



# COUNTY OF HUMBOLDT

For the meeting of: 8/18/2020

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File #: 20-791

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**To:** Board of Supervisors  
**From:** County Administrative Office  
**Agenda Section:** Consent

**SUBJECT:**

Establishing Fixed Asset Line for ADA Compliance Budget Unit 3552 152 and Supplemental Budget in Fiscal Year (FY) 2020-21 (4/5 Vote Required)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve the following supplemental budget and establish a fixed asset line in FY 2020-21 for budget unit 3552 152, ADA Compliance Unit (4/5 vote required):

Transfer In:		
3552152-6003	Transfer In	\$32,773
Expense:		
3552152-8771	Vehicle-Truck	\$32,773

**SOURCE OF FUNDING:**

ADA Internal Service Fund (3552)

**DISCUSSION:**

The ADA Compliance Team allocated funding to purchase a new truck, toolbox, canopy and rack in the FY 2019-20 budget. However, due to the delayed July 2020 shipment date there is a need to request a supplement budget in the amount of \$32,773 from fund balance.

The ADA Compliance team purchased a truck to be used by the ADA Carpenters when performing ADA barrier removal at county facilities. The toolbox and canopy were a necessary additional purchase to prevent theft from occurring, and the rack allows for transporting materials as needed. Previously the ADA Compliance Team had used a Public Works, Facilities Maintenance vehicle. That vehicle is now needed by the Public Works department.

**FINANCIAL IMPACT:**

The total amount required for the supplemental budget is \$32,773. The purchase of this vehicle and

equipment was previously budgeted and approved by the Board in the FY 2019-20 budget. This funding from FY 2019-20 was not expended as anticipated due to the delayed shipment and arrival leaving an unanticipated surplus of \$32,773 in the ADA Internal Service Fund (3552). There are sufficient funds to pay for the vehicle purchase. There will be no impact on the General Fund.

**STRATEGIC FRAMEWORK:**

This action supports your Board's Strategic Framework by providing for and maintaining infrastructure.

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board may choose to not to approve the supplemental request. This is not recommended as that would leave the ADA Compliance team without a vehicle to carryout ADA barrier remediation projects.

**ATTACHMENTS:**

Supplemental Budget

**PREVIOUS ACTION/REFERRAL:**

Board Order No.: N/A

Meeting of: N/A

File No.: N/A