



**SHERIFF'S OFFICE**  
**COUNTY OF HUMBOLDT**

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For the meeting of: **May 6, 2014**

**Date:** April 9, 2014  
**To:** BOARD OF SUPERVISORS  
**From:** MICHAEL DOWNEY, SHERIFF  
**Subject:** APPROVE SUPPLEMENTAL BUDGET IN BUDGET UNIT 1100244 FOR PURCHASE OF GUARD 1 PLUS ROUNDS TRACKER - TIMEKEEPING SYSTEM AND CLASSROOM REMODEL

**RECOMMENDATION(S):**

That the Board of Supervisors

- 1. Approve a supplemental budget in the amount of \$65,435 to purchase Guard 1 Plus Rounds Tracker– Time Keeping System and for the remodel of the Correctional Facility classroom.

**SOURCE OF FUNDING:** Assembly Bill (AB) 109 Public Safety Realignment

**DISCUSSION:**

The Humboldt County Community Corrections Partnership (CCP) – Executive Committee has approved the proposed remodel of the classroom at the Correctional Facility along with the purchase of Guard 1 Plus Rounds Tracker – Time Keeping System hardware and software.

The classroom remodel will focus on bringing the existing classroom which currently consists of a whiteboard, tables and chairs to an environment that is more consistent with learning facilities throughout the County and will integrate educational, life skills, vocational and cognitive learning classes that will prepare the inmate for reentry into the community. The modernization will include technological upgrades to expand programs that are currently available and provide instructors with the proper tools to conduct their classes. The classroom will be the first step in a comprehensive reentry program.

The second item approved is for a stand-alone time documentation system. This program will document officer's rounds within the correctional facility and alert the officer when it is time to perform a check. This is becoming more and more important with the shift in inmate population from the State level. The number of inmates with mental-health issues has increased significantly. The Correctional Facility does not have a separate housing unit for treatment of these individuals. Mental health issues increase the risk of suicide while housed in a correctional environment, and while psychiatric staff conducts routine suicide prevention training with custodial staff, this will

Prepared by Linda Modell CAO Approval Cheryl Dittus

REVIEW: Auditor [Signature] County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM: BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
 Consent Upon motion of Supervisor Bass  
 Departmental Seconded by Supervisor Lovelace  
 Public Hearing And unanimously carried by those members present,  
 Other \_\_\_\_\_ The Board hereby adopts the recommended action contained in this report.

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Dated: May 6, 2014  
Kathy Hayes, Clerk of the Board

Meeting of: \_\_\_\_\_

By: [Signature]

provide defensible documentation that a visual check has been performed. The offender's status is documented along with when medication and meals have been provided; additionally the system can also be used for the officer to make notations or comments about their observations. The system can provide numerous reports on data gathered within the program.

**FINANCIAL IMPACT:**

One time funding for these projects has been approved by the CCP Executive Committee from funding available in the AB109 trust account. On January 15, 2014 the CCP Committee approved \$28,892 for the purchase of the Guard 1 Plus Rounds Tracker – Time Keeping System and on February 19, 2014 approved \$36,543 in funding for the Correctional Facility classroom renovation.

Overall this program is directly tied to the primary core role of the Board's Strategic Framework; enforce laws and regulation to protect residents.

**ALTERNATIVE TO STAFF RECOMMENDATIONS:** The Board may choose not to approve the purchase of the Time Keeping System or approve the renovations of the Correctional Facility classroom; this is not recommended as both these projects demonstrated to the CCP Executive Committee that they improve the facility for the increased population and are within the guidelines of AB109 funding.

**OTHER AGENCY INVOLVEMENT:** None

**ATTACHMENTS:** 1. Supplemental Budget

## SUPPLEMENTAL BUDGET

Revenue			
	1100 (244) 504410	2011 Public Safety Realignment	\$65,435
Expenditures			
	1100 244 2123	Special Department Expense	\$ 3,632
	1100 244 2148	Computer Software	\$ 1,000
	1100 244 2317	Office Expense Equipment	\$22,235
	1100 244 8066	Computer Equipment	\$ 7,178
	1100 244 8197	Carpet	\$ 2,498
	1100 244 8965	Computer Software	\$28,892