



COUNTY OF HUMBOLDT

For the meeting of: 5/14/2019

File #: 19-638

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

SUBJECT:

First Amendment to the Consultant Services Agreement with GHD Inc. Regarding the Provision of On-Call Professional Design Engineering and/or Environmental Services

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the consultant services agreement with GHD Inc. regarding the provision of on-call professional design engineering and/or environmental services; and
2. Direct the Clerk of the Board to return two (2) fully executed original copies of the attached first amendment to the consultant services agreement with GHD Inc. to the Department of Public Works for further processing.

SOURCE OF FUNDING:

Humboldt County Road Fund (1200), Federal Highway Administration Emergency Relief Storm Damage Funds, Federal Emergency Management Agency Public Assistance Grants, California Office of Emergency Services

DISCUSSION:

On June 12, 2018, the Humboldt County Department of Public Works (“Public Works”) issued a Request for Qualification (“RFQ”) for the purpose of selecting a qualified consultant to provide professional engineering and/or environmental services on an on-call basis. The RFQ followed the selection process set forth in Chapter 10 of the California Department of Transportation’s Local Assistance Procedures Manual. The statements of qualifications submitted in response to the RFQ for on-call professional engineering and/or environmental services were evaluated and ranked by the county’s selection committee. The highest ranking consultant was GHD Inc., and the final ranking of the statements of qualifications was issued on August 13, 2018.

On December 4, 2018, the Board of Supervisors approved, and authorized the Chair of the Board to execute, the current consultant services agreement with GHD Inc. regarding the provision of on-call professional engineering and/or environmental services (Attachment 2). The attached first amendment to the consultant services agreement with GHD Inc. (Attachment 1) will adjust the indirect cost rates

set forth therein in accordance with the California Department of Transportation's current financial requirements and standards.

Accordingly, Public Works recommends that the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached first amendment to the consultant services agreement with GHD Inc. regarding the provision of on-call professional design engineering and/or environmental services.

FINANCIAL IMPACT:

The consultant services agreement with GHD Inc. has a maximum amount payable of Three Million Five Hundred Thousand Dollars (\$3,500,000.00) for the period of December 4, 2018 through December 3, 2020. The attached first amendment to the consultant services agreement with GHD Inc. will not increase the maximum amount payable for the on-call professional design engineering and/or environmental services provided thereunder.

Expenditure appropriations related to the attached first amendment to the consultant services agreement with GHD Inc. have been included in the approved fiscal year 2018-2019 and the proposed fiscal year 2019-2020 budget for the Humboldt County Road Fund. As a result, approval of the attached first amendment to the consultant services agreement with GHD Inc. will not impact the Humboldt County General Fund.

STRATEGIC FRAMEWORK:

The recommended actions support the Board of Supervisors' Strategic Framework by providing for and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT:

California Department of Transportation, Federal Highway Administration, Federal Emergency Management Agency, California Office of Emergency Services

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the attached first amendment to the consultant services agreement with GHD Inc. regarding the provision of on-call professional design engineering and/or environmental services. However, this alternative is not recommended since the county has limited staff to perform professional design engineering and/or environmental services needed to complete the large backlog of storm damage roadway projects.

ATTACHMENTS:

1. First Amendment to the Agreement for Consultant Services with GHD Inc. regarding the provision of on-call professional design engineering and/or environmental services dated December 4, 2018
2. Agreement for Consultant Services with GHD Inc. regarding the provision of on-call professional design engineering and/or environmental services dated December 4, 2018

PREVIOUS ACTION/REFERRAL:

File #: 19-638

Board Order No.: C-32

Meeting of: December 4, 2018

File No.: 18-1463