



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-1

For the meeting of: June 9, 2015

Date: May 27, 2015
To: Board of Supervisors
From: Mari A Wilson, Assessor
Subject: Supplemental Budget for Assessor

RECOMMENDATION(S): that the Board of Supervisors adopts the following supplemental budget (4/5 Vote Required) for the Assessor:

Revenue:	1100-602050 Property Tax Administration Fees	\$ 22,346
Expenditure:	1100-113-8660 Computer Program	\$ 18,000
	1100-113-2317 Computer Equipment	\$ 2,819
	1100-113-2148 Computer Software	\$ 1,527

SOURCE OF FUNDING: General Fund

DISCUSSION: The Assessor's office has to date received \$22,569 more income from property tax administration fees than was anticipated in the FY 2014/15 budget. The Assessor's office would like to allocate \$22,346 of this revenue to upgrade our current Megabyte Online Business Property Filing system (\$18,000) and to purchase a new computer and software for the mapping department (\$4,346).

The Megabyte Online Business Property Filing system provides Humboldt County business taxpayers the ability to file their personal property forms online. The upgrade will provide a more user friendly process to

Prepared by Mari A Wilson CAO Approval Amy Rosen
REVIEW: Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Bohn Seconded by Supervisor Bass

Ayes Sundberg, Lorelace, Fennell, Bohn, Bass
Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: June 9, 2015
By: Kathy Hayes
Kathy Hayes, Clerk of the Board

the business community. The purchase of a new computer and specialized software is to replace the outdated computer used by the cadastral drafting technician that was purchased in 2007. The Assessor's office attempts to replace a portion of the office computer equipment and software each year to keep production at an optimum while keeping expenses to a minimum.

FINANCIAL IMPACT: The department has the funds for this transfer within its Property Tax Administration Fees line item due to increased revenue, and seeks to transfer those funds for use in these purchases.

This supports the Board's Strategic Framework by providing for and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT: None.

ALTERNATIVES TO STAFF RECOMMENDATIONS: The Board could elect to not approve the requested supplemental budget.