

Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
Agriculture	Batteries	10 packs		X	
Agriculture	Calendars	5		X	
Agriculture	Clipboards	5		X	
Agriculture	Copy Paper	2 boxes		X	
Agriculture	File Folders	2 boxes		X	
Agriculture	Highlighters	1 box			
Agriculture	Hole punch	1		X	
Agriculture	Notebooks/Legal pads	10		X	
Agriculture	Paper clips	5 boxes		X	
Agriculture	Pencils	5 boxes		X	
Agriculture	Pens	5 boxes		X	
Agriculture	Post-Its	10		X	
Agriculture	Pre-printed forms	3 each		X	
Agriculture	Printer ink cartridges	3		X	
Agriculture	Readable/Writeable CD's	1 case		X	
Agriculture	Rubber bands	1 box		X	
Agriculture	Sanitizer – Purel	10		X	
Agriculture	Stapler	2		X	
Agriculture	Staples	5 boxes		X	
Agriculture	Trash Cans	2		X	
Assessor's Office	Master Copies of Forms	1 Set	X		
Assessor's Office	Pre-printed Envelopes	500	X		
Assessor's Office	Stamps	2 Rolls		X	
Assessor's Office	Calculator Tape	6 Rolls	X		
Auditor-Controller's Office	Check Stock	3,000 sheets		X	
Auditor-Controller's Office	Copy Paper	1 case		X	
Auditor-Controller's Office	MICR Toner Cartridge	1 cartridge		X	
Auditor-Controller's Office	10-key Calculator w/ tape	1 calculator; 3 rolls/tape		X	
Auditor-Controller's Office	County Server& Internet Access	1	X		
Auditor-Controller's Office	Equipped Workspace	1	X		
Auditor-Controller's Office	Receipt Books	2		X	

Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
Auditor-Controller's Office	Journal Books	2		X	
Board of Supervisors	Paper	1 Case	X		X
Board of Supervisors	Pens/Pencils	50		X	
Board of Supervisors	Post It's	50		X	
Board of Supervisors	Note Pads	15		X	
Board of Supervisors	Scissors/Scotch Tape	5		X	
Board of Supervisors	File Folders	25		X	
Board of Supervisors	BOS Minute Folders	20		X	
Board of Supervisors	Letterhead/Envelopes	1 Box of Each		X	
Board of Supervisors	Date Stamps/BOS/COB	2		X	
Board of Supervisors	Calendars	8		X	
Board of Supervisors	County Seal	1		X	
CAO - Management & Budget	Printer ink cartridges	1		X	
CAO - Management & Budget	Flash Drives	2		X	
CAO - Management & Budget	Trash Cans	10		X	
CAO - Management & Budget	Clipboards	6		X	
CAO - Management & Budget	Hole punch (one 2 hole)	1		X	
CAO - Management & Budget	Calendars	10		X	
CAO - Management & Budget	Hand Sanitizer	1		X	
CAO - Management & Budget	Binder clips	1 box		X	
CAO - Management & Budget	Phone directories (County)	1		X	
CAO - Management & Budget	Phone Directory (AT&T)	10		X	
CAO - Purchasing	Copy Paper	1 case		X	
CAO - Purchasing	Pink Paper	1 box		X	
CAO - Purchasing	Yellow Paper Pens	1 box		X	
CAO - Purchasing	File Folders	1 box		X	
CAO - Purchasing	Printer Ink Cartridges	1		X	
CAO - Purchasing	Flashdrives	3		X	
CAO - Purchasing	Readable/Writeable CDS	12		X	
CAO - Purchasing	Notebooks/legal pads	6		X	
CAO - Purchasing	Batteries	6 AAA, 6 AA		X	
CAO - Purchasing	Trash Cans	3		X	

Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
CAO - Purchasing	Clipboards	3		X	
CAO - Purchasing	Calendars	3		X	
CAO - Purchasing	Hand Sanitizer	1		X	
CAO - Purchasing	Tape (scotch and packing)	1		X	
CAO - Purchasing	Binder Clips	3 boxes		X	
CAO - Purchasing	Phone Directories (County)	3		X	
CAO - Purchasing	Phone Directory (AT & T)	3		X	
CAO - Purchasing	Keys from Key Box			X	
Child Support Services	Paper	2 Cases	2 cases		
Child Support Services	Toner	2	2		
Child Support Services	Envelopes	1 box/ size	1 box/ size		
Child Support Services	Receipt Book	1	1		
Child Support Services	Pens	1 box	1 box		
Child Support Services	Pencils	1 box	1 box		
Child Support Services	Staplers	2	2		
Child Support Services	Hole Punch	1	1		
Child Support Services	File Folders	2 dozen	2 dozen		
Child Support Services	Stamps	100	100		
Cooperative Extension	Pens/Pencils/Markers			X	
Cooperative Extension	Copy Paper			X	
Cooperative Extension	Stapler and Staples			X	
Cooperative Extension	Paper Clips/Folders			X	
Cooperative Extension	Post-Its/Notebooks			X	
Cooperative Extension	Writeable CDs			X	
Cooperative Extension	Printer Ink Cartridges			X	
Coroner	Body Bags	50	8	42	
County Counsel	File Folders	8 Boxes			8 Boxes
County Counsel	Accordion Folders	2 Boxes			2 Boxes
County Counsel	Regular Envelopes	4 Boxes			4 Boxes
County Counsel	Manila Envelopes	4 Boxes			4 Boxes
County Counsel	Federal Express Envelopes	2 Boxes			2 Boxes
County Counsel	Correction Tape Dispensers	2 Cases			2 Cases

Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
County Counsel	Sanitizer	2 Cases			2 Cases
County Counsel	Binder Clips	3 Cases			3 Cases
County Counsel	Copy Paper	12 Cases			12 Cases
County Counsel	Readable/Writeable CD's	1 Pack			1 Pack
County Counsel	Batteries (AA, AAA, C)	6 Packs			6 Packs
County Counsel	Postage Stamps	2 Rolls			2 Rolls
County Counsel	Bottled Water	2 Bottles			2 Bottles
County Counsel	Trash Cans	5			5
County Counsel	Clipboards	2			2
County Counsel	Holepunch	2			2
County Counsel	Calendars	5			5
County Counsel	Telephone Message Books	3			3
County Counsel	Staplers	4			4
County Counsel	Black Printer Ink Cartridges	2			2
County Counsel	Color Printer Ink Cartridges	2			2
County Counsel	Toner Cartridges	2			2
County Counsel	Typewriter Ribbon	1			1
County Counsel	Judicial Council Form Book	1			1
County Counsel	Flash Drives	20			20
DHHS - Mental Health	Pg 40 generic list				
DHHS - Mental Health	Medications			X	
DHHS - Mental Health	Medical supplies			X	
DHHS - Mental Health	Food			X	
DHHS - Mental Health	Water			X	
DHHS - Mental Health	Fuel for generator (diesel)				X
DHHS - Mental Health	Fuel for vans (gasoline)				X
DHHS - Mental Health	Batteries for radios	4			X
DHHS - Mental Health	Rolling first aid kit	1		X	
DHHS - Mental Health	Laundry (linens, towels, etc.)			X	
DHHS - Mental Health	Patient scrubs			X	
DHHS - Mental Health	Restraint Bag	1		X	
DHHS - Mental Health	First aid kits	3		X	

Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
DHHS - Mental Health	Cutter bag	1		X	
DHHS - Public Health	Env Hlth Sampling Equipment	6 sets		3	3
DHHS - Public Health	Nitrile Gloves			X	
DHHS - Public Health	Personal Protective Equipment	12 sets		X	
DHHS - Public Health	Temperature Guns	10		X	
DHHS - Public Health	pH test strips	100		X	
DHHS - Public Health	General lab supplies			X	
DHHS - Public Health	Gloves (all sizes, latex, non latex)	12 cases			X
DHHS - Public Health	Bleach - lab			X	
DHHS - Public Health	Safety equipment - lab			X	
DHHS - Public Health	Media 1 - lab			X	
DHHS - Public Health	Media 2 - lab				X
DHHS - Public Health	Reagents			X	
DHHS - Public Health	Positive controls			X	
DHHS - Public Health	WIC – ISIS Downtime Forms - Certification	5		X	
DHHS - Public Health	WIC – ISIS Downtime Mailing Forms	1		X	
DHHS - Public Health	HE – Hygiene Kits			X	
DHHS - Public Health	HE – Bleach Kits			X	
DHHS - Social Services	Copy Paper	5 bx			X
DHHS - Social Services	Ink Cartridges for Copier	6			X
DHHS - Social Services	Pens	20 bx		X	
DHHS - Social Services	Paper Clips	20 bx		X	
DHHS - Social Services	Note pads (8½ X11)	50		X	
DHHS - Social Services	File Folders	500			X
Dept of Health & Human Services - Social Services	Highlighters	3 bx		X	
DHHS - Social Services	Disaster Form Packs (Eligibility)			X	
DHHS - Social Services	Thumbdrives (2GB)	10		X	
DHHS - Social Services	Hand Sanitizers	1 Case			X
DHHS - Social Services	Post-its (3X3)	30		X	
HR - Personnel	Box of Pencils	2		X	
HR - Personnel	Box of Pens	2		X	

Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
HR - Personnel	Box of Paperclips	3		X	
HR - Personnel	Box of Binder Clips	4		X	
HR - Personnel	Package of Post Its	4		X	
HR - Personnel	Stapler w/ staples	3		X	
HR - Personnel	Legal Pads	6		X	
HR - Personnel	Note Pads	6		X	
HR - Personnel	Staple Remover	3		X	
HR - Personnel	Tape dispenser & tape	3		X	
HR - Personnel	Date Stamp	1		X	
HR - Personnel	Box of file folders	1		X	
HR - Personnel	Essential Human Resources Forms	Flash Drive		X	
HR - Risk Management	Copy Paper	1 Case		X	
HR - Risk Management	Printer Toner Cartridge	1 Cartridge		X	
HR - Risk Management	Stapler w/Staples	1 Stapler w/2 boxes of Staples		X	
HR - Risk Management	Staple Remover	1		X	
HR - Risk Management	Rubber Bands	1 Box		X	
HR - Risk Management	Pens/Pencils	1 Box of Each		X	
HR - Risk Management	Highlighters	1 Box		X	
HR - Risk Management	Paperclips & Binder clips	1 box of large paperclips, 1 box of small paperclips, 1 box of small binder clips and 1 box of medium binder clips		X	
HR - Risk Management	File Folders	1 Box		X	
HR - Risk Management	Legal Note Pads	8 1/2X11 - 2 Packages		X	
HR - Risk Management	Date Stamp	1		X	
HR - Risk Management	Post-It Notes	10 Package of small and 10 Package of large		X	
HR - Risk Management	Scissors	1		X	

Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
HR - Risk Management	Calendar	1		X	
HR - Risk Management	Envelops (letter)	1 Box (500)		X	
HR - Risk Management	Postage	1 Roll		X	
HR - Risk Management	CD's (Blank)	1 Package		X	
HR - Risk Management	Clipboards	3		X	
HR - Risk Management	Batteries	1 Package of AAA, 1 Package of AA, 1 Package of D		X	
Planning & Building	Copy Paper	3 cases		X	
Planning & Building	Envelopes	1000		X	
Planning & Building	Waste Basket	32		X	
Planning & Building	File Folder	6 boxes		X	
Planning & Building	Hole Punch	1		X	
Planning & Building	Batteries	12		X	
Planning & Building	File Labels	3 pkg		X	
Planning & Building	Clock	3		X	
Public Defender	Water/Food				X
Public Defender	Files/Labels/Tab Stickers				X
Public Works - Aviation	Batteries	24 flashlight batteries		X	
Public Works - Aviation	Clock	3		X	
Public Works - Aviation	Sand bags	20000	X		
Public Works - Aviation	Barricades	100	X		
Public Works - Building Maintenance	Batteries	24 flashlight batteries		X	
Public Works - Building Maintenance	Clock	3		X	
Public Works - Building Maintenance	Sand bags	20000	X		
Public Works - Building Maintenance	Barricades	100	X		
Public Works - Building Maintenance	TP				

Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
Public Works - Building Maintenance	Food				
Public Works - Building Maintenance	Hand Sanitizer				
Public Works - Building Maintenance	Chemicals				
Public Works - Engineering	plotter bond paper rolls	4 rolls	X		
Public Works - Engineering	blue print paper 24x36	1 bag	X		
Public Works - Engineering	blue print paper 18x24	1 bag	X		
Public Works - Engineering	Large Envelopes- 9.5x12.5	2 boxes of 100		X	
Public Works - Engineering	telephone books	3		X	
Public Works - Engineering	maps of Humboldt County	15	X		
Public Works - Engineering	Flashlights	10	X		
Public Works - Engineering	Emergency radios	2	X		
Public Works - Engineering	batteries for radios and flashlights	unk	X		
Public Works - Engineering	Mobile devices vehicle chargers	5		X	
Public Works - Engineering	Drinkable water	5 cases	X		
Public Works - Engineering	First Aid kit	5	X		
Public Works - Engineering	trash bags	2 boxes	X		
Public Works - Engineering	graph paper	1 case		X	
Public Works - Engineering	camera	6		X	
Public Works - Fleet Services	Pens & Pencils	2 doz		X	
Public Works - Fleet Services	Notepads	1 doz		X	
Public Works - Fleet Services	Copy Paper	1 case		X	
Public Works - Fleet Services	Waste Basket	4		X	
Public Works - Fleet Services	Stapler	3		X	
Public Works - Fleet Services	Hole Punch	1		X	
Public Works - Fleet Services	Batteries	24 flashlight batteries		X	
Public Works - Fleet Services	Clock	3		X	
Public Works - Fleet Services	Sand bags	5000	5000		X
Public Works - Fleet Services	Barricades	100	100		X
Public Works - General Services	Large Envelopes- 9.5x12.5	2 boxes of 100		X	



Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
Public Works - General Services	telephone books	10		X	
Public Works - General Services	maps of Humboldt County	2	X		
Public Works - General Services	Flashlights	10	X		
Public Works - General Services	Emergency radios	2	X		
Public Works - General Services	batteries for radios and flashlights	unk	X		
Public Works - General Services	Mobile devises vehicle chargers	1		X	
Public Works - General Services	Drinkable water	5 cases	X		
Public Works - General Services	First Aid kit	1	X		
Public Works - General Services	trash bags	2 boxes	X		
Public Works - General Services	Hand Held calculators	2		X	
Public Works - General Services	camera	1		X	
Public Works - General Services	Storage Totes	10	X		
Public Works - General Services	tape	3 rolls		X	
Public Works - General Services	postage stamps	4 rolls 1st class		X	
Public Works - Nat Resources	Pens & Pencils	2 doz		X	
Public Works - Nat Resources	Notepads	1 doz		X	
Public Works - Nat Resources	Copy Paper	1 case		X	
Public Works - Nat Resources	Waste Basket	4		X	
Public Works - Nat Resources	Stapler	3		X	
Public Works - Nat Resources	Hole Punch	1		X	
Public Works - Nat Resources	Batteries	24 flashlight batteries		X	
Public Works - Nat Resources	Clock	3		X	
Public Works - Nat Resources	Toilet Paper			X	
Public Works - Nat Resources	Food / Drinks				X
Public Works - Nat Resources	Computers			X	
Public Works - Roads - Bridge Crew	Sand bags	20000	X		
Public Works - Roads - Bridge Crew	Barricades	100	X		
Public Works - Roads - Roads Crews	Sand bags	20000	X		

Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
Public Works - Roads - Roads Crews	Barricades	100	X		
Public Works - Sign Shop	Sand bags	20000	20000	X	
Public Works - Sign Shop	Barricades	100	100	X	
Public Works - Sign Shop	60# bags of cement	1/2 pallet		X	
Public Works - Sign Shop	Signs/blanks/materials	Various	Yes	X	
Public Works - Sign Shop	Computer plotter/scanner	1		X	
Public Works - Sign Shop	exposure machine	1		X	
Public Works - Sign Shop	2K Generator	1	1	X	
Public Works - Sign Shop	2.5K Generator	2	2	X	
Public Works - Sign Shop	Paint totes- yellow	4	4	X	
Public Works - Sign Shop	Paint totes- white	4	4	X	
Public Works - Sign Shop	White Paint	320 Gal (5 gal pails)	320 Gal	X	
Public Works - Sign Shop	Drill Press	1	1	X	
Public Works - Sign Shop	Table Saw	1	1	X	
Public Works - Sign Shop	Computer	1	1	X	
Public Works - Sign Shop	Class "2" Barricades	50	50	X	
Public Works - Sign Shop	4"x4"x12' wood posts	28	28	X	
Public Works - Sign Shop	Class "3" Barricades	4	4	X	
Public Works - Sign Shop	2"x21' schedule 40 steel pipes	10	10	X	
Sheriff - Animal Shelter	Tbcide	50 gal			50 gal
Sheriff - Animal Shelter	Trifectant	10 lbs.			10 lbs.
Sheriff - Animal Shelter	Bleach	10 gal			10 gal
Sheriff - Animal Shelter	Laundry Detergent	8			8
Sheriff - Animal Shelter	Dog/Cat food	Varies			400 lbs
Sheriff - Animal Shelter	Flea/Tick Treatment	Varied		Varied	
Sheriff - Animal Shelter	Vaccines	150			150
Sheriff - Animal Shelter	Idexx FELV	30			30
Sheriff - Animal Shelter	Idexx HTWM	30			30
Sheriff - Animal Shelter	Latex Gloves	10			10
Sheriff - Animal Shelter	AAA Batteries	20			20
Sheriff - Animal Shelter	AA Batteries	120			120

Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
Sheriff - Animal Shelter	Nylon Leash	1 gross			1 gross
Sheriff - Animal Shelter	Sanitizing Liquid	5 gal			5 gal
Sheriff - Correctional Facility	Latex / Nitrile gloves	100 cases	HCCF Room 401		
Sheriff - Correctional Facility	Toilet Paper	50 cases	HCCF Dry Storage		
Sheriff - Correctional Facility	Tampons	20 Cases	HCCF Dry Storage		
Sheriff - Correctional Facility	Mens Clothing	600 sets	HCCF Dry Storage		
Sheriff - Correctional Facility	Women's Clothing	100 Sets	HCCF Dry Storage		
Sheriff - Correctional Facility	Basic Office Supplies	1 year supply	HCCF Room 401		
Sheriff - Correctional Facility	Frozen Food	7 days	HCCF Freezers		
Sheriff - Correctional Facility	Canned Food	7 days	HCCF Dry Storage		
Sheriff - Correctional Facility	Fruits / Veggies	7 days	HCCF Dry Storage		
Sheriff - Evidence	paper bags	200			X
Sheriff - Evidence	Boxes packaging materials	100			X
Sheriff - Evidence	Evidence Tape	6			X
Sheriff - Evidence	Biohazard disposal bins	4			X
Sheriff - Evidence	misc Evidence collection supply	na			X
Sheriff - Evidence	general office supplies	na		X	
Sheriff - Office of Emergency Services	VOIP phones	29			X
Sheriff - Office of Emergency Services	Desktop computers	17			X
Sheriff - Office of Emergency Services	Video monitors	2			X

Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
Sheriff - Office of Emergency Services	Video projectors	2			X
Sheriff - Office of Emergency Services	White boards	9			X
Sheriff - Office of Emergency Services	Workstations	29			X
Sheriff - Office of Emergency Services	HAM radios	5			X
Sheriff - Office of Emergency Services	VHF High Band radios	2			X
Sheriff - Office of Emergency Services	VHF Low Band radio	1			X
Sheriff - Office of Emergency Services	Wi-Fi connection	1			X
Sheriff - Office of Emergency Services	Cell booster	1			X
Sheriff - Office of Emergency Services	OASIS satellite	1			X
Sheriff - Office of Emergency Services	Web EOC connection	1			X
Sheriff - Office of Emergency Services	FAX	1			X
Sheriff - Ops - SWAT/EOD/SCOP/VEHICLES	VEHICLE FUELS		X		
Sheriff - Ops - SWAT/EOD/SCOP/VEHICLES	VEHICLE USE/REPAIRS	AS NEEDED			X
Sheriff - Ops - SWAT/EOD/SCOP/VEHICLES	REQUIRED LE FORMS	STOCKED		X	
Sheriff - Ops - SWAT/EOD/SCOP/VEHICLES	FACILITY USE	MSP, GARBERVILLE AND WILLOW CREEK	X		
Sheriff - Ops - SWAT/EOD/SCOP/VEHICLES	IT USE IN CAR AND BASE STATIONS (COMPUTERS)	AS NEEDED			X

Department	Supply/Consumable	Quantity	Pre-Positioned	Hand-Carried	Needs to be transported
Sheriff - Ops - SWAT/EOD/SCOP/VEHICLES	EMERGENCY EQUIPMENT-FIREARMS AND AMMUNITION	STOCKED		X	
Sheriff - Ops - SWAT/EOD/SCOP/VEHICLES	FOOD AND WATER	AS NEEDED			X