 1:30 PM - Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Planning and Building

**County Counsel (Closed Session)**

[26-148](#)

4. 1:30 PM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Corrine Morgan Thomas and Doug Thomas, et al. v. County of Humboldt, et al., Case No. 1:22-cv-5725-RMI

[26-137](#)

5. 1:30 PM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Seth W. Naman as Trustee of the Seth W. Naman 2021 Living Trust v. County of Humboldt, Humboldt County Superior Court Case No. CV2600130

[26-138](#)

6. 1:30 PM - Conference with Legal Counsel – Anticipated Litigation: Pursuant to Government Code Section 54956.9(d)(2) and (e)(3) to discuss exposure to litigation in one potential case: Letter regarding proposed changes to the provision of security services at the Humboldt County Courthouse

**Attachments:** [ReedSmith Court Security Services Letter \(1-14-26\) \(sm\)](#)

## H. PUBLIC HEARINGS

### Aviation

[25-1472](#)

1. Appeal of the Department of Aviation’s denial of an Aviation Permit to Allow a Two-Story Accessory Dwelling Unit (ADU)

**Recommendation:** That the Board of Supervisors:

1. Open public hearing.
2. Receive staff report, Appellant testimony, and public comment; and
3. Close public comment portion of the public hearing; and
4. Adopt Resolution (Attachment 1), which does the following:
  - a. Makes findings that the proposed development conflicts with Humboldt County Code, and the Airport Land Use Compatibility Plan (ALUCP) and supporting denial of the Appeal; and
  - b. Denies the appeal submitted by Joseph Doty; and
  - c. Denies the Aviation Permit for a two-story ADU above a new garage with a height of 24 feet for APN 511-131-031; and
5. Direct the Clerk of the Board to provide a certified Board Order and executed resolution to the Department of Aviation to be included with the notification of decision to the appropriate parties.

- Attachments:**
- [Staff Report](#)
  - [Attachment 1 - Resolution - Final](#)
  - [Attachment 2 - 2021 ALUCP Maps](#)
  - [Attachment 3 - AV Determination](#)
  - [Attachment 4 - Notice of Appeal](#)
  - [Attachment 5 -- Caltrans Handbook](#)
  - [Attachment 6 - Compatibility Criteria](#)
  - [Attachment 7 - Location in Zone 1](#)

### **Planning and Building Department**

#### [26-150](#)

2. Revocation of a Zoning Clearance Certificate for Retirement, Remediation, and Relocation of Cannabis Cultivation (PLN-12945-ZCC, Dry Farmed Organic Medicinals, Inc)

**Recommendation:** That the Board of Supervisors:

1. Continue the revocation of the Zoning Clearance Certificate for Dry Farmed Organic Medicinals, Inc. to a date uncertain.

**Attachments:** [Staff Report](#)

## **I. DEPARTMENTAL REPORTS**

### **Department of Health and Human Services: Public Health**

#### [26-152](#)

1. Introduction of an Ordinance of the Board of Supervisors of the County of Humboldt Amending Sections 817-1, 817-5, 817-14, and 817-15 of Chapter 7 of Title VIII, Division 1 of the Humboldt County Code "Tobacco Retailer Licensing" Regulating Tobacco Product Sales and Requiring the Licensure of Tobacco Retailers

**Recommendation:** That the Board of Supervisors:

1. Introduce the attached ordinance of the Board of Supervisors of the County of Humboldt amending Sections 817-1, 817-5, 817-14, and 817-15 of Chapter 7 of Title VIII, Division 1 of the Humboldt County Code "Tobacco Retailer Licensing" regulating tobacco product sales and requiring the licensure of tobacco retailers and waive first reading thereof; and
2. Set the attached ordinance for adoption on March 10, 2026, or at least five days after the date of introduction, to take effect

and be in force thirty (30) days from the date of its adoption;  
and

3. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [California Government Code Section 25124(b)(1)]; and
4. Direct the Clerk of the Board of Supervisors, within fifteen (15) days after adoption of the attached ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance [California Government Code Section 25124(b)(1)].

***Attachments:***

[Staff Report](#)

[Proposed Third Amendment to Chapter 7 of Division 1 of Humboldt C](#)

[Pre Adoption Summary](#)

[Post Adoption Summary](#)

[Senate Bill No. 793](#)

[Board of Supervisors Approval Timeline](#)

[Support for Tobacco/Vaping Product Enforcement](#)

**County Administrative Office**

[26-167](#)

2. Clarification of Process for Pending and New Complaints During Grand Jury Review of the Board's Code of Conduct

***Recommendation:***

That the Board of Supervisors:

1. Provide direction to staff regarding how to proceed with pending complaints and any new complaints that may arise while the Grand Jury is reviewing the Board's current Code of Conduct.

***Attachments:***

[Staff Report](#)

[Code of Conduct](#)

**Clerk of the Board**

[26-128](#)

3. Consider Amendments and Updates to the Board of Supervisors Appointments Protocol and Review the 2026 Humboldt County Board Appointed Committees, Commissions & Boards List

**Recommendation:** That the Board of Supervisors:

1. Review and approve the protocol for the Board of Supervisor appointments (Attachment 1); and
2. Review and consider adjustments to the current list of Humboldt County Board appointed boards, committees and commissions (Attachment A); and
3. Approve the updated 2026 Committees, Commissions and Boards Exempt from Protocol List (Attachment B); and
4. Consider directing the Clerk of the Board to review any committee, commission or board that the Board of Supervisors would like further review of.

**Attachments:** [Staff Report](#)  
[Updated Protocol for Board of Supervisors Appointments](#)  
[Attachment A: 2026 Humboldt County Board Appointed Committees](#)  
[Attachment B: 2026 Committees, Commissions & Boards Exempted f](#)

**J. MATTERS INITIATED BY BOARD (None Scheduled)**

**K. CLOSED SESSION (See Matters Set for Time Certain)**

**L. ADJOURNMENT**