## COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

	DEPARTMENT:	Roads-Maintenance	<u>e</u> DEP/	ARTMENT #: 325	POSTING DATE: 6/30/2025	
1.)	1.) The reason for this budget transfer request is:  Transfer within expenditure/revenue category (with Auditor Approval)  Transfer between expenditure/revenue category (with CAO & Auditor Approval)  Original +1  Increase/decrease Intrafund Transfer account (with Board Approval)*  Original +1					
		Transfer to or from Contingencies (with Board Approval)*  Original +1				
	X					
		Transfer to Account: Transfer from Account:				
2.)	Amount:	Number:	Name:	Number:	Name:	
	\$ 98,090.00	1200325-1100	Salary and Wages	1200321-2118	Professional and Special Servi	
	\$ 225,000.00	1200325-1460	Overtime	1200321-2118	Professional and Special Servi	
	\$ 676,716.00	1200325-2123	Special Department E		Professional and Special Servi	
	\$ 116.00	1200325-3938	Taxes & Assessments		Professional and Special Servi	
	\$ 78.00	1200325-3940	Purchasing & Disposit	io 1200321-2118	Professional and Special Servi	
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3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.						
a.) Cover expenses that have to be paid in FY24/25						
b.) Small projects were done by Road Maintenance while the large projects were done by Engineering for Storm Damage.						
c.) Cover expenses that have to be paid in FY24/25						
4.) Department Head Approval:  Date (signed)						
5.) Balances verified by Auditor-Controller Date (signed)						
2)	/0	(5)				
6.)_	/Approved	/Not approved		APPROVED		
	County Admini	strative Officer:	Date	By Karen Clowe	r <sub>at</sub> 4:46 pm, Jul 15, 2025	
INSTRUCTIONS						
SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.						
* Requires carry of Roard Order to be attached Povised 02/10 Posted by						